

# Hamilton Annual Report



1998



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# TOWN ADMINISTRATION

## Board of Selectmen

Heather M. Ford 1999  
David G. Neill 2000  
Peter P. Twining 2001

## Town Administrator

Candace P. Wheeler

## Town Clerk

Theresa M. Fanning 1999

## Town Accountant

Ellen M. Rose

## Treasurer/Collector

Kay E. Turner

## Board of Assessors

Robert H. Trussell 1999  
George E. Cantwell 2000  
Gelean M. Campbell 2001

## Chief of Police

Walter D. Cullen

## Board of Fire Engineers

Douglas Woodman, Chief  
Kenneth Brand Philip Stevens  
Channing Howard Daniel Parsons

## Department of Public Works

Board of Selectmen  
Steven Kenney, Director  
Gordon Thompson, Special Liaison

## Town Counsel

Donna MacKenna

## Town Moderator

Bruce Ramsey

**Board of Health**

Peter Johnson 1999  
Brian Longval 2000  
**James T. Campbell 2001**  
Martin Fair Health Agent  
Reed Wilson Animal Inspector  
ABL Visiting Nurses

**Conservation Commission**

Robert Cronin 1999  
Peter Dana 2000  
Lisa Press 2000  
John Hamilton 2000  
**James Hankin 2001**  
Virginia Cookson 2001  
John Rhoads 2001  
John Hendrickson Auxiliary  
Marcie Ricker Coordinator

**Planning Board**

Suzanne Richey 1999  
Zachary Bensley 1999  
**Robin Willcox 2000**  
James J. Burnham 2001  
Gregg Haladyna 2001  
Peter B. Britton 2001  
Peter B. Clark 2002  
Evelyn Shuman Coordinator

**Zoning Board of Appeals**

**William Bowler 2001**  
Winifred Whitman  
Beth Ganister 1999  
Diane Meibaum Alternate  
David R. Sullivan Alternate

**Finance and Advisory Committee**

**Brian Beck**  
Heidi Vancisin  
Pamela Adam  
Esther Herdeg  
Douglas Sanders

**Personnel Board**

Jim Stokely 1999  
David Shaughnessy 1999  
Robert Bullivant 2000

Larry Warner 2001

**Daniel Parsons 2001**

**Library Director**

Annette Janes

**Library Trustees**

Blanche M. Day 1999  
Alan Reid 2000  
Ann St. Germain 2001

**Joint Library Committee**

Scott Maddern - Hamilton  
Elizabeth Colt - Wenham  
Randall Gowman - Hamilton  
Alan Reid - Hamilton  
Margaret Stedman - Hamilton  
James Reynolds - Wenham

**Housing Authority**

**Lisa Bright**, Director - resigned  
Leon Purington - State appointee  
Carol Mazetta 1999  
William Stechenfinger 2001  
Robert Poole 2002  
J. Robert Fanning unexpired term

**Joint Recreation Board**

Maggie Whitesell, Director  
Jackie Abbott - Hamilton  
**Robert Kerrigan** - Wenham  
Tim Hopkins - Hamilton  
Steve Bergholtz - Wenham  
Farris Ajalat - Hamilton

**Superintendent of Schools**

Dennis DiSalvo

**Regional School Committee**

**Catherine Harrison 1999**  
John Serafini 1999  
Frank Cause 2000  
Nancy Morse 2000  
Michael Abbott 2000  
Donald Gallant 2001  
Robert Whittier 2001

Regional Vocational School Committee

David W. Ketcham

Regional School Building Committee

Michael Abbott  
Jame Bellenis  
Andrew Calkins  
Frank Cause  
Charles E. Cooke  
John Darling  
Edward DeAngeles  
Jan DeSantis  
Dennis DiSalvo  
John Elwell  
Charles Favazzo  
Jaclyn Finocchio  
Donald Gallant  
Richard Gourdeau  
Catherine Harrison  
Elizabeth Lebel  
John McWane  
Nancy Morse  
David Neill  
Jane O'Neill  
Richard Quinn  
John Serafini, Jr.  
Heidi Vancisin  
Robert Whittier

Mark Whitmore 1999

Stephen Homer 2000

Virginia Cogger 2000

Ron Gauthier 2001

Stephanie Serafini, alternate

Council on Aging

Dorothy Lamson  
Fred Gray  
Wendell Day  
Edward Hopping  
Andrew Teshko  
Mona Barry  
Mary Wedgewood

Office on Disability

Elizabeth Dunbar  
Madelyn C. Liberti  
Ruth Dolan  
James Sullivan  
David Varney

Historical Society

Arthur Crosbie  
Edna Barney  
Mary Anne Burridge  
Linda Coonrod  
Kathryn Nickerson  
Ann St. Germain  
Cynthia Stelline

Registrars of Voters

Mary Anne Burridge 1999  
Edward J. Seaver 2000  
Guy F. Alleruzzo 2001  
Theresa Fanning, Clerk-Officio

MAPC Representative

Evelyn Shuman

MBTA Representative

Harry Boyles

Sealer of Weight and Measures

Harry MacGregor, deceased

Hamilton-Wenham Cultural Council

Meredith Gizness  
Sara del Rio  
Meg Crossan  
Norman Jones  
Paula Keller  
Mary Polsonetti  
Kali Reynolds  
Judith King

Hamilton-Wenham Cable Advisory Board

John Fitzpatrick, Joint appointee  
Brian Fanning, Hamilton  
Leigh Keyser, Hamilton  
Frank Cause, Jr., Wenham  
Serge Sacharuk, Wenham

Historic District Commission

Thomas Catalano  
Lucinda Witt 1999  
Harry Walton 1999

Road Safety Committee

Brad Kimball  
Jacqueline Abbot, resigned  
Susan Sandler  
Tim Ford  
Evelyn Shuman  
Sargent Smith  
Francis Sears  
Anne Stokely, resigned  
Marie Buckley  
Steve Kenney  
Stuart Thorne  
John Hamilton  
Camilla Rich

Glenn Clohecy, resigned

Charles Brett

John Caldwell, Assistant

Electrical Inspector

Robert Brown  
John Varney, Assistant

Gas/Plumbing Inspector

William Thomas  
Paul Marshall, Assistant

Animal Control Officer

Albert Doran  
Ellen White

Harbormaster

Walter Cullen  
Paul Accomando, Asst.  
Robert Blanchard, Asst.  
Stephen Trepanier, Asst.

Constable

Walter Cullen  
Robert Poole

Fence Viewers

Douglas Woodman  
James Sullivan

Measurers of Wood/Bark/Lumber

Douglas Woodman  
John E. Lawrence, Jr.

Tree Warden/Insect & Pest Control

Steven Kenney

Veterans Service Director

David Beeman

Parking Clerk

Theresa Fanning

TIP Coordinator

Steven Kenney

Emergency Management Director

Walter Cullen

Emergency Communications Center

Operating Board

Robert Porter

Peter Burnham

William MacKenzie

Ann Marie Cullen

Douglas Woodman

Donald Killam

Richard Poole, Deceased

Fire Inspector/Hazardous Waste

Coordinator

Daniel Parsons

Building Inspector/Zoning Enforcement

# **IN MEMORIAM**

**Richard W. Poole  
Harry R. MacGregor**



**Robert H. Chittick, III  
Carolyn Chouinard  
Harold D. Moses, DDS  
Geoffrey C. Sargent**

A faint, grayscale background image of a classical building, possibly a temple or a government building, featuring four prominent columns and a triangular pediment at the top. The building is centered and serves as a subtle backdrop for the text.

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## BOARD OF SELECTMEN

The Board of Selectmen has completed a busy year working on a wide variety of items. The Selectmen are responsible for setting policy for the community and for establishing relationships and maintaining regular interaction with each and every town department, as needed, to keep town government functioning. The Board of Selectmen is responsible for signing payroll, conducting union negotiations for town unions, arbitrating disputes and overseeing town litigation, answering citizen questions, and coordinating the efforts of over one hundred volunteers serving our town in a wide variety of subjects. This volunteer base, in particular, provides a valuable service to compliment paid town staff; and the Board of Selectmen extends gratitude to all staff, volunteer and paid, for enabling the success of all of the Selectmen's projects.

The highlights of the Selectmen's activities over the past year included:

- **Water Treatment Plant.** The water treatment plant was scoped, cited, funding approved at the town meetings, and ground broken. It is anticipated that the plant will be operational during 1999. The plant will be a water filtration plant using Filtronics technology. This technology is less expensive to install, and more importantly, operate through the years than the conventional water treatment technologies.
- **Gordon Woods.** The joint Hamilton-Manchester acquisition of Gordon Woods, a 113+ acre passive recreation area involved a large group of public and private institutions and individuals working to obtain the funding needed to purchase the property. A management committee composed of individuals from both towns has been appointed to oversee the area for residents to enjoy. The Selectmen worked with the Selectmen from Manchester, Conservation Commissions from both towns, the Hamilton Department of Public Works, Essex County Greenbelt, the Trust for Public Land, a private company, BioLabs, and many, many dedicated individuals.
- **MBTA Train Station.** The town has expended a tremendous effort to bring about the relocation of the Hamilton train station, enhance the parking situation in and around the downtown train station and downtown shopping area, and transfer town assets to private entities (parking area and land area for a new building). Work by the Selectmen, Planning Board, the Zoning Board, the Town Administrator, the Town of Wenham and Senator Bruce Tarr continues to date on this relocation plan.
- **Private Way Standards.** The Selectmen, Planning Board and Department of Public Works tackled the standardization of public services on roads identified as private ways. This effort addressed:
  1. The requirement of private ways to be plowed for public safety reasons. Residents of said roads were required to notify the town, by a majority vote, of their desire to be plowed and sanded. No other services were offered.
  2. The development of specific procedures and standards that allow a private way to apply for public road acceptance.



- **Joint Library Project.** The Towns of Hamilton and Wenham were notified in the fall of 1998 that the state funds for the construction of the joint library had been approved. The library project continues with the design and bidding documents being developed. The new facility will be the first joint library in Massachusetts. The library will be built on the corner of Linden and Union Streets and will share the property with the joint Recreation Department. This shared union between the library and recreation has caused the town to grapple with the coordination between the library needs and recreation needs.
- **Trash Contract – NEWSC.** The town has participated in the negotiations with 23 other member communities to reduce future costs of trash disposal which were obligations of our 15 year contract (due to expire in 2005). Selectman Neill brought the welcome news that the cash payment required by the communities at the outset of the scrubber settlement agreement was covered by funds previously allocated by Hamilton to this project. We now look forward to an anticipated \$40.00/tn decrease in our NESWC cost through the remainder of the contract.
- **Cable Television.** The renewal of the town's cable television contract is currently under negotiation. A new contract is scheduled to be signed during 1999.
- **Electric Deregulation.** The Selectmen reviewed the information on joining a municipal consortium to obtain lower electric rates; but decided to decline the invitation and avoid tying the town into another long-term contract.
- **Town Hall Renovations.** The town hall completed many steps in its goal of complete renovation. Work this year focused on 1) repointing, disinfecting and retiling of the basement; and 2) redesign of the second floor workstations. Both of these work projects allow a more effective utilization of town hall space in the basement and on the second floor.
- **Town Counsel.** The town said Goodbye to William Shields, who served 21 years as Town Counsel in Hamilton. The town then hired Donna MacKenna as its new Town Counsel.
- **Union Matters.** The town currently is engaged in union negotiations with three town unions. Negotiations will be completed by mid-1999 and any fiscal changes will be presented to the town in the fall of 1999.
- **Road Safety.** The town formally appointed a committee to study the need for sidewalks and other safety pedestrian features at key areas in town identified as crucial by the committee. The committee has developed project goals, sent out a Request for Proposals, and will hire a consultant to recommend road designs and costs on selected ways. Consultant work is to be completed by the summer of 1999. Public input on the recommendations will be solicited during 1999.

- **Fire Safety.** The Fire Safety Committee recommended that the town study regionalization of its fire services with five neighboring communities. Depending upon the final outcome of these discussions, an approach in the delivery of fire services may be presented during 1999. The committee has already recommended additions to paid staff to meet the fire safety needs of the town.
- **Miles River Middle School.** The Board of Selectmen coordinated extensively with other town officials and the School Committee throughout construction and the opening of the new middle school; and in setting the stage for renovations to the Bunker School. 1999 should see the successful completion of all school projects.
- **Fall Town Meeting.** The Board of Selectmen initiated a regular Fall Town Meeting in recognition of the tremendous amount of town business that must be voted on by the citizens.
- Finally, with sadness, the Board of Selectmen recognizes the untimely deaths of two of our town employees. Richard Poole, our well-respected Highway Foreman and Harry MacGregor, our Sealer of Weights and Measures, died unexpectedly in 1998 and will be difficult to replace.

Respectfully submitted,

**Heather M. Ford, Chairman**

David G. Neill, Clerk

Peter P. Twining



TOWN OF HAMILTON  
COMBINED BALANCE SHEET  
JUNE 30, 1998

	GOVERNMENTAL FUNDS		PROPRIETARY FUND	FIDUCIARY FUNDS	TOTAL
	GENERAL	SPECIAL REVENUE	WATER ENTERPRISE	TRUST & AGENCY	(MEMORANDUM ONLY)
<b>ASSETS</b>					
<b>Current Assets:</b>					
Cash & Investments	1,127,859	295,881	63,029	1,343,010	2,829,779
Accounts Receivable:					
Taxes	808,403				808,403
Water rates and services			237,196		237,196
Prepaid expenses	2,176				2,176
Due from other governmental units	300,000				300,000
Due from other funds	451,426			21,405	472,831
<b>TOTAL ASSETS</b>	<b>2,689,864</b>	<b>295,881</b>	<b>300,225</b>	<b>1,364,415</b>	<b>4,650,385</b>
<b>LIABILITIES AND FUND BALANCE</b>					
<b>LIABILITIES:</b>					
<b>Current liabilities:</b>					
Accrued expenses	5,269				5,269
Tailings	5,049				5,049
Deferred revenue	279,052		72,111		351,163
Tax overlay for abatements	451,793				451,793
Warrants payable	104,807	8,586	77,916		191,309
Due to other funds	21,405			451,426	472,831
<b>TOTAL LIABILITIES</b>	<b>867,375</b>	<b>8,586</b>	<b>150,027</b>	<b>451,426</b>	<b>1,477,414</b>
<b>FUND BALANCE:</b>					
Reserved for continued appropriations	101,785				101,785
Reserved for endowments				912,989	912,989
Reserved for expenditures	210,000				210,000
Reserved over/under estimates					0
Unres-Designated for capital exp	(2,931)		150,198		147,267
Unreserved and undesignated	1,513,635	287,295			1,800,930
	<b>1,822,489</b>	<b>287,295</b>	<b>150,198</b>	<b>912,989</b>	<b>3,172,971</b>
<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<b>2,689,864</b>	<b>295,881</b>	<b>300,225</b>	<b>1,364,415</b>	<b>4,650,385</b>

TOWN OF HAMILTON  
COMBINED INCOME STATEMENT  
JUNE 30, 1998

	GOVERNMENTAL FUNDS	PROPRIETARY FUND		FIDUCIARY FUNDS	TOTAL
		SPECIAL REVENUE	WATER ENTERPRISE	TRUST & AGENCY	(MEMORANDUM ONLY)
<b>REVENUE:</b>					
Property taxes	10,051,721				10,051,721
State government	694,552				694,552
Local	1,377,578				1,377,578
Water rates & services		615,998			615,998
Other	515,307	9,469	89,677		614,453
Police private	229,445				229,445
Recreation revolving	157,731				157,731
<b>Total Revenue</b>	<b>12,123,851</b>	<b>902,483</b>	<b>625,467</b>	<b>89,677</b>	<b>13,741,478</b>
<b>EXPENDITURES:</b>					
General government	706,500				706,500
Public safety	1,445,400				1,445,400
Health & town benefits	1,078,795				1,078,795
Department of public works	1,329,406				1,329,406
Water enterprise		802,303			802,303
Education	7,100,381				7,100,381
State & county assessment	227,913				227,913
Other	422,179		456,647		878,826
Police private	223,629				223,629
Recreation revolving	104,780				104,780
<b>Total Expenditures</b>	<b>11,888,395</b>	<b>750,588</b>	<b>802,303</b>	<b>456,647</b>	<b>13,897,933</b>
<b>EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES</b>					
	235,456	151,895	(176,836)	(366,970)	(156,455)
<b>OTHER FINANCING SOURCES (USES)</b>					
Operating transfers in	158,000			20,000	178,000
Operating transfers out	(20,000)	(30,000)	(105,000)	(23,000)	(178,000)
<b>Net Other Financing Sources (Uses)</b>	<b>138,000</b>	<b>(30,000)</b>	<b>(105,000)</b>	<b>(3,000)</b>	<b>-</b>
<b>EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER FINANCING USES</b>					
	373,456	121,895	(281,836)	(369,970)	(156,455)
<b>FUND BALANCE JULY 1, 1997</b>	<b>1,449,033</b>	<b>165,400</b>	<b>432,034</b>	<b>1,282,959</b>	<b>3,329,426</b>
<b>FUND BALANCE, JUNE 30, 1998</b>	<b>1,822,489</b>	<b>287,295</b>	<b>150,198</b>	<b>912,989</b>	<b>3,172,971</b>

## COUNCIL ON AGING

- The Hamilton Council on Aging provided transportation to doctor and hospital appointments for senior citizens in Hamilton. A large contingent of senior citizens were taken to the Amesbury Playhouse for dinner and a play. In May, the Council on Aging sponsored a Harvest Supper and subsidized a cruise of Salem Harbor.
- Every year, the Council on Aging takes the residents of the Hamilton Housing out to lunch. Additionally, this year they took senior citizens to Quincy to visit the historical site of the former homes of Presidents John Quincy Adams and John Adams. Finally, twenty-four (24) baskets of fruit were delivered to Hamilton residents over the age of 90.

### Dorothy Lamson, Chairperson

Mary Wedgewood, Secretary

Mona Barry

Fred Gray

Edward Hopping

Andy Teshko

A Wendell Day

## ZONING BOARD OF APPEALS

The Zoning Board of Appeals issued a total of 30 decisions in 1998.

One special permit for Temporary Additional Living Area	<i>Granted</i>
One Site Plan approved and Variance from Parking Requirements	<i>Granted</i>
One Site Plan	<i>Approved</i>
Five Abbreviated Site Plans	<i>Approved</i>
Thirteen Petitions for Extension or Alteration of a Non-Conforming Use	<i>Granted</i>
One Petition for Extension or Alteration of a Non-Conforming Use	<i>Denied</i>
Two variances	<i>Denied</i>
One Site Plan, Petition for Extension or Alteration of a Non-Conforming Use and Variance	<i>Denied</i>
Two Temporary Permits	<i>Granted</i>
One Special Permit in the Conservancy District and one Petition to Extend and Alter a Special Permit in the Conservancy District	<i>Granted</i>
One Appeal of the Decision of the Zoning Enforcement Officer	<i>Denied.</i>

William F. Bowler, Chairman

Winifred Whitman

Beth Ganister

David R. Sullivan

Diane Meibaum

## HAMILTON BOARD OF ASSESSORS ANNUAL REPORT 1998

For 1998, the total assessed taxable valuation of Hamilton is \$666,767,723 with a property tax levy of \$10,634,945. The fiscal year 1999 tax rate as certified by the Department of Revenue is \$15.95 down \$0.06 from the previous year. There were 259 building permits issued in 1998; including 8 new dwellings resulting in an additional \$86,263 in tax levy growth.

The Board again adjusted assessed valuations throughout the town to insure that we remain in compliance with Department of Revenue guidelines relating to equitable assessment practices and procedures. As a result of this effort, the average Hamilton single-family home valuation increased 6 percent to \$241,000.

As requested by the Department of Revenue during our last revaluation, the Board also procured state-of-the art personal property valuation software. Additionally, over 100 personal property accounts were re-inventoried and valued.

Lastly, the Assessing Department has met with Department of Revenue field personnel with regards to submitting an acceptable timetable for the successful completion of next years' property revaluation.

We would like to assure all property owners, the Board of Assessors will continue its efforts to assess all properties fairly and equitably, in this rising real estate market.

**Robert H. Trussell, Chairman**

George E. Cantwell

Gelean M. Campbell



## CONSERVATION COMMISSION

The Hamilton Conservation Commission not only maintained and expanded its interests in environmental programs, but also continued to fulfill its primary responsibilities for resource protection. Jim Hankin was elected as Chairman with Lisa Press serving as Asst. Chairperson.

Conservation Mandate: The Conservation Commission's primary responsibility is the protection of the Town's wetlands and surface water bodies with its associated wildlife. This jurisdiction includes all activities occurring within 100 feet of defined wetlands, lakes and ponds, and within 200 feet of perennial streams and rivers within the Town of Hamilton. Commission jurisdiction and responsibility is based on three state laws: The Conservation Commission Act (MGL Ch 40 § 8C), the Wetlands Protection Act (MGL Ch 131 §40), the Massachusetts Rivers Protection Act (MGL Ch 258) as well as the local By-law (Ch 17).

Responsibilities of the Commission include investigation of complaints, consultation with other town boards, educational programs, participation in the MACC seminars and workshops, as well as the processing of applications. The processing of an application for work under the jurisdiction of the Commission includes the following: accept the filing of an applicant, review the application and assess the applicable fee, institute legal notification in appropriate publications, conduct site review by Commission members, hold required public meetings/hearings, vote to establish official position, provide written notice of findings to applicant within 21 days, and if appropriate, issue a Certificate of Compliance upon completion and review.

### 1998 Special Events and Projects

In addition to its legal responsibilities for resource protection, the Conservation Commission continued to broaden its land preservation efforts by protecting and enhancing the natural resources of the Town.

The Conservation Commission witnessed the acquisition of Gordon Woods, one of the largest land acquisitions for open space protection in Essex County in the last 100 years. The purchase was a coordinated effort of self-help grant funding, the Town of Hamilton, the Town of Manchester-by-the-Sea, Essex County Greenbelt, Manchester Conservation Trust, the Trust for Public Land, as well as many individuals in the area.

The Conservation Commission assisted in the formation of the five member Gordon Woods Land Management Committee, with one member from each Manchester and Hamilton Conservation Commissions, one member from each of the two towns, and one member serving from Essex County Trails Association.

The Manchester water supply land, located within the Town of Hamilton was placed under Conservation Restriction. The Commission enthusiastically endorsed the acceptance of this restriction which gives public access to the land.

This past spring at the Hamilton Wenham Community House's annual Volunteer Recognition Tea, Lisa Press was recognized for her dedication and hard work in the Gordo Woods preservation project as well as her work as Chairman of the Conservation Commission.

On the first Saturday in June, the 1998 Trails Day became another memorable event, drawing hundreds of local residents to Bradley Palmer Park for a day of hiking, bike riding, running, as well as dancing to the Potato Chip Band. More than 800 guests enjoyed the information tables set up by local clubs and environmental groups. A complimentary lunch of hot dogs, chips, soda and cookies was served to all those who attended. National Trails Day is held each year to raise public awareness of local trail preservation projects.

A Commission member served as a liaison to the Road Safety Committee, offering not only assistance for any potential filings which may occur for the creation of pathways within the jurisdictional areas, but also offering his legal expertise to the group.

The Commission attended the MACC Conference held in Worcester last March. Each member attended workshops and classes to further his/her knowledge and training in areas of environmental protection, land acquisition and legal implications of the Wetlands Protection Act as well as becoming updated on any changes to the regulations.

#### Ongoing Programs

A core priority is the environmental education of our young people. To meet that objective, the Commission continues to support the Massachusetts Audubon's Hamilton-Wenham Environmental Education Program. Another educational activity that the Commission partakes in is the purchase of selected environmentally educational library books.

The "Discover Hamilton" program continues to be a popular experience for those interested in a range of walking, hiking, horseback riding and cross country skiing activities. Thanks to increased signage, realignment of trails, trail maintenance and published maps, the trails system is used by more residents than ever before.

#### Calendar Year 1998 Filings

28 Requests for Determination

11 Abbreviated Notices of Intent

9 Notices of Intent

4 Amended Orders of Condition

3 Enforcement Orders

1 Extension

16 Certificates of Compliance

## Summary

The Conservation Commission will continue to serve the Town of Hamilton by assisting residents with their requests and filings and protecting open space and resource areas. Community guidance and involvement is not only the key to understanding regulatory responsibilities of environmental protection, but also encourages appreciation of the land and its qualities as well. The Commission appreciates the Town's support as it carries out its legal responsibilities and as it expands that role to include an understanding of regional issues, focusing on a cooperative effort with other cities and towns to jointly manage the new challenge.

### **Jim Hankin, Chairman**

Lisa Press, Alternate Chairperson

Virginia Cookson

Robert Cronin

Peter Dana

John Hamilton

John Rhoads

John Hendrickson

Marcie Ricker, Coordinator

## **OFFICE ON DISABILITY**

During the past year the activity within this committee consisted mainly of the Chair, Morgan Jennings, organizing a two day conference which took place at the Hamilton Community House in September. Many towns and cities in eastern Massachusetts had representatives at the conference which reviewed the ADA law, the Disability Rights Movement and access monitoring.

The chair was relinquished by Mr. Jennings in July and Elizabeth Dunbar accepted it. Currently, we are meeting with the Manchester committee to learn how the members formulate the mission and action. This committee along with others in the North Shore area is looking at increasing MBTA services to the communities; primarily the "Ride". Hamilton committee members also have as a goal to review community needs and the feasibility for handicap accessible playground equipment.

The biggest challenge for this committee is to increase the membership and the involvement of other town officials. We lost a member, James Sullivan, in January 1999. James' death was a large loss not only to our committee but to Hamilton.

We would encourage anyone interested in joining our committee to notify any of the members listed below.

### **Elizabeth Dunbar, Chair**

Ruth Dolan

Madelyn Liberti

David Varney

## **GORDON WOODS LAND MANAGEMENT COMMITTEE**

1998 saw the purchase of Gordon Woods by the Towns of Hamilton and Manchester-by-the-Sea, and the opening of the abutting Manchester-by-the-Sea water supply land for passive recreation. Together, these parcels represent almost 400 acres of open space now available for public use.

The Gordon Woods Land Management Committee was formed to maintain the functions and values of these two properties for conservation, passive recreation, and water supply purposes. The Committee has taken the following actions since its first meeting in September, 1998.

- Developed policies and procedures for managing the business of the Committee
- Drafted the Land Management Plan mandated by the State Division of Conservation Services. The final draft has been approved by the Committee and will be distributed to the Conservation Commissions, Boards of Selectmen of both towns and the Manchester-by-the-Sea Department of Public Works for review and signoff in January 1999.
- Formed subcommittees to address issues of signage, trail mapping, and naming of the property.
- Conducted several public walks of both the Gordon Woods parcel and the Manchester-by-the-Sea water supply parcel.
- Held a cleanup day of both parcels at which almost 40 volunteers collected junk and refuse from both properties and almost a mile along both sides of Chebacco Road. This effort was successful and will be held on a regular basis. Thanks to Bob Moroney of the Manchester-by-the-Sea DPW for disposing of the trash.
- Contracted with the Hamilton DPW for construction of the inline parking spaces along Chebacco Road as mandated by the State.

The Committee appreciates the support given by Lisa Press, Manchester-by-the-Sea Conservation Coordinator, Marcie Ricker, Hamilton Conservation Coordinator, Jane Wetson, Hamilton Town Clerk, Administrative Assistant and many others who assisted the Committee in 1998.

**Dana L. Hansen, Chairman**  
Virginia M. Cookson  
Susan Sandler  
Daniel R. Tieger  
Ralph C. Smith  
Robert Moroney, ex officio

# THE BOARD OF FIRE ENGINEERS HEREWITH SUBMITS OUR ANNUAL REPORT FOR 1998

The Hamilton Fire Department has the following apparatus available for service;

Engine 1	1996 Pierce 1250 GPM Fire Pumper
Engine 2	1985 International/Ranger 1000 GPM Fire Pumper
Engine 3	1975 Howe 1250 GPM Fire Pumper
Ladder 1	1980 American Lafrance 100' Aerial Ladder
Squad 1	1991 Ford Forestry Truck
Cascade 1	1994 Ford Air Supply Van

The Department responded to 371 calls for assistance in 1997. This represents approximately a 6% increase in activity over 1997. Overall activity still continues upward.

One of our functions for 1998 was to provide the Board of Selectmen with a 5 and 10 year plan. Our plan showed the need for additional full time weekday help. Our struggle continues with available local Call Firefighters to respond quickly during the day. We had hoped to boost our day staff to 3 Firefighters. Our compromise provided us one position, giving us a total of 2.5 Firefighters. Firefighter Raymond Brunet, a long time member of the Call Department was hired to fill the position. Ray is working out well; his varied talents are benefiting us considerably more than just when the alarm sounds. As a result of our plan, the Selectman formed a Fire Service Study Committee to research the future needs and status of the Department. The Committee presented a preliminary report at our Fall Town Meeting. In this report, it was strongly recommended that our additional .5 position be filled as quickly as possible, bringing our full time staff to 3. The Board of Fire Engineers strongly urges your support of this issue in our Year 2000 budget.

Completion of the rehabilitation of our Ladder Truck was completed in November. M & R Auto Body of Whitman, MA completed the work. Work was completed on both schedule and budget. We are extremely proud of the results. This update should handle our Aerial Ladder needs for the next 8-10 years.

Fire Prevention responsibilities continue to soar skyward. Coupled with a significant increase in regulations, our goal of improving fire safety education keeps us extremely busy. One Fire Prevention personnel change needs to be mentioned. Firefighter Susan Snow was hired to fill a half time vacancy created by a resignation. Susan is a welcome addition to the Department.

The Board of Fire Engineers is proud to support the members of the Hamilton Fire Department. We need to remember Call members provide our primary Firefighting force. These dedicated people disrupt their own lives on a moment's notice to help others. Without them, our Department and Budget would be a completely new ballgame. Our thanks go out to these Men and Women.

Please feel free to contact any one of us should you have a question, comment or interest in becoming a Call Firefighter. Again please support our request to increase by one-half position in the year 2000 budget. Thank you for your continued support.

Respectfully Submitted,

Douglas A. Woodman

Kenneth R. Brand

Philip W. Stevens

Daniel E. Parsons

Channing Howard

## HAMILTON-WENHAM CULTURAL COUNCIL

This year the Hamilton-Wenham Cultural Council funded a variety of cultural events for young and old alike. Elementary school students delighted in several highly interactive science programs including a traveling tide pool, a life-size blowup whale model, and a breathing machine which the children used to study the respiratory system. A unique traveling photographic exhibit of Palestinian children, created by Hamilton resident Lori Hayes, was funded for display at the Cutler School. Through discussion and drawing exercises, local children had an opportunity to expand their view of the world.

Funds have been allocated to professional performances also. The Council was pleased to underwrite local concerts by the New England String Ensemble and Indian Hill Arts, Inc. There was also an interesting presentation sponsored by the Hamilton Historical Society about the founding of the Wedgwood Ceramic Company.

Volunteers from the Community have an interest in the arts, humanities and/or interpretive sciences manage local cultural councils. This year's Council welcomed Sara del Rio as Treasurer and Meg Crossan. Thanks to Kay Lyon and Carol MacIntyre for their enthusiastic service and outgoing president Judith King, whose insight and guidance were invaluable.

Families can look forward to 1999 to a July "Celebration of the Stars and Space" and a variety of theatrical and musical productions.

Meredith Gizness, Chair

Meg Crossan

Sara del Rio

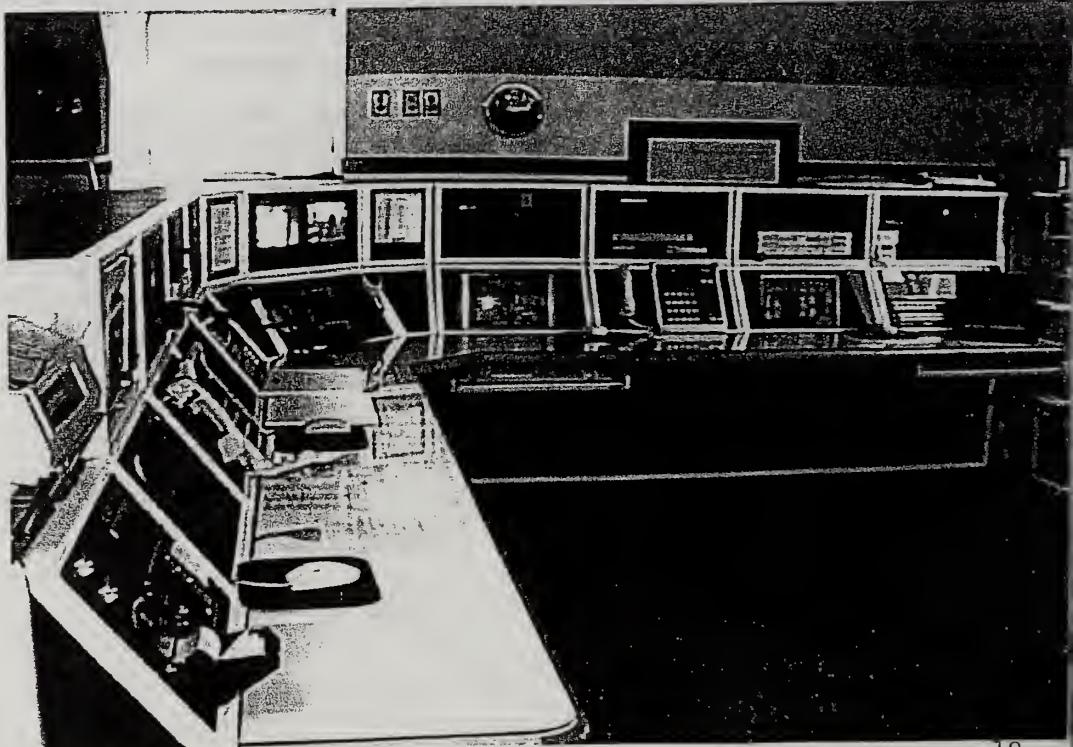
Norman Jones

Paula Keller

Judith King

Mary Polsonetti

Kali Reynolds



## Hamilton-Wenham Emergency Center

The Hamilton-Wenham Emergency Center continues to serve the citizens of both towns. Because of the continued support from the communities, we have the best equipped communications center in the area. The most valuable asset, however, is the dispatch force. They are well-trained and caring people who man the center twenty-four hours a day and maintain a high level of professionalism.

The Enhanced 9-1-1 system has been on-line for 4 1/2 years and continues to be a great asset in locating, in seconds, people who need help. We received 2,005 9-1-1 calls in 1998.

The following is a breakdown of telephone calls, by town and category. It also gives a two-year look at the activity levels. The April 1<sup>st</sup> ice storm of last year made a big difference in calls for service for highway and electric. Our total calls are up from 43,485 in 1997 to 44,028 in 1998. Thanks to both towns, we were able to purchase a computer dispatch program, which will go on line in 1999.

	<u>Hamilton</u>		<u>Wenham</u>		Wire insp.	<u>Hamilton</u>		<u>Wenham</u>	
	1997	1998	1997	1998		1997	1998	1997	1998
Accidents	218	106	204	139	Wire insp.	34	33	40	7
Medical	720	607	422	454	Gas Co.	7	20	6	11
Wrecker	521	384	412	267	Telephone Co.	185	136	64	89
Area Police	970	882	861	624	Electric Co.	729	186	257	93
Police	7999	9148	6239	6219	Ham. DPW	802	408	0	0
Fire	3618	1439	2457	2386	Wen. Highway	0	0	333	248
Animal	1361	1637	670	720	Wen. Water	0	0	48	49
Gen Info	3427	3881	1480	2140	House Checks	349	264	374	322
Alarms	1434	1567	1053	937	Bail	5462	5511		
Comp. Req	312	276	417	220					

The Emergency Center is proud of its accomplishments and invites citizens to visit.

Thanks to the town employees for their continued co-operation, to the citizens for their support and assistance, and a special thank you to the dispatchers for their dedication.

Anne Marie Cullen, Chief Dispatcher

## HAMILTON-WENHAM RECREATION DEPARTMENT

This year's Summer park program set a record with 531 participants. New programs included youth Lacrosse, a summer youth basketball clinic, a summer park tennis team, and a synchronized swimming program, in cooperation with Gordon College. Total participants, including existing and new activities, were responsible for a 16% increase in attendance.

To bring some sense to the phenomenal growth in youth sports programs, the Joint Recreation Board and the School Department co-sponsored Bob Bigelow, a nationally known authority on youth sports to present, "Youth Sports - Who wins, who loses" to the community.

The recreation center gym floor was refurbished and new gym roof drains were installed to prevent leakage. The Joint Recreation Board has been working cooperatively with the Joint Library Committee on further plans for the Recreation Center.

The real highlight of the year was improvements to the playing fields, which could not have been accomplished without the cooperation of the Hamilton DPW and the Wenham Highway Department. Other facility improvements included a new basketball court, sand volleyball pit, and a street hockey rink at Patton Park. The Joint Recreation Board has also pledged \$50,000 to replace the Patton Park pool, and a study is under way.

Many of the facility improvements could not have occurred without the Board's continued fundraising. The Myopia and Ferncroft Golf Tournaments, the Harlem Rockets Basketball game and concessions at the Summer Park Program and at the Recreation Center provide the resources to keep costs down and program self-supporting.

Bob Kerrigan, Chair

Jackie Abbott

Farris Ajalat

Steve Bergholtz

Tim Hopkins

Maggie Whitesell, Director

## **HAMILTON-WENHAM REGIONAL SCHOOL DISTRICT COMMITTEE**

### **TERM EXPIRES**

**Catherine Harrison, Chairman** 1999  
49 Pleasant Street, Wenham 01984 (468.3359)

**Donald Gallant, Vice Chairman** 2001  
28 Mayflower Drive, Wenham 01984 (468.2357)

**Frank Cause, Treasurer** 2000  
28 Juniper Street, Wenham 01984 (468.3897)

**Nancy Morse, Asst. Treasurer** 2000  
48 Autumn Lane, Hamilton 01982 (468.5013)

**John Serafini, Secretary** 1999  
P.O. Box 81, 601 Bay Road, Hamilton 01936 (468.1010)

**Michael Abbott** 2000  
P.O. Box 154, 495 Bay Road, Hamilton 01936 (468.3675)

**Andrew Calkins** 2001  
9 Pine Street, Hamilton 01982 (468.5863)

**Maureen Flores** 2001  
9 Morgan Street, Wenham 01984 (468.5881)

**Jacqueline Serafino** 1999  
9 Hickory Lane, Hamilton 01982 (468.6393)

CENTRAL ADMINISTRATIVE OFFICE

MAILING ADDRESS:

Superintendent of Schools  
775 Bay Rd.  
Hamilton, MA 01982

TEL: (508) 468-5310

Dennis M. DiSalvo

Superintendent of Schools

Alec Wyeth, Ph.D.

Director of Curriculum

Susan O'Brien

Director of Special Education

Charles E. Cooke III

Business Manager

Jean M. Vitale

Secretary to Superintendent

Nancy A. Smith

Payroll Supervisor

Lois E. McIntyre

Bookkeeping Supervisor

Margaret A. Patch

Secretary/Bookkeeper

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NONDISCRIMINATORY POLICY UNDER TITLE IX OF THE EDUCATION AMENDMENTS OF 1972 AND CHAPTER 622, STATE OF MASSACHUSETTS

Federal law prohibits discrimination on the basis of sex in educational programs or activities receiving Federal financial assistance. In accord with requirements of Title IX of the Educational Amendments of 1972, as well as Chapter 622, State of Massachusetts, the Hamilton-Wenham Regional School District hereby serves notice that it does not discriminate in any educational programs or activities or in employment therein. Susan O'Brien, Hamilton-Wenham Regional School District, 775 Bay Rd., Hamilton, Mass., 01982 (Tel: (508) 468-5303) has been designated as the employee responsible for coordinating the Hamilton-Wenham Regional School District's efforts to implement the nondiscriminatory policy.

## AGE OF ATTENDANCE

Pupils entering the kindergarten in September must have been at least five years of age on September 1st preceding entrance in September. Parents registering a child for kindergarten must present the child's birth certificate, and a statement from a doctor of the result of the physical examination which was given during that current year of registration. The school district holds a regular registration for kindergarten each spring.

## NO SCHOOL SIGNAL

If it seems inadvisable to have school in session, the following procedure for no school signals will be observed. Radio Stations WEEI, WESX, WBZ, WMJX, WVBF and TV Stations, WBZ (Channel 4), WEEI (Channel 5), WHDH (Channel 7), and Channel 11 on Cable TV will be notified not later than 7:00 a.m. so that notification may be broadcast by them between 7:15 a.m. and 7:30 a.m. At 7:00 a.m. the no school 22-22 will be sounded on the local fire alarm. In the event of delayed opening, which will be announced on the same stations, school will start two hours later and A.M. Kindergarten will not be in session.

## VACCINATION

According to Legislative Acts of 1967, Chapter 590: unless otherwise exempted, each child to be admitted to school shall present a physician's certificate that the child has been successfully immunized against diphtheria, pertussis, tetanus, measles, and poliomyelitis and such other communicable diseases as may be specified from time to time by the Department of Public Health. Beginning in September 1995, a second dose of measles vaccine will be required for entry into seventh grade until the year 2002.

## HAMILTON-WENHAM REGIONAL SCHOOL DISTRICT REPORT

### SUPERINTENDENT'S MESSAGE:

The 1998 year was without question the kind of a year you wish you could organize and experience over a five year period. The significant events of this extraordinary year included: the construction of a new Middle School and extensive renovations to the Hamilton-Wenham Regional High School, planning for and approving an elementary redistricting plan, School Reform Assessment (MCAS), development of a comprehensive teacher evaluation instrument and process, development of a needs based budget within the towns' financial constraints, implementing a pilot school calendar, establishing a town/school based Health Advisory Council, and a two day training program for all new teaching staff to the district.

In addition to these very visible events is the day to day efforts of all Hamilton-Wenham Regional School District staff in each of our wonderful schools. The reports of administrators, which follow my comments, highlight the many accomplishments of the Hamilton-Wenham Regional School District during 1998.

Now in my third year as your Superintendent of Schools, I continue to marvel at the commitment and professionalism of the entire staff. The decision I made in 1996 to apply for the superintendency of this district has been rewarded by the dividends I collect daily through my experiences and interaction with my immediate office staff, administrators, teachers and with all the supportive staff; custodians, cafeteria workers, school office personnel and teacher assistants.

As I continue to visit classrooms in all of the schools, I am reminded constantly of the serious charge we have to educate and care for the children of Hamilton and Wenham. My classroom visits place me face to face with both teachers and children. It is my duty to be aware of and sensitive to the complex and difficult job of teachers and to be constantly reminded of the variety of learners we serve. In my role as gatekeeper, it is important that I ensure that our classrooms have the necessary resources for getting the job done and to ensure that children are in learning environments that promote wonder and imagination! It is a significant challenge. It is a challenge that I enthusiastically accept and one which my principals, all teachers and all support staff cheerfully embrace.

The efforts of my Administrative Team continue to humble me. Their leadership, intelligence, and work ethic is really quite special. We are fortunate to have such a team working on behalf of children.

Of course the learning environment of the Hamilton-Wenham Regional School District can only happen when there is a solid and cooperative policy direction. The Hamilton-Wenham Regional School District Committee provides us with support and recognition. They devote countless hours of time to service the children, parents and school staff of the Hamilton-Wenham schools. Their positive attitude and encouragement set the tone

for the district and make my job so much easier. I dedicate this report to them and thank them for giving me the opportunity to do my life's work in such a warm and caring setting.

As I conclude these brief comments to you, allow me to extend my heartfelt thanks to the Hamilton and Wenham Boards of Selectmen, Town Finance Board, Candace Wheeler, Town Administrator, Steve Delaney, Town Administrator and all of the other town departments of these two fine communities for their leadership, and for their special cooperation and assistance throughout the year.

It truly does take a total community effort to evaluate and care for our young.

Dennis M. DiSalvo, Superintendent



## CURRICULUM AND INSTRUCTION REPORT

The Administrative Advisory Council and the K-12 Professional Development Committee continues to focus the district's professional development work around three broad areas: Learning, Assessing, and Teaching. In particular, we have been focusing on developing teaching strategies and curriculum that actively engage all in learning meaningful content. Our focus must be on the individual learner, taping into his/her strengths and addressing her/his needs. In strengthening, and in some cases changing, the way we teach, we will be developing more coherent curricular connections across grades and disciplines, developing more realistic and challenging student assessments, and developing new ways to utilize instructional technology.

### **Curriculum Review and Development:**

This past year, the Hamilton-Wenham School District continued to use its invaluable professional development time to review the state's new curriculum frameworks and, where necessary, align its curriculum to the seven frameworks' learning standards upon which the new state testing program, Massachusetts Comprehensive Assessment System (MCAS), is based. The district focused its efforts in the areas of English Language Arts, History and Social Sciences, and Science and Technology. This coming year K-12 history teachers will continue to align the district's program with the new and controversial framework. In particular, new courses need to be developed for grades 8-10. The district also began an effort to bring teachers together from different grade levels to discuss program continuity. This K-12 curriculum articulation will continue as the district prepares for the state tests.

A K-12 Arts Committee began its work of reviewing our extant program in light of the state's arts framework, and the committee will be developing a vision for a more integrated arts program for all students. This year the committee will identify exemplary programs to visit and write a draft program recommendation.

In addition, last winter the World Languages Committee finished its work and submitted a recommendation to the Superintendent of Schools to phase in an elementary world languages program beginning with grades 1 - 3 in September 1999. This important program will not merely enrich but deeply strengthen student learning and achievement in a variety of subject areas. Implementing this elementary world language program hangs upon our two communities' passing the override.

### **Testing and Student Achievement:**

On the testing front, our students continued to do well on the grade 5 and 8 Educational Records Bureau's CTPIII tests which measure verbal and quantitative ability and achievement. In some cases our students did as well as independent school students. On the third grade Iowa Reading test (part of the state's testing program), 54% of our students scored at the Advanced level, 35% at the Proficient level, 9% at Basic level, and 0% at the Pre-Reader level.

In juxtaposition to this testing data, the district recently received the first round of MCAS test results for all 4th , 8th, and 10th graders. Our fourth graders did best on the Science and Technology test with 82% scoring at the Advanced and Proficient levels, compared to 48% statewide. Also, 25% of our fourth graders scored at the Advanced level in Mathematics and 33% scored at the Proficient level. However, for English and Language Arts 64% of our grade 4 students scored at the Needs Improvement level.

While it is disappointing that nearly two-thirds of our fourth graders fell below the "passing" level as determined by the State Board of Education (i.e., within the Needs Improvement and Failing categories), the statewide results were much worse with 81% of the students not passing. These poor results statewide indicate that this particular test was unusually, and many would argue unfairly, difficult for a nine year old. It was a very long test (5 hours minimum) with a lot of very challenging reading passages for the typical fourth grader, leaving educators questioning the developmental appropriateness of the 4th grade test. The Department of Education and test developers (Advanced Systems, Inc.) have responded to this concern by shortening the 1999 test and by giving the long composition portion two weeks prior to the rest of the tests.

As a whole our eighth grade results were the strongest of the three grade levels. 84% scored at the Advanced and Proficient levels in English and Language Arts; 69% scored at the Advanced and Proficient levels in Mathematics (25% at the Advanced level); and 67% scored at the Advanced and Proficient levels in Science and Technology. These results are well above the state's scores.

Our 10th grade students did best in English and Language Arts with 68% scoring at the Advanced and Proficient levels, compared to 38% statewide. Though they fared well compared to the state's results, our 10th graders did least well on the Mathematics test with 60% falling below the passing mark (i.e., within the Needs Improvement and Failing categories), and 55% doing the same in Science and Technology.

The district's teachers and administrators will be reviewing each test's item analysis report to identify those content area subtopics where our students did well and poorly and will make appropriate adjustments. These new tests point to a need for teachers to set higher expectations and develop more opportunities for students to think critically, to understand well and apply the information they learn, and to demonstrate what they know and can do in more substantive, meaningful ways.

#### **Professional Development:**

All of this work requires sufficient professional development time which the two towns have prudently supported over the years, and it has made a difference. Hamilton-Wenham is recognized in the state as having a strong professional development program. The teachers contract was negotiated for 186 days (as opposed to the traditional 180-182 days for most districts) thus providing staff with six valuable inservice days for professional development and other essential work.

Also, throughout the year staff are provided with approximately fifty hours of early release time on Wednesdays. It is important to know that students did not lose any overall learning time as the time taken from Wednesdays was reallocated back to students by extending class time on the other four days.

The district also secured many grants (federal, state, and some private) which are targeted toward various types of professional development and the health of our children. In addition to these opportunities, the Hamilton-Wenham Education Fund provides a supportive grant program for teachers to pursue projects of personal interest that will benefit students and that could not be funded through the regular school budget process.

Our teaching staff is our human capital, and maintaining its effectiveness must be our top priority and strategy for enhancing our students' learning and growth. Fortunately, the Hamilton-Wenham community has a strong track record of supporting

the professional development of its teachers for which we are deeply grateful. The wisdom of this investment is evidenced by our students' strong achievement record.

Alexander Wyeth, Ed.D., Director of Curriculum and Instruction

## DEPARTMENT OF SPECIAL EDUCATION REPORT

The Special Education Department continues to provide a full range of programs, designed to meet the needs of disabled students from age 3 to 22. The program is inclusive in nature and, to the extent possible, provides services to the special needs students in the context of their regular education classrooms. Professional special educators and therapists, as well as trained paraprofessionals, support this effort. Programs and services are provided in areas such as learning disabilities, speech and language disorders, small and gross motor problems, emotional and behavioral difficulties, and physical and cognitive limitations; disabilities range from mild-moderate disorders to the severe. The department has over 60 staff members who include teachers, speech therapists, occupational and physical therapists, psychologists, teaching assistants and monitors. The goal of the program is to provide specialized instruction to identified students so that they are able to maximize their individual potential as a learners and as productive members of their school and their community.

While the number of special education students served by the district varies from year to year, a recent survey indicated that there were 270 special needs students in the District; this represents 12.4% of the general school population. This percentage is below the state average and a tribute to the skills of teachers throughout the district who are able to make accommodations and modifications for a diverse group of learners without the additional assistance of the special education staff. Each building has a student assistance team which meets regularly and provides a forum for teachers to share concerns about students and to brainstorm together ways to intervene to assist students to overcome obstacles in their learning.

Special education is a required program for all school districts under both federal law (Individuals with Disabilities Education Act- IDEA) and state law (Chapter 766). IDEA was re-authorized by Congress in June, 1997. Beginning in the winter of 1998 and continuing into this fall, the special education department has been active in providing training to staff members about the legal changes which were enacted as well as beginning to implement newly required policies and procedures. Some of the areas which were impacted by the law include: new guidelines for disciplinary issues, increased frequency for the reporting of student progress, greater emphasis on developing transition plans, and clarification about student rights. At the state level, new guidelines for testing accommodations and modifications were also required and implemented as part of the requirement that all students, including the special needs students, participate in the MCAS testing.

During the year there were also program changes made, particularly at the preschool and middle school levels. The Integrated Preschool is in Pilgrim Hall on the campus of the Gordon-Conwell Seminary. The space was reorganized and expanded this summer which created an improved environment for the young children. The

Preschool has also expanded its program to include some children with serious medical concerns. They are thriving in the program and everyone, staff and other children, have benefited from their participation. The District was also awarded a substantial competitive grant this year that has enhanced services and programs to all providers of programs to three and four year olds in the two communities. The Early Childhood Partners have brought a range of community members together whose common goal is improving services to young children and insuring that families are able to access those services for their children.

At the middle school level, the program has expanded in two important directions; both of which are examples of the positive power of inclusion. Three students who had previously attended a specialized school outside of the District because of emotional and behavioral concerns have been successfully reintegrated back to the program at the Bunker Middle School. These students are back in their community, attending school with neighborhood peers and taking advantage of the wider opportunities now available to them. In addition, a small program, ASPIRE, which was previously housed at the Winthrop School expanded from one to four students. A teacher was hired and the program moved. Actually, the ASPIRE students were the first middle school students to enjoy the new facility at the Miles River Middle School. These students, with substantial special needs, are working on developing important life skills and spend time each week, for example, in the community. While the high school students and staff have been wonderfully welcoming to this program, ASPIRE is looking forward to when they will be joined by their middle school peers early in 1999.

Each year the Special Education Department receives grants which help support the work of the department. A new grant this year targeted helping special needs students to access the skills as defined by the statewide curriculum frameworks. The department decided to focus on the Language Arts strand. Two committees, one on reading and one on written language, worked over the year and during the summer to outline how best to ensure that special needs students receive the instruction they need in these two crucial areas. The grant also provided for consultation and a number of speakers presented at staff and inservice meetings. They included, for example,: Dr. Susan Gately on Phonemic Awareness; Dr. Robert Kemper on the Development of Language, Ms. Jean Gadaitis on a Structured Approach to Writing. Grant funds have also supported an increased level of training for the teacher assistants in the District.

Finally, each year an independent evaluator visits in the District, observes the special education programs, and meets with staff and parents. The evaluations this year focused on the Integrated Preschool and the two elementary schools, Cutler and Winthrop. As in the past, the evaluation reports spoke to the quality of services and high caliber of staff available to special needs students in the District. The evaluator of the preschool program commented that: "I have worked with special need children for almost thirty years and...feel that this program incorporates the best content, teaching and use of therapists that I have seen." And at the elementary level, the evaluator commented: " The Hamilton-Wenham Regional School District is commended for its vision of inclusive education, for its highly effective inclusion program and the collaborative spirit with which the program is implemented."

The Special Needs Department recognizes that the successful work of the department is reflective of the support and cooperation which the department receives

from all Regional staff members (both general and special educators), parents, administrators and the community. The department appreciates these contributions and looks forward to continuing our efforts on behalf of the special needs students.

Susan B. O'Brien, Director of Special Education

## CUTLER SCHOOL REPORT

The Cutler School has experienced a positive, productive and challenging 1998. Staff, students, and families worked closely together to enhance the learning environment we have created at Cutler.

This task has been made more difficult to accomplish, due to a swelling school population now reaching 470 students, and with more students joining us each month. We are now using our library, music, art, and special needs classes for grade level classrooms. Art is held in the cafeteria, Music is on the stage, and our library is located in a hallway. The prospect of another elementary school, pending approval of funds in the spring, will alleviate these overcrowded conditions and allow us to provide optimal learning experiences for our students.

Staff changes this year included the retirement of Katherine Sullivan our special needs teacher. Rebecca Butler filled the position of Katherine Sullivan. Shannan Church has joined us as a second grade teacher and Sandra Moloney is our new first grade teacher.

During the Wednesday professional development time staff have been aligning our K-5 curriculum with the Massachusetts Curriculum Frameworks. They have also researched and studied the various ways we assess student progress and the way it helps inform our instruction. The elementary teaching staff have just completed the implementation of a new science curriculum. This science curriculum is more inquiry-based and provides more hands-on experiences for our elementary students. We have also begun work on implementing a new K-5 history and social science curriculum. This curriculum is also being aligned with the expectations of the state's new history and social science framework.

The Friends of Cutler, led by Jane Bellenis and a dedicated board of directors, continue to provide countless hours of volunteer support. Their monetary and moral support of Cutler School education is greatly appreciated. With their support we were able to purchase new books for the library, and additional software for classroom use. The Friends of Cutler also funded many cultural enrichment programs which provided a broader understanding of the sciences and arts for all our students. We were fortunate to receive a Massachusetts Cultural Arts Council grant which was supplemented by the Friends of Cutler. This grant and the support of the Friends of Cutler allowed Steven Ratiner to join our staff as poet in residence. Students in grades four and five worked closely with Steven Ratiner in an intensive eight week writers workshop.

We dedicated our Japanese Garden this past Spring. The garden was a two year project which was led by art teacher, Jean Bailey and a group of parents. It is now a permanent place for students, faculty and families to use for reflection, inspiration, and relaxation!

We feel that 1998 was a productive and rewarding year for both students and staff. We invite the citizens of Hamilton and Wenham to visit Cutler. We thank you for your continued interest in and support of the children of Hamilton and Wenham.

Susan Cooke, Principal

### WINTHROP SCHOOL REPORT

The Winthrop School enrolled 508 students as of October 1, 1998. This enrollment is consistent with the projected enrollment figures that have been shared with the community over the last few years. This continues to change throughout the year as families move in or out of our communities. Our class size ranges from 15 children in one of our Kindergarten classes to 23 children in most of the other classes. As always, the spaces at Winthrop School continue to be totally utilized. Music and library programs share a space and small instructional groups use space located in corridors or in the cafeteria. The community continues to use our school for many functions including the Rotary Art Show, town voting and many civic meetings. This past summer, Winthrop School was also "home" for the Superintendent and Central Office Staff who were displaced due to renovations to the Regional High School. In the fall, we gladly shared our fields with the High School Field Hockey Team which allowed the principal to cheer for the Generals after school. We enjoy seeing so many community groups using our school for their many functions.

This was a year for many staff changes. Six new classroom teachers were appointed over the summer to fill the positions of teachers who retired, took a leave of absence or attained a new position. In the primary grades, Heidi Abber-Berman filled the position of Sue Thomson who is on maternity leave, Liz Elder filled the position of Becky DiPietro who is on maternity leave and Maria Mihos filled the position of Harris Hochberg who retired. In the upper grades Julie Swords filled the position of Sherry Ranta who transferred to the Middle School, York Arico filled the position of Tena Crowley who retired and Julia Rising filled the position of Irene Raber who was appointed a principal in Amesbury. Kendall Georges continues as our music teacher for Barbara Friend who extended her maternity leave for another year. Beth Riley filled the position of Grace Meo, Technology Specialist, who extended her sabbatical leave. Grace Meo's sabbatical is totally state funded for another year. Each of these new teachers was interviewed by committees comprised of parents, teachers and the principal. Final candidates were also interviewed and appointed by the Superintendent. We are very pleased with our new teachers.

Teachers and staff continue to be engaged in professional development and curriculum meetings. The State Frameworks and Learning Standards currently drives most of these professional efforts. We received the State History/Social Science Frameworks a year ago at this time and began efforts to align our curriculum with this

new framework. This type of curriculum work requires a tremendous amount of time and training. Several teachers participated in various workshops last summer to acquire more understanding of how to teach geography and history. After a year long study of review and analysis, elementary teachers selected the Houghton-Mifflin Social Studies Program as a basis for social studies instruction. This program meets the national and state standards in all curriculum areas. Other work continued on the final strands of the science and language arts programs. In addition to realigning the curriculum, teachers began utilizing instructional strategies to teach students how to think and write more critically. Technology training was offered to all staff through several state grants. Teachers learned ways of using technology to enhance children's learning experiences. Teachers are also developing various ways to assess student work and have participated in many hours of discussion and training about alternate forms of assessment. This fall, homework guidelines were distributed to all students and parents. These guidelines were developed by a committee of parents, teachers and administrators. Our efforts continue to insure that all students meet higher standards and, more importantly, do the very best that they can in all that they do.

Supplementary to our curriculum and staff development efforts, the Hamilton-Wenham Education Fund continues to support teacher efforts to explore more creative ways of teaching. Last year, grade two teachers were awarded a grant to enrich the science curriculum. Staff members participated in the spelling bee fund-raiser along with many community members. We appreciate all the efforts of the members of the Education Fund.

Maintenance projects were limited this year due to the budget reductions. Some corridors were painted and the crumbling cinder blocks at the side of our building were removed.

The Winthrop School Community depends very much on the efforts of parents and community members to provide the extras for our students. This year, through the extraordinary efforts and fundraising of our Friends, the final stage of the "Playground Revitalization Project" was completed. Two banks of swings were added and hot top areas were repaired and expanded. The resurfacing project happened due to the special efforts of the Hamilton Department of Public Works who offered advice and did the actual ground preparation. We thank Steve Kinney for all of his help. The Friends also funded a rich and unique cultural arts program that included a writer in residence and classes with an art historian. This year, the Friends invited a student teacher from Russia who taught Russian culture, geography, history and some language to all students. Each cultural event supports our school theme of "Around the World in 180 Days" which encourages students to learn about different countries in the world. The goal of the Cultural Arts Program is to enrich the curriculum.

Volunteer efforts extend beyond the area of fundraising. Parents and community members are visible throughout the school working with students with many parents working in the area of math every Thursday and Friday morning. Other volunteers read with students, plan events in classrooms, accompany classes on field trips and much more. The numbers of volunteers have continued to increase over the years and we rely more and more on their efforts. Winthrop School is truly grateful for all the volunteers' efforts.

Each year, in addition to a school theme, our teachers along with our School Council, develop school goals. This year, we continue our efforts to create a safe and

respectful school environment. Students meet monthly at school meetings to learn more respectful ways of interacting with one another. Teachers reinforce this goal with lessons on a daily basis. Grade Five Leaders meet with Mrs. Cesarz on a weekly basis to learn about and practice leadership skills and to plan community projects. We continue our efforts of meeting all students' needs in the classroom. Teachers provide for extra help and enrichment in a variety of ways. This year, one of our goals included the transition to a third elementary school. The planning required hours of committee work. All information has been included in an extensive report to the School Committee.

All that we do is about and for children. We believe that it takes the efforts of teachers, parents and community volunteers to provide the very best education for our students. As each day begins, as children cross IA with the police crossing guard and as they enter a school readied by our custodians, children experience the wonderful sense that the community is working for them. Each member of the community contributes in a special way to make the Winthrop School the best that it can be. We know that our school exists because of the support of the communities of Hamilton and Wenham who value education and understand its importance in our society. Winthrop School expresses its appreciation to the families, students, staff and the towns for all that they do. It has been another wonderful year at Winthrop School thanks to you.

Martha Cesarz, Principal

## BUKER MIDDLE SCHOOL REPORT

Building is the descriptor for the 1997-1998 school year: building the new middle school, building programs, curriculum, school climate and expertise in the use of communication tools. This was the year our vision took form and structure for the architecture of implementing middle school concept. As the new middle school construction began on Bay Road, the staff at Bunker selected equipment, furniture and technology for the interior operations of the new school. New science labs, performing arts rooms, technology education rooms, and a progressive library/media center would strengthen our curriculum programs.

As the new school construction continued, school life at Bunker focused on several curriculum areas. The language arts teachers reviewed the writing strand of their program. The sixth grade social studies program was revised to align with the Massachusetts framework. New sixth grade social studies textbooks were selected. The eighth grade technology education program developed a module computer assisted component. Life Skills expanded the health curriculum and began to implement topics about emotional well being, eating disorders, and depression.

Our technology plan continued to build new infrastructures. With the support of new building funds, the purchase and acquisition of some computers were possible. Integrating the Internet into the curriculum required staff and parent training and the implementation of an acceptable use policy. Communication tools such as e-mail, voice

mail, and fax machines were now part of our daily school life. A new computer management system for the report card was purchased.

There were several changes in personnel at Buker. Long time English teacher, Charlotte Baker retired and Sherri Ranta transferred from grade five to fill Charlotte's position. Brandi Fowler, science teacher, and Eleanor Todd, keyboarding teacher, joined the Buker community. Lisa Alexander was hired as the assistant principal. Gayle O'Leary and Lynda Shine were hired as the new main office secretaries.

We continued to maintain our commitment to professional development in support of quality programming and instruction. We addressed how to diversify assessment through the use of rubrics and portfolios. Also, there was an emphasis on curriculum articulation and coordination between grades. In addition, the rapid changes in technology also required inservice training.

Family involvement in middle school life is very important. The home-school partnership is growing as many parents volunteer their time and talents. Parents volunteer in everyday school activities and also chaperone over night trips to environmental camps and the class trip to Montreal. The Friends of Buker have built a strong network and healthy treasury. The Friends have supported important cultural enrichment programs and the purchase of a school-wide student assignment notebook. Parent education forums about understanding middle schoolers, and learning styles, were offered. There were dialogue nights between parent and students on topics such as substance use.

The Buker community would like to thank the police, fire, and highway departments, the Local Education Foundation, The Friends of Buker, community citizens, and the many volunteers for all their support. Buker Middle School invites you to visit throughout the school year.

Jan DeSantis, Principal

## **HAMILTON-WENHAM REGIONAL HIGH SCHOOL REPORT**

If 1997 was a year of change for the High School, then 1998 has been a year of patience and flexibility. With the building project continuing in full force during all of 1998, staff and students have had to accommodate the interruptions and inconveniences that go with construction and renovations. During the spring and fall our student athletes still had to practice and play most of their games off campus. In June the High School staff packed up their materials, and rooms were emptied of file cabinets, furniture, equipment, books, etc. and moved off campus to be stored. Then, in late August most of the teachers' supplies, classroom materials, equipment, and books were brought back to the new middle school where the High School staff and students resided for the first semester of the 1998- 99 school year. The staff are to be commended for their patience and herculean efforts in packing in June, unpacking in August, and then packing and unpacking again in January of 1999.

While all these changes, accommodations, and moves were going on at the High School, the impact on the learning in the classrooms was minimal. In fact, the school hardly missed a beat. Students throughout the 1998 year continued to distinguish themselves. Lindsey McCormack earned the coveted National Merit Finalist status, and Jonathan Bret Maney was selected for Honors Scholar recognition in the Tandy Technology Scholars Program for Outstanding Students in mathematics, science, and computer science. Lindsey McCormack and Tracy Miller were selected as finalists in the Essex County Newspaper's First Annual Essay Contest. In the music area Sean O'Reilly was selected for the prestigious All-State Chorus. At the High School's Science Fair in March Nina Martin, Abbey Maney, Robert Jack, Adrienne Marcotte, and Elizabeth Jones captured the top five awards. At the Regional Science Fair Nina Martin placed second overall and Abbey Maney placed third overall. A total of seven students qualified for the State Fair with Nina Martin also invited to the International Science Fair held in Fort Worth, Texas in May. In the Boston Globe Scholastic Art Competition two students, Paul Herlein and Sarah Gannett, received honorable mentions. In addition Rachel Tannebring was named a finalist in the Massachusetts High School Drama Guild One Act Festival Logo Contest. At the Regional Competition of National History Day Hamilton-Wenham took two first places, three seconds, and three thirds. At the State History Day Competition Jill Baker, Clair Pollock, Sara Pollock, and Rachel Tannebring won a first place while Lilly Goldman earned a second place, and Kate Babcock and Courtney Wilkins earned a third place. The first and second place award winners went on to compete at the National Competition at the University of Maryland. In October ten of our drama students accompanied drama teacher Christopher Shailor to Russia where they studied and performed at the Theatrical Institute in Yaroslavl. As evidence of the genuine concern of the student body for others over 70% of the school has enrolled in our community service program which is coordinated by Dr. Kalil Boghdan. In March seven students sponsored by Social Studies teacher Lori Maney participated in Project Close-Up in Washington. D.C for a week while 50 students spent three days at Camp Edwards participating in the High School's leadership program which is run by our own staff.

Our athletic teams and athletes continued to distinguish themselves and bring recognition to our school community. Boys Track and Boys Cross Country won Cape Ann League Championships and Cross Country coach, Steve Sawyer, was selected Cape An League Coach of the Year. Boys Basketball, Girls Tennis, Boys Tennis, Field Hockey, Volleyball, Girls Soccer, and Boys Soccer all qualified for State Tournaments. At the Class C State Track Meet championships were won by Hadley Bacon (110m Hurdles) and Patrice LeTourneau (Pole Vault)

And, while we have much to celebrate, we also have areas that need our vigilance and attention. In a Youth at Risk survey administered for the first time in 1997 one-third of all freshmen indicated that they had considered suicide and one-half of the juniors indicated that they had consumed alcohol over a thirty day period. When the school received the results of the survey, our Superintendent Dennis DiSalvo formed a District-Wide Health Advisory Committee made up of school personnel, parents, students, and community representatives to address these serious issues and concerns. The Health Advisory Committee has been very active in sponsoring programs to keep our young people safe. As an example, for our annual safe prom campaign representatives from the Health Advisory staged a very successful mock crash at the

High School to educate our students about the dangers of drinking and driving. The Health Advisory Committee has also sponsored forums around anorexia and emotional and social perspectives in youth sports.

In spite of the frequent negative press reports about the quality of new teacher, Hamilton-Wenham once again was fortunate to be able to recruit promising teaching candidates. Kim Curtis (B.A. University of Pittsburgh and M.A. Kent State University) came to us to teach science from the private sector where she had been a biological consultant in Ohio, Connecticut, and Massachusetts for three years. In the Art Department Sharona Doll (B.A. Dallas Baptist University and M.A. Azusa Pacific University) came to us from Jerusalem, Israel where she grew up. Scott Jones (B.A. Cornell University) joined our staff to teach Music Theory and assist with Concert Choir. In the World Language Department Sandra LeBrun (B.A. Holy Cross College and M.A. Tufts University) filled the position created when Patricia Polisson retired. After spending 10 years in the business industry Gail O'Shea (B.S. Suffolk University) joined the staff as a Teacher Assistant in the Special Education Department. Kim Karras (B.S. Springfield College) joined the Health Science staff from to fill a one year position when a leave of absence was granted Darryl Essensa to pursue graduate studies. James Cook (B. A. Emerson) came to the High School as an English teacher and a Teacher Assistant.

Our staff continues its commitment to professional involvement and growth. Chris Shailor, drama teacher, is on the Board of Directors of the Massachusetts Drama Guild and was a judge at the New England Drama Council's One Act Festival. Phil Conrad, art teacher and Fine Arts Department Chair, was a judge at the Georgia State High School Drawing Competition in Atlanta, Georgia. Malvina Liebert, science teacher, was recognized by the North Shore Science Supervisor's Association with an Exemplary Teaching Award. Kevin O'Reilly, social studies teacher, had a paper published in the National Council of Social Studies Journal.

Special recognition goes to two members of the staff. Patricia Polisson retired after 25 years as a French teacher at the High School. We wish her well in her future endeavors and thank her for her many years of service. After almost 30 years as a master teacher and Social Studies Department Chair at the Regional, Richard Aieta resigned in November to become K-12 Director of Social Studies in the Medford School System. Recognized in the past as a Fulbright Scholar, for Distinguished Teaching by the National Council for Geographic Education, and as Massachusetts Social Studies Supervisor of the Year in 1997, Dick Aieta leaves Hamilton-Wenham a rich and lasting legacy for his high standards and commitment to excellence.

In the area of curriculum, the High School continues to explore alternative schedules. Interdisciplinary initiatives are occurring across departments and between schools. High School staff and students have shared learning activities with elementary school classes and staff. This year we instituted a popular new course, History of Science, designed and taught by Ken Portnoy. This course integrates science and history. In addition, staff have been combining their talents and expertise across department lines to enable students to make better connections among the disciplines. This will continue to be a focus for the next few years. The High School also instituted two competencies as graduation requirements. The Verbal Presentation Competency will be a graduation requirement beginning with current ninth and tenth grade students while the Notebook Competency will be a graduation requirement beginning with

current freshmen. These competencies came about as a result of our research and review of trends in education and the future demands and skills of the workplace. We feel strongly that Hamilton-Wenham graduates must demonstrate specific skills in several curriculum areas in order to be prepared for the demands of post-secondary education and the workplace. In another academic area, the Administrative Advisory Council has spent many hours discussing and reviewing research, issues and strategies around a focus on Learning, Assessing, and Teaching. As a result of these discussions we have developed the following "Guiding Questions" that staff are being asked to discuss during the 1998-99 school year:

1. How do we engage students in meaningful learning and assessment?
2. How do I know all students are engaged in meaningful learning and assessment?
3. How and to what extent do the voices of children guide our teaching?
4. How does the assessment of each student's learning inform and then guide our teaching?

These are exciting and thought-provoking questions which hopefully will lead us to more effective and exciting teaching and learning in our classrooms. In many ways these questions should help us with improving our MCAS results which we received in December. While I was disappointed that we did not do better on the MCAS, especially in math and science, I am not discouraged. The MCAS tests were a rigorous and very challenging set of tests which were 13 hours in length. The state purposefully established high cut off points, but now that we have the first set of results we can focus on those curriculum and teaching areas that need strengthening and emphasis.

As 1998 draws to a close, we are excited about the challenges of the future and the prospects of returning to a renovated High School building. A new library media center, modern science labs, state-of-the-art computer rooms, two bright and spacious art rooms, a large and well-equipped gymnasium, and common areas for departments to work together will enhance our efforts in providing the best education possible for our young people. A special thanks to the citizens of Hamilton and Wenham for their continued commitment and strong support for our schools and young people.

John Elwell, Principal

HAMILTON-WENHAM REGIONAL HIGH SCHOOL  
1998 GRADUATES

Melissa Allen	Christopher Johnson	Kimberly Phillips
Nicholas Assad	Thomas Jones	Robyn Pierce
Hadley Bacon	Michael Jones	Elizabeth Pino
Kate Irene Baglioni	Scptt Kaszuba	Dawnielle Piotrowski
Christina Banacos	Patrick Kearney	Emilia Poppe
Amy Baker	Jonathan Kline	Dustin Prieur
Paul Bastide	Elise Kozak	Jennifer Proctor
Jason Beaubier	Jennifer Krasco	Nicholas Quimby
Dale Biser	Cara LaMontagne	Daniel Ramsey
Joseph Blanchard	Thomas Lantych	Jenna Ransom
Caitlin Bowler	Ryan Leen	Brooke Ranta
Caroline Boyd	Abby Lincoln	Jennifer Raymond
Jesse Bridges	Elizabeth Lindsey	Taylor Reardon
David Brown	Anna Maria Locilento	Adam Rich
Matthew Buckley	Benjamin Lower	Sean Roderick
Katie Bullard	Kate Lufkin	Jacqueline Rollins
Melissa Burke	Joseph Madera	Emily Rose
Kelly Butterworth	Lisa Maffei	Jason Rowe
Kristen Callahan	Darren Maidment	Jennifer Rubino
Meredith Campbell	Amber Maione-Amero	Timothy Saulnier
Elizabeth Canizzo	Andrew Marquis	Shayna Scholnick
Abby Carney	Sara Mastrianni	Emily Schuparra
Michelle Castro	Nicholas Matook	Carolyn Scott
Suzanne Charette	Diane Mattern	Erin Shepherd
Kimberly Clarke	Laruen Maurand	Amanda Smerage
Aaron Clemenz	Andrea Mawson	Noah Smick
Holly Collette	Christopher May	Richard Southgate
Ryann Collins	Alexander May	Christine Story
Caitlin Collinson	Julia Mazer	Katy Stropnick
Christopher Conte	Lindsay McCormack	Patricia Sullivan
Edward Contilli, Jr.	Anna-Mae McCoy	Ann Sweeney
Jennifer Coughlin	Matthew McGinness	Sarah Thoms
Emily Crowley	Jessica McGrath	Jenna Twomey
Melaney D'Amelio	Jared McGrath	Jason Waldron
Michael Duignan	Amanda Means	Kate Warden
Robert Earley	Conor Melville	Michael Warner
Joshua Eisnor	Jessica Meo	Jessica Weinburg
Robert Ferrari	Christopher Mercier	Deanna White
Daniel Fiahlo	Anne-Margaret Meyers	Neil Williams
Melissa Foley	Tracy Miller	Nicholas Willnow
Lisa Franklin	Julie Monagle	Mark Winfrey
Lauren Friedman	Emilie Montoni	Scott Winfrey
Judd Funchion	Luc Monzies	Brandon Wonson
Edward Gallivan, Jr.	Jason Moore	Joy Zampell
Jodi Garinger	Michelle Morais	
Jennifer Gaspar	Lisa Morais	
Vincent Gaudenzi	Keith Muise	
Vanessa Goldstein	Kathleen Myer	
David Gowman	Christina Napoleone	
Danielle Grellich	Amanda Nyland	
Amanda Guerrasi	Sean O'Reilly	
Mary Hanlon	Ryan Oak	
Shawn Hildonen	James Penniman	
Roy Hodgman	Jessica Perrigo	

## BUKER MIDDLE SCHOOL 1998 GRADUATES

Michael Abbott	Stephen Crowe	Colette Montoni
Devon Abts	Alison Cusick	Jerry Morin
Nathaniel Ainsworth	Alexander Davis	Michael Myers
Megan Anderson	Faustina Davis	Nadia Nassar-Ghodsi
Niklaas Andreas	Benjamin Kopp	Caroline O'Hara
Matthew Andrews	James Kroeker	Nicholas Ockenga
Victoria Andrews	Eric Kronenberg	Jesse Ollove
Andrew Argersinger	Christopher Lawnsby	Julia Stehfest
Nicholas Armington	Mahala Lettvin	Laurie Stephens
Allison Barrie	Brianne Linskey	Allison Stinson
Deidre Barry	Meghan Lucy	Henry Stropnický
Michelle Barry	Briana Lynch	Julia Sullivan
Jacob Beaubier	Nicole MacCallum	Skylar Thayer
Ari Beilin	Amy MacKenzie	Adam Theriault
Phillip Belleau	Kurt Maddern	Justin Tilley
Elizabeth Berry	Reginald Maidment	Michael Twomey
Benjamin Blanchette	Mark Malatesta	Kevin Vandi
Taylor Bottomley	Stephanie Maniatis	Terence Waldron
Elizabeth Brotchie	Brandy Martin	Amy Wallick
Samantha Burnham	Meghan Martineau	Kieran Walsh
Kristalyn Burns	Daniel Martinez	Kathryn Warner
Matthew Carleo	Logan McClory	Robin Watson
Natasha Cecere	Timothy McFarland	Jeffrey Welbourn
Ian Chainey	Sally McIntyre	Nicholas Westra
Janna Charette	Douglas McLean	James Wilson
Meghan Cochrane	Ashley Mead	Charles Wolcott
Shannon Collette	Ethan Mills-Grassin	Stephanie Wowk
Andrew Colley	Jeffrey Model	
Michael Contilli	Justin Mokler	

## BOARD OF HEALTH

The Board of Health is responsible for the overall stewardship of the public health and environmental protection of the town and its responsibilities are defined both by local bylaws and state law. The Board promotes, enacts, and enforces health and environmental rules and regulations, additionally the Board of Health conducts health clinics, participates in education programs wherever possible and administers the contracts for a food inspection program, a public health nurse and communicable disease follow-up program, and animal inspection services.

The Board consists of three members serving three year terms in rotation. James Campbell was reappointed and served as Chairman. Peter Johnson and Brian Longval continued as members. Mr. Martin Fair, R.S., C.H.O. continued as Health Agent and Gail Messelaar as Administrative Assistant. The Animal Inspector, Reed Wilson was nominated by the Board and approved by the State Department of Agriculture, Division of Animal Health and Dairying. Albert Doran served as Animal Inspector for dogs.

Over sixty percent of the Board's funds and effort are concerned with the enforcement of the laws and regulations for sewage disposal. This included many site visits to existing and proposed home sites, review and approval of plans, and the issuing of treatment and disposal system permits. Our role also includes the inspection of construction of the sewage systems and involvement in the permit process for work on existing and new homes. Required inspections of systems at time of property transfer has resulted in many properties being upgraded to current requirements.

Town of Hamilton continued to be active in the Cape Ann collaborative area which includes Beverly, Essex, Gloucester, Ipswich, Manchester-by-the-Sea, Rockport, and Wenham.

Semi-annual food inspections were performed by Krueger, Inc. at all permanent, limited and temporary establishments that sell and/or prepare food including the three public schools of the Hamilton-Wenham School District.

ABL Visiting Nurse Association provided public health, preventative health and health promotion services to the residents of Hamilton. These included:

Influenza immunization of elders and high risk individuals at home and at clinics, funded by the Board of Health. A total of 180 people were vaccinated at our two clinics, in their homes and at the ABL Visiting Nurse Association Office.

tuberculosis screening;

immunization against other communicable diseases

communicable disease follow-up by telephone and/or home visits with completion of epidemiological survey;

one time home visits to high risk mothers and their newborns;

occasional home visits to assess an individuals' health and safety and grief visits.

ABL also participates in/or provides community screenings (glucose, cholesterol, blood pressure); education offerings; and health fairs in other sites in the North Shore which are open to Hamilton residents. Most of these endeavors are a service of ABL and are seldom funded.

In May a rabies immunization clinic for dogs and cats was offered at the Town garage. The clinic was sponsored by the Veterinary Association of the North Shore. Assistance was provided by Animal Inspector Reed Wilson, Animal Control Officer Albert Doran, Gail Messelaar, Administrative Assistant, and part-time Administrative Assistant, Doris Cole.

The Mid-Atlantic rabies epizootic among raccoons and other ground animals peaked in Hamilton during the Spring and Summer of 1994. However, the danger of rabies remains with us as any area with raccoon rabies will likely see cycles with peaks in rabies incidence every three to four years as raccoon populations are reduced by rabies and then replenish themselves. The Board cannot over emphasize the absolute need for dog and cat owners to obtain rabies vaccinations for their pets and revaccinations on the required schedule. Please have your cats and dogs vaccinated not only to protect their health but to prevent rabies in humans as pets are the bridge between ground animals and humans. Pets must be revaccinated within one (1) year of their initial vaccination and revaccinated as recommended by the Veterinarian or vaccine manufacturer thereafter.

The Commonwealth of Massachusetts, Department of Food and Agriculture, Division of Animal Health and Dairying requires all horses, ponies, cattle, sheep, goats, swine, and flocks of poultry numbering twenty-five (25) or more to be inspected and an annual census completed. The Inspector of Animals conducted inspections of the animals and their housing conditions at fifty-four (54) sites or addresses in the Town.

Number of Beef Cows	24
Number of Beef Heifers under one year	0
Number of Beef Heifers one to two years	5
Number of Beef	0

(one animal constitutes a herd)

Number of Horses	323
Number of Ponies	31
Number of Donkeys	4
Number of Goats	3
Number of Sheep	34
Number of Swine	3
Number of Poultry Flocks of 25 or more birds	6
Number of Dairy Cows over two years	0
Number of Dairy Heifers one to two years	

During the year the Board performed the following reviews and issued the types and numbers of licenses listed below.

Disposal Works Construction (New)	12
Disposal Works Construction (Repair)	86
Disposal Works Construction (Renewal or Transfer)	3
Subdivision Review	3
Food Establishment	33
Temporary Food Establishment	8
Disposal Works Installers	44
Exams for Disposal Works Installers	5
Septage Pumpers	10
Portable Toilets	7
Keeping of Animals & Stables	60
Wells	21
Soil Testing	99
Pool Permits	2
Recreational Camps	1

The Board also distributed the following number of doses of vaccines and biologics.

<u>Hep B</u>	<u>DTP</u>	<u>DTaP</u>	<u>OPV</u>	<u>IPV</u>	<u>Hib</u>	<u>MMR</u>	<u>DT</u>	<u>Td</u>	<u>PPD</u>	<u>ISG</u>
794	0	525	320	150	300	520	20	875	220	30

Total fees collected in calendar year 1998 were \$54,128.16. This includes repayment of septic loans. These moneys were turned into the Town Treasurer and receipts were received for the same.

James T. Campbell, Chairman  
Peter Johnson  
Brian Longval

## HISTORIC DISTRICT COMMISSION

The Hamilton Historic District Commission met on an as needed basis in 1998. The following matters were reviewed by the Commission:

In February, the Commission held a public hearing to review a request by Tom and Linda Goodwin, 654 Bay Road, to add to and alter their house. With the exception of a proposed new front entrance, the proposed changes were approved and a Certificate of Appropriateness was issued on March 5, 1998.

In December of 1998, an informal public hearing was held to discuss the proposed subdivision of the Whitmore and Trussel properties on Bay Road. Mr. Tom Ford of the T Ford Company, Inc., who was in the process of acquiring the properties, made an informal presentation of his proposed subdivision of the site and alteration of the existing structures. In conjunction with the proposed work, Mr. Ford obtained from the Historic District Commission a Certificate of Non-applicability for the removal of two non-resource sheds that were not visible from the public way.

In August, the First Congregational Church was issued a Certificate of Non-applicability for the repair of their steeple.

Thomas Catalano, Chairman

Harry Walton

Mark Whitmore

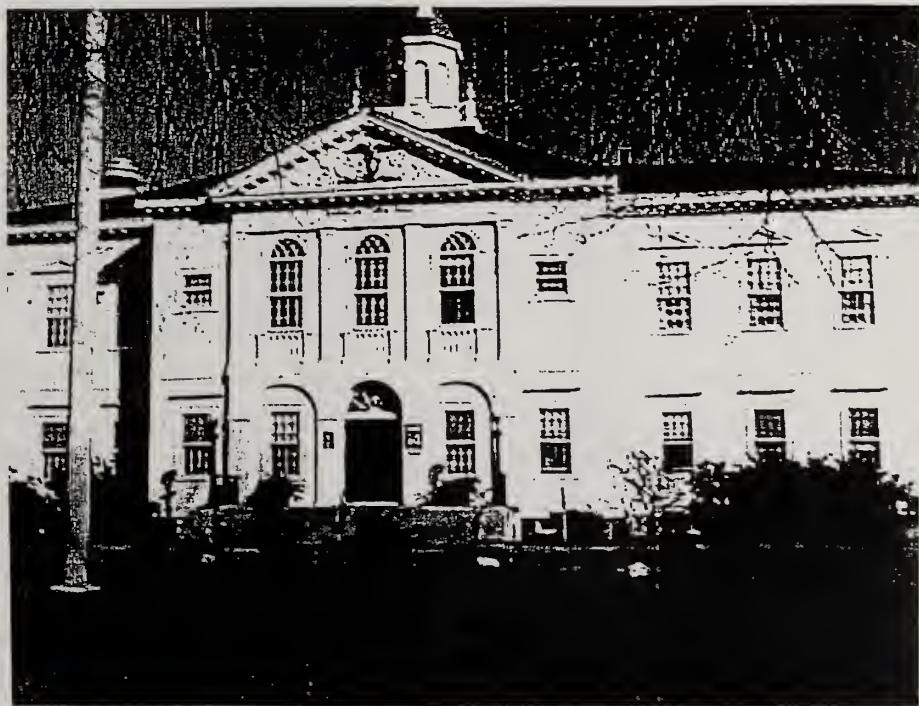
Lucinda Witt

Stephen Homer

Virginia Cogger

Ronald Gauthier

Stephanie Serafini



## HAMILTON HOUSING AUTHORITY

The Hamilton Housing Authority has concentrated on building and infrastructure improvements over the past year. A complete upgrade of the largest septic system was substantially completed in November 1998. All sidewalks and the parking lot were paved during this work. A new septic system is being installed at 117 Railroad Avenue, site of the special needs group home. A new fire alarm system was installed in every building in the elderly accommodations on Railroad Avenue and Rust Street.

A process has begun to construct a four-unit development on Harris Avenue for families of limited means. A strip of town-owned land is being conveyed to the Authority at the Harris Avenue location which will allow the Authority to go ahead with original plans.

A Condition Assessment Report was filed with the State Department of Housing and Communities Development requesting funds to install new roofs and gutters on all Authority buildings at the Railroad Avenue site.

Ms. Lisa Bright, Executive Director, left her position after ten years of dedicated service.

The Authority has merged three part-time maintenance positions into one full-time position. This arrangement will allow better coverage for the tenants.

During these changes, we were fortunate to have the assistance of the Ipswich Housing Authority. Their Director, Raymond Daniels, acted as our Director during this transitional period and continued until the new Director was hired.

Robert Poole  
William Stechenfinger  
Carol Mazzetta  
James Fanning  
Leon Purington  
George Ricker, Jr. (resigned)

## Building Inspector 1998

	TOTAL PERMITS ISSUED	TOTAL ESTIMATED COST	TOTAL PERMIT FEES
New Dwellings	8	\$2,919,924.00	\$26,457.00
Barns/Sheds	14	129,047.00	1,098.00
Pools	7	93,671.00	585.00
Decks/Porches	29	224,041.00	1,660.00
Siding/Windows	13	90,168.00	575.00
New Roof/Re-Roof	40	110,115.00	1,125.00
Residential			
Additions/Alterations	88	3,360,282.00	31,573.00
Non-Residential			
Additions/Alterations	9	249,600.00	2,234.00
Signs	3	700..00	75.00
Garages	5	250,080.00	1,604.00
Demolitions	7	17,500.00	200.00
Tents	5	21,935.00	500.00
<b>TOTALS:</b>	<b>228</b>	<b>\$7,467,063.00</b>	<b>\$67,686.00</b>

## Electrical Inspector 1998

	PERMITS ISSUED
New Dwellings	10
Additions	23
Alterations/Remodels	50
Garages	4
Pools	8
Wells/Septic Pumps	11
Service/Temp. Services	42
Water Heater/Boiler/Burners	15
Alarm Systems	15
Outlets/Breakers	9
Tents/Temp. Trailers	3
<b>Total Permits Issued:</b>	<b>190</b>

## **Plumbing Inspector 1998**

I herewith submit my report as Plumbing Inspector for the year ending December 31, 1998.

113 total permits issued:

Dwellings:	9
Additions:	19
Non-Residential:	5
<b>Miscellaneous permits issued:</b>	<b>80</b>

These permits include bath & kitchen remodels, hot water tanks, backflow preventers, floor drains, water piping and other miscellaneous fixtures.

## **Gas Inspector 1998**

I herewith submit my report as Gas Inspector for the year ending December 31, 1998.

116 total permits issued:

Dwellings:	9
Additions:	4
Non-residential:	10
<b>Miscellaneous permits issued:</b>	<b>93</b>

These permits include bath & kitchen remodels, ranges, heating boilers, furnaces, water heaters, dryers, direct vent heaters, pool heaters, direct vent heaters and other miscellaneous fixtures.

I wish to express my appreciation to all I have come in contact with for their cooperation during the performance of my duties.

William C. Thomas, Jr.  
Plumbing & Gas Inspector

Debra A. Paskowski  
Administrative Assistant

## Report of the Librarian

This was a historic year for the Hamilton Public Library. We received a \$3,215,821 grant from the State of Massachusetts and are well on our way to building the first Joint library in New England history. After many meetings and much discussion, the Hamilton and Wenham Selectmen, Trustees, Directors and Finance Committees were able to come together to sign the Hamilton-Wenham Joint Library Agreement and a set of transition rules.

The Friends of the Hamilton Library sponsored several programs for the public. (Maureen Hickey-Sullivan, President) Included were a pumpkin-carving contest, a scarecrow contest, a portrait painting class, a sketch class, storytellers, puppet shows, bake sales, and book and craft sales. In addition the Friends purchased a new copy machine, with many useful features, when the old machine could no longer be repaired. Passes to the Museum of Fine Arts, the Museum of Science, Kennedy Library, Peabody-Essex Museum, Isabella Stewart Gardner Museum, Audubon, and Trustees of Reservations were donated by the Friends too.

The library now has six personal computers available for public use with Microsoft word, Excel, and databases such as SIRS, CARL, EBSCO, SEARCHBANK, and INTERNET. Over a thousand patrons used these in the last six months.

Circulation for the year 1998 was 99,200. Adult fiction 19,111, Adult non-fiction 12,534, Junior and Youth fiction 12,534, Junior and Youth nonfiction 10,537, Music cassettes 783, Books on tape 3,924, Adult magazines 1757, Children's magazines 26, Videos 12,946, Compact Discs 1654, Museum passes 678, Bookmobile 46, cameras 5, Records 7, PC's 355. We sent out 19,190 items to other libraries on inter-library loan, and borrowed 1515 from other libraries throughout the United States. 73 items were sent from the Boston Public Library. Over 19,190 borrowers were from out of town.

A new 20-hour position of Reference Librarian was created this year, justified by the very high circulation in 1997, and the previous years. Nancy Barthelemy, who was promoted from technical services, filled the new position. One employee, Dorothy Sieradski, was hired to replace Marsha Bogart, who is leaving to have a baby.

Many thanks to our hardworking Trustees, Chairman Alan Reid, Blanche Day and Ann St Germain, and to our Building Chairman Scott Maddern and the Building Committee for the long hours of work getting the project of the Hamilton-Wenham Library well launched.

Annette V. Janes  
Librarian

## MAPC ANNUAL REPORT

MAPC is the regional planning agency that serves 101 communities in the metropolitan Boston area. It was created by an act of the state legislature in 1963 and has been serving its communities since that time. The Council is composed of one representative from each of the 101 communities appointed by the Chief Elected Officials of each of these cities and towns. In addition there are 21 gubernatorial appointees and 14 agency (such as DEM, Mass Port and MBTA) appointees on the Council. The 25 member elected Executive Committee meets 11 times a year. The full council meets three times a year. Meetings are held at various localities throughout the region.

In order to serve its communities better, MAPC has organized eight subregions. These groups are composed of representatives from the member communities and a MAPC staff planner. The groups meet on a regular basis to discuss and work on issues of subregional concern; Evelyn Shuman, the Hamilton Planning Coordinator represents the Town at these meetings.

Hamilton is a member of the North Shore Task Force subregion. Over the past year this group of fifteen communities hosted three workshops on Conservation Subdivision Design and Preserving Open Space, and presented a workshop led by Mark Bobrowski on Variances and Special Permits. The group also invited a legislator from the region to each of its meetings in 1998 to report on important initiatives, and to hear members' input on pending bills.

In addition, MAPC staff participated in a group seeking to advance subdivision design alternatives that benefit towns and builders, while preserving open space and natural resources. One of the MAPC Deputy Directors also met regularly with the North Shore Town Administrators to advance joint service delivery opportunities.

Two projects submitted from the NSTF subregion were approved for eligibility in the Transportation Enhancement Program for FY 1998. They were the Unified Signage System for all 15 communities in the subregion, and Salem Trail-Phase II in Salem. MAPC through a committee process evaluates and recommends projects for funding, and then works with communities to get them implemented once they have been funded. MAPC also works with communities to advise them on getting their projects put in the Transportation Improvement Program (TIP). Six of the 31 projects included in FY 1998 list come from the NSTF communities. They include: Route 1A in Beverly; Route 127A in Gloucester; Routes 1A/133 (Central St.) in Ipswich; Broadway and Route 127A in Rockport; Swampscott Road in Salem; and Route 1 (Newburyport Turnpike-Ipswich Rd.) in Topsfield.

**Evelyn Shuman, MAPC Representative**

## NORTH SHORE REGIONAL VOCATIONAL SCHOOL DISTRICT

Mr. David W. Ketcham, Hamilton Representative

**Edmund W. Barry, Jr., Superintendent-Director**

North Shore Technical High School, operated by the North Shore Regional Vocational School District, is in its seventh year of operation in its Middleton facility. The District administrative offices are located adjacent to the high school. The gymnasium is also a separate building located behind the school. The facility also includes a transportation building.

Student enrollment as of October 1, 1998 was 434. There continues to be a strong interest in vocational education and in the small, homelike atmosphere offered by North Shore. The school, however, continues to experience space shortages in classrooms, shop areas, the library, the cafeteria, and an auditorium is needed.

A Building Needs Committee was established and issued a report which was accepted by the School Committee on March 31, 1998. An architectural firm, Mount Vernon Group, Inc., Architects and Planners, is working with the Building Facilities Committee and a School Expansion Feasibility Study is due the middle of February 1999.

The Transportation Department provided transportation for 405 students on a daily basis to and from school. Also provided were four late buses, four days a week, to transport students home that stayed after school for various reasons. Sports buses were provided to bring the students to and from practice fields as well as to all of the games. Four buses were provided on a daily basis to bring sports players home after games or practice.

The Ninth Grade Exploratory Program has students explore each vocational/technical area on a rotating basis and their performance is evaluated by the shop teachers to assist in proper student course selection for Grade Ten.

North Shore Technical High School also serves a large percentage of special needs students in an Inclusion Model in many classes. Interscholastic sports and intramural programs are conducted. The school also participates in the School-to-Work and Tech Prep Programs. The Cooperative Education Work Program allows qualified students to work at their trade prior to graduation.

Students from sixteen member communities, as well as several other North Shore communities, receive both academic instruction leading to a high school diploma and vocational-technical education in a wide variety of program areas leading to a vocational certificate. Student placement in trade related employment, the military and further education averages 98% per year.

The development of the physical education and athletic fields has taken a step forward. Two fields have been developed. In the Spring, the field for physical education classes and softball came on line. This Fall, the soccer/football field was used. The baseball field will be on-line this spring.. The soccer/football and baseball fields were developed largely through the efforts of the Army National Guard. Two more HVAC units have been replaced along with necessary duct work and VAV boxes. The masonry addition was completed and is operational. With the assistance of the students in the various vocational programs, improvement have been made on the grounds.

Adult evening education at North Shore is a self-supporting program that offers more than 54 vocational-technical classes that enhance the professional and personal lives of the adult members of our community. The Program also serves nearly nine hundred fifty adult students participating in a wide variety of courses. Popular fields of study include computers, health, construction, welding, culinary, automotive and business skills. A number of courses have state approval for professional and trade license preparation.



## PLANNING BOARD REPORT

In 1998 the Planning Board approved a total of five new building lots: one lot on Essex Street near Miles River Road, two lots at 351 Bay Road, and two at 514 Bay Road. In addition three plans were approved showing adjustments to existing lots lines or new lot lines for existing houses. The Board approved two Preliminary Subdivision Plans, one at 514 Bay Road and one at 613 Bay Road, and reviewed and offered advice on "concept plans" for a few other lot owners. A Land Court judge ruled in favor of the Town on a citizen's appeal of a 1995 Planning Board decision, but that ruling is now being appealed by the citizen.

The Board reviewed and wrote advisory opinions to the Zoning Board of Appeals on eight site plans or abbreviated site plans. They were for temporary classrooms at the Pingree School, Sunday workdays at the new Middle School, a paved play area at the Winthrop School, a change in the parking lot for the Hamilton Housing authority, a small consignment shop at the Hamilton Equestrian Center, the Hamilton Water Treatment Plant, a cellular antenna at Sargent's Automotive, and a second dwelling on a Bridge Street lot. With the exception of the cellular antenna, the Zoning Board of Appeals approved these site plans. The Board also granted a special permit for a common driveway off Bay Road to serve the new lots at 514 Bay Road.

The Board spent a great deal of time in 1998 interacting with other local and state officials and agencies, and meeting with town citizens on the following projects: the proposed new MBTA commuter parking lot and the re-location of the existing MBTA train station, the possible expansion of the Hamilton Shopping Center, the proposed new building in Depot Square, and the Town's Road Safety Committee. The MBTA project met a major road block due to the fact that the MBTA would not use the power of eminent domain to purchase land from the owners of the Shopping Center; as of the end of the year, no price had been agreed upon and the entire project was in jeopardy. The RFP for the Depot Square lot was finalized and issued but no bids were submitted, presumably due to the uncertainty of the MBTA project. The Board conducted site walks and held public hearings to obtain citizen input on the various projects and subdivisions. The Board worked with consultant Dr. John Mullin in the area of downtown planning. Due to the generosity of the Beverly National Bank, a public meeting led by Dr. Mullin was held in March at the Winthrop School to discuss improvements to downtown.

The Board met with residents who lived on various private roads to discuss issues specific to getting their road accepted. Additionally several meetings were held with citizens and other Town officials to work out a fair and acceptable procedure for the street acceptance process both for now and in the future.

Throughout the year, the Board was greatly assisted by Doug Trees, a local architect, who served, at no expense to the Town, as a consultant providing professional assistance in the planning of the various significant changes in the Shopping Center, train station and Depot Square area of Hamilton. Another resident Paul Erhard volunteered his time and worked with the Board in the area of cellular towers. The Board thanks both of these citizens for providing their expertise.

Several Zoning By-law amendments were researched and one providing for a 6 month moratorium on cellular antennae was ultimately proposed by the Planning Board for the Spring Town Meeting and was approved. The Board developed comprehensive regulations for cellular antennae in the form of a new Town zoning bylaw which was proposed and approved at the Fall Town Meeting. The co-ordinator served as a liaison to the Road Safety Committee and as the Town's representative to the MAPC North Shore Task Force.

There was one change in the membership of the Board in 1998 with the resignation of Marcie Ricker; she was replaced by Zach Bensley. Peter Clark served as chairman for part of the year with Robin Willcox taking over in the fall. Jay Burnham was chosen as vice chairman. Evelyn Shuman continued as Planning Co-ordinator. Kim Stepenuck was hired in early 1998 and has served as minutes secretary.

**Robin Willcox, Chair**  
Peter Clark,  
Peter Britton  
James Burnham  
Gregg Haladyna  
Zach Bensley  
Susie Richey



WALTER D. CULLEN  
CHIEF OF POLICE

TOWN OF HAMILTON

# POLICE DEPARTMENT

TELEPHONE  
(978) 468-1212  
FAX (978) 468-1919

265 BAY ROAD  
HAMILTON, MASSACHUSETTS 01982

## Town Report 1998

I am happy to report that the Hamilton Police Department experienced a very successful year in 1998, not only in respect to law enforcement activities, but also in many other progressive areas. Crime prevention, law enforcement and community service continue to be three areas of emphasis for the day to day activities of this department.

The major criminal caseload continues to be consistent with national and regional trends. Crime against property and individuals to include larceny, vandalism, and assaults echo these trends and encompass approximately 30% of the department's investigative and prosecution efforts. Traffic related enforcement issues and motor vehicle crash investigation similarly accounts for approximately 30% of the activity. The remaining 40% is dedicated to the "community service" activities that are the mainstay of small town policing. These service activities include the often-overlooked repetitive police business that is definitely less glorified but no less important to the community than the criminal or investigative responsibilities. Alarm responses, ambulance runs, animal calls, general assistance, transports and family disturbances are but a few examples of the many incidents, which encompass the daily activities of the department.

Our operating philosophy reflects the police department's slogan of being "Community Committed". This goes beyond the catch all phrase of community policing by placing an emphasis on the officers' commitment to the members of the community. In keeping with this, the department has instituted a number of programs and activities to enhance the overall level of service to the community. Community outreach efforts have included increased patrols in the downtown area both on foot and bicycle as well as extra police presence during peak commuter times and during school vacations. The public safety day held in conjunction with the fire department and emergency center was a great success and plans are currently underway to hold another such even in the fall. This proved to be an

excellent opportunity for people of all ages to visit the public safety facility and become acquainted with the members of the police, fire, dispatch and emergency medical services. School safety continues to be a vital program offered by the department and has been expanded to include presentations to community groups, scouting organizations and pre-school programs.

Technological improvements have been on-going throughout the year with the transition from a single database computer system to an integrated multi-station system which will encompass computer aided dispatch (C.A.D.). When fully operational, this will serve to improve the utilization of resources by eliminating the duplication of efforts between the Emergency Center and the police department as well as streamline the statistical analysis and sharing of information between public safety agencies. This system will additionally improve record keeping, administrative activities, inventory control and fleet maintenance.

The department has been heavily involved in the Massachusetts Accreditation Commission's efforts to standardize policies, procedures, rules, regulations, and operating standards throughout the state. Although this is not a quick process by any means, this department's involvement will help insure out compliance with the operation standardization that in time will encompass all police agencies across the country. Based on national standards that previously prohibited many small agencies from complying, the revised Massachusetts standards have been tailored to meet the needs and restrictions of agencies such as ours.

I wish to commend each member of this department for the commitment to the citizens of Hamilton. We strive to provide a level of service second to none and I invite the members of the community to provide my office with feedback that may be shared with the officers.

Respectfully submitted,



WALTER D. CULLEN, Chief of Police

## DEPARTMENT OF PUBLIC WORKS

Although this year was full of achievements and milestones, it was a sad year for this department. Richard Poole, Highway Foreman, one of our most loyal and dedicated employees, died in a tragic vehicle accident. He worked for the Town for 16 years and gave 110% of himself to the Town and the community during that time. The entire staff and myself, not only on a professional level but also on a personal level, sorely miss him. Our hearts and sympathies go out to his entire family for their horrific loss.

### Highway Division

#### Road Program

Due to the support of the community and the States Chapter 90 funds we were able to complete our road program for 1998. The following companies were awarded bids for various road work:

Brox Industries, Inc. - Asphalt Paving and Hand Work  
All States Asphalt, Inc. - Road Reclamation  
Superior Sealcoat, Inc. - Liquid Asphalt Crack Sealing  
Delucca Fence Co., Inc.- Guardrail Installation

Roads worked on for the 1998 road program

#### Total Reconstruction

Highland Street (from Asbury St. to the Pingree School)

#### 1 1/2" Top Coat

Cutler Road (railroad bridge to house #290)  
Homestead Circle  
Margaret Road  
Pilgrim Road  
Crescent Drive  
Orchard Road  
Norman Road

The Asbury Street/Walnut Road Project is at the 100% completed stage which means it is ready to be bid out and started. Unfortunately the state removed us from the Federal Funding list and transferred it under State Bonds. This means the project will not be funded until the State appropriates monies during their budgetary process.

#### Regular Road Maintenance

The annual catch basin cleaning and street sweeping was carried out without any problems. We were able to save the Town some monies by working out an arrangement with the Town of Ipswich, exchanging our brush cutting tractor for the use of their street sweeper.

The drainage problem around various neighborhoods remains a priority. We have worked on correcting and installing drainage pipes and culverts this fall in areas that could quickly be corrected. Areas such as Patton Park and Howard Street are much more complicated but we continue to work on them.

Our brush cutting and road shoulder work continue well into the winter months due to the mild weather. This allowed us to work on many more roads than usual. The purchase of our new line-painting machine saved us money in overtime by cutting down the hours needed for operations and cleans up. There were over 200 daffodil and crocus bulbs planted this fall around town. Hopefully they will mature and help add towards the beautification of Hamilton.

We had a busy year with tree work. There were no fewer than 47 trees worked on or removed. In a cost savings to the town and with the cooperation with Mass. Electric we worked with their tree crews in conjunction with our ground crews to both our benefit. There were several trees planted around town to replace those that have been taken down. We hope to have a more aggressive planting campaign next year as part of our town wide esthetics program.

It is the diversity in knowledge and experience of our employees that allows the Highway Department to perform so many tasks. Thanks to Kirk Davis, Harold Allen, Dave Goodwin and Gregg Stevens for their fine work.

### **Park Division**

The Park has become busier this year than last. With the construction taking place at the new High School/Middle School some of their sports activities have been moved to the park. Along with this, there has been a great demand by private groups for field use with the large increases in enrollment in youth programs.

The Joint Recreation Board has been gracious enough to take on the task of hiring engineers to review the possibilities of building a new pool to better suit their program needs. We appreciate their efforts on this endeavor. We continue to work on dredging out Weaver Pond to make it more suitable for both for wildlife, fishing, and skating. We were fortunate to get the Town's insurance company to once again allow public skating. With the increased use at Patton Park and the regular work done at School St. Park, Cutler Park, the two elementary schools and the recreation center field, we have been able to keep up with the care of these properties thanks to the dedicated work by our Park Foreman, Paul Rigol.

### **Cemetery Division**

The cemetery garage was worked on this fall. A new roof was installed and most of the trim boards replaced and painted. Town employees worked on this project saving the Town money from having to hire outside contractors. The grounds are in very good shape. There was a noticeable improvement in the lawn in the area of grub damage from Japanese Beetles. This was due to a program started a few years ago by the Cemetery's foreman using natural controlling agents rather than the use of pesticides. It is this type of conscious efforts and hard work that is reflected by the fine condition that the cemetery is always in.

The Cemetery conducted the following business:

Sale of Lots	\$11,100
Perpetual Care	\$8,050
Openings/Foundations	\$13,000

I thank Cemetery Foreman, Joseph Shea and seasonal employee Clayton Burton for their dedication and care in their daily tasks.

## **Equipment Maintenance Operations**

With support from the Towns people, the DPW was able to purchase two new dump trucks last year. These vehicles came in handy this past winter. We appreciate the backing the Town's has given us in updating our aging fleet.

The DPW Mechanic has continued to perform repairs on all our vehicles as well as those of the Police Dept., Civil Defense, and Council of Aging. Even though some of these repairs were major repairs, our mechanics expertise and training allowed us to make most repairs in-house saving the Town considerable money. I would like to thank Richard Campana for continuing to keep our varied fleet of vehicles and small equipment running and also I appreciate his dedication.

## **Solid Waste Disposal**

The Town continues to have Waste Management of Gloucester collect our curbside household wastes as they carry out the last year of their two-year contract. Even though some citizens continue to place refuse curbside in a manner not consistent with the Town and State by-laws, our contractors removed what they can. Please keep in mind that we will be more and more particular as to what we can pick up from our residents as State regulations get tighter and more enforced.

To help our residents dispose of certain wastes properly and timely we have set up drop-off points at the Town Hall for metals and tires. To date, we have disposed of approximately 15 tons of metals and tires. This was done at no cost to the taxpayers since it is a "pay as you throw" program. We have taken in \$2,396.00 to pay for the handling and disposal of these items. This program has been so successful that we're looking into moving this service to the land fill area in the near future. This will allow us to recycle more in quantity to better serve the community.

The need to recycle is strong, both on an environmental basis and a practical one. Our community is at the point where we are meeting our maximum guaranteed annual tonnage to be excepted by NESWC. Any tonnage over that could include financial penalties to the Town. We still have to go to the year 2005 before the contract is over. At that rate, we will be well over our maximum tonnage before the end of the contract.

Our waste tonnage figures for 1998 were:

Municipal Household Waste - 3118.15

Recycled Materials - 647.59

Leaf Recycling - 595.00

The DPW continues to hand out one recycling bin per household if you would like to start recycling. We also have composting bins for sale (\$20.00 each) to further reduce our waste stream. Both these items can be picked up from the DPW office at Town Hall.

Our thanks to Nancy Stevens, DPW Administrative Assistant, for not only organizing all these items and figures, but for handling all calls and paperwork when needed in the Water Department.



WATER TREATMENT PLANT GROUNDBREAKING



OUR BEAUTIFULLY MAINTAINED CEMETERY

## Water Division Operations

This year has been incredible for the water department. Initially, there was euphoria over the passage of the water filtration plant articles at the May Town Meeting. However, after the bids were in, it was discovered that not enough funding had been voted. Back to town meeting in the fall where the townspeople backed the project once again. Construction has now begun on this unique filtration system which cost less than the standard water treatment plant and will require less staff to operate it. The iron and manganese should be a problem of the past very soon.

The water pumped in 1998 totaled 233,522,000 gallons. Town officials are still requesting that residents conserve water usage to avoid imposition of a water ban during the drier months. Information on these conservation measures can be obtained from the Water Department through Gail Hannable, the very able Administrative Assistant.

Maximum water pumped in a single day:

Idlewood	Caisson	Patton	School
7-15-98	12-5-98	7-16-98	6-11-98
<b>657,000</b>	<b>679,000</b>	<b>298,000</b>	<b>350,000</b>

The Water Department completed the Cutler Road project, which connected water from Route 1A to Highland Street. Also, the Department is working on new additions to the School Street and Patton well sites. These additions will be used as chemical treatment rooms.

Flushing is done twice a year to force water through the mains and 'flush' out the sediment that lingers at the bottom of the pipes. Residents are encouraged to run cold water through their faucets when flushing is being done. This will clear up any discoloration that may occur.

Finally, the Water Department has begun a cross connection program encouraged by the Department of Environmental Protection. This will continue into the next calendar year.

Thanks go to Jeff Mazzetta, Paul Provost and Tim Shea, who are not only experts in water matters; but are also perennially genial and an asset to the Department of Public Works.

## Road Safety Committee 1998 Annual Report

1998 was an active and productive year for the Road Safety Committee. In our second year of operations we were engaged in the following activities in support of our mandate to work toward safe non-vehicular transportation in our town.

Public Needs Assessment Survey In the spring the Committee was awarded Funding from the state through the Greenways Demonstration Grant program to prepare and distribute a questionnaire to determine the needs of the people of our town for non-vehicular transportation resources. In connection with this, a public presentation was held at Winthrop School. To further enhance public awareness, a videotape of the presentation was made and aired on local access television. Questionnaires were distributed at the public presentation and also through the schools and as an insert to the Hamilton-Wenham Chronicle. The number of completed questionnaires returned exceeded the expectations of the committee. Committee member Marie Buckley concluded the project with a very thorough tabulation and analysis of the results. The successful completion of this project put us well along the way to the Engineering Study discussed below and also substantially reduced the cost of such a survey.

National Trails Day Our Committee members joined with our counterparts from Wenham in a joint presentation at the annual National Trails Day event held by the Hamilton Conservation Commission at Bradley Palmer State Park last June. A variety of public informational brochures were made available, questionnaires were distributed, including a special one for grade school children, and committee members from both towns were available to answer questions from the public.

Safety Information Program Two public information projects were conducted. In the spring committee member Marie Buckley led a public school program, the "Bike Rodeo." A number of bicycle events were held at a gathering at a public school and safety presentations were made to the students. The Police Department assisted in the Bike Rodeo. Committee member Perry Pomeroy prepared a bi-weekly "Safety Tips" column for the Hamilton-Wenham Chronicle. The column covered advice on the safe interaction between automotive traffic and bicycles and pedestrians as well as descriptions of specific problem areas in our town.

Regional Road Safety Conference In October the Committee sponsored a regional road safety conference which was held at Burnham Hall at the Wenham Museum. Members of Road Safety and similar committees from Manchester, Ipswich, Wenham and Hamilton participated. Our own Lisa Press provided a presentation on state and federal funding of local bicycle and road safety projects. The Ipswich group presented a discussion of their successful Argilla Road planning project, and Chairman Brad Kimball led a very productive question and answer session in which participants from all four towns discussed common problems. More multi-community programs are planned.

Engineering Study Funding Our committee was organized as a response to the terrible and needless loss of young Christopher Rich in the summer of 1997. The trust established in memory of little Christopher has generously given the committee \$7,500 toward an engineering study of our goals. In addition to this gift the Committee appeared at the special Town Meeting this autumn and was granted additional funding by the town of \$9,500. So that a total of \$17,000 is available for the study.

Regional Greenways Grant Award. As the Town Report goes to press we have just received a favorable decision on a remarkable \$10,000 grant application which is part of the 1999 Massachusetts Greenways program. Our town has joined with five other towns to study the feasibility of a bikeway linking all six towns: Ipswich, Essex, Hamilton, Wenham, Manchester and Beverly. Work on the project began in December with a meeting of representatives of the towns and then representative elect Brad Hill. The project goal is a continuous bikeway composed of Route 22 and connecting roads in the six towns. Hamilton is the lead town in the project. The project is organized and coordinated by our Conservation Commission representative Lisa Press.

Request for Proposals We have recently completed the development of a Request for Proposals (RFP) for our engineering study and we expect to have a completed contract with an engineering firm in late April or Early May.

The Committee currently has a membership opening. Any resident of Hamilton who is interested in serving on the Committee should contact any Committee member.

Respectfully Submitted,

Town of Hamilton Road Safety Committee

Bradford Kimball, Chairman

Tim Ford

Marie Buckley

John Hamilton

Francis Sears

Evelyn Shuman

Perry Pomeroy

Susan Sandler

Steve Kenney, Public Works Department

Lisa Press, Conservation Commission

Matt Donovan, Police Department

## TOWN OF HAMILTON

SEALER OF WEIGHTS AND MEASURES  
Annual Report for Calender Year 1998

I hereby submit my activities for year ending 1998:

Green Meadows Farm Stand	(Sealed 2 Scales)	\$ 20.00
Meadowbrook Farm	(Sealed 3 Scales)	\$ 30.00
Welch & Lamson	(Sealed 3 Fuel Trucks)	\$105.00
Allen Fuel Co.	(Sealed 1 Fuel Truck)	\$ 35.00
Stelline Fuel Co.	(Sealed 1 Fuel Truck)	\$ 35.00
Farmers Market	(Sealed 1 Scale)	\$ 10.00
Hungry Fox	(Sealed 1 Scale)	\$ 10.00
P.J. Hansbury Co.	(Sealed 2 Scales)	\$ 20.00
Asbury St. Market	(Sealed 1 Scale)	\$ 10.00
Willowdale Medical	(Sealed 2 Scales)	\$ 20.00
Tops Mass. #160	(Sealed 1 Scale)	\$ 10.00
Connollys Drug	(Sealed Weights & Scale)	\$ 15.00
Star Market	(Sealed 8 Scales)	\$ 80.00
C.V.S.	(Sealed Weights & Scale)	\$ 30.00
Olivers Gulf	(Sealed 12 Gas Pumps)	\$144.00
Richdale Super	(Sealed 6 Gas Pumps)	\$ 72.00
A & M Motors	(Sealed 6 Gas Pumps)	\$ 72.00
H/W Regional School	(Sealed 3 Scales)	N/C
Cutler School	(Sealed 1 Scale)	N/C
Winthrop School	(Sealed 1 Scale)	N/C
Turned over to Town Treasurer The Sum of		\$718.00

Respectfully

Harry MacGregor  
Sealer of Weights & Measures

# REPORT OF THE TOWN CLERK

Activity continues to increase in the Town Clerk's Office. Whenever we feel we are on an even keel a new "glitch" arises which requires our immediate attention.

1998 proved to be a busy year, as predicted, with a State Primary, State Election, Annual Town Meeting and Election and Fall Town Meeting and Election. (In between all of this I had my daughter's wedding and grandson #10 was born.)

I still continue with my education by attending the Clerk's Conferences and one week a year I attend Salve Regina University. I find these very useful in keeping me updated with the ever changing Massachusetts Laws, Vital Records changes and Voter Registration and Election changes, all to help me be better informed to serve the public.

1999 Looks to be a somewhat quiet year with no Federal or State Elections due. It will give us time to brace ourselves for the year 2000 with all the problems predicted with the computers, the Presidential Election, which always is a busy time, and the Federal Census.

All of our statistical information such as births, deaths and marriages are listed below and I have included 1997 Report as a comparison

MARRIAGE LICENSES ISSUED		
RESIDENTS (One or both parties from Hamilton)	1998	1997
20	20	17
NON RESIDENTS	13	8
TOTALS	33	25
BIRTHS RECORDED		
MALE	40	42
FEMALE	61	44
TOTALS	101	86
DEATHS RECORDED		
RESIDENTS	41	51
NON-RESIDENTS	1	3
TOTALS	42	54
DOG LICENSES ISSUED		
MALE	134	137
FEMALE	80	75
SPAYED	486	500
NEUTERED	365	372
KENNELS	20	17
TOTALS	1085	1101
FINES	64	91

The tabulation of Fish and Game Licenses and Dog Licenses issued are as follows:

FISH AND GAME LICENSES ISSUED

FISHING	70	69
HUNTING	22	20
SPORTING	14	14
DUPLICATE & OVER 70	8	9
ARCHERY STAMPS	24	16
WATERFOWL STAMPS	25	24
PRIMITIVE FIREARMS STAMP	24	23
WETLAND STAMPS	<u>104</u>	<u>98</u>
TOTALS	291	273

The annual census forms were mailed out January 1, 1999 and we wish to remind all residents the importance of listing all members of the household each and every year. The Town's population is important when we are involved in borrowing, receiving grants or federal and state aid. Also, the listing of every household is very important to our Police and Fire Departments for safety reasons.

	PRECINCT 1	PRECINCT 2	TOTALS
VOTERS	2,242	2,400	4,642
	<u>1,385</u>	<u>1,791</u>	<u>3,176</u>
NON VOTERS	3,627	4,191	7,818

RESIDENTS

I would like to take this opportunity to thank all department heads, elected officials, election workers, board of registrars, town employees and especially my Administrative Assistant, Jane Wetson, for their cooperation and help in making the year an especially successful one for our office. We will strive to continue to give our utmost help and support to the residents of the Town.

Theresa M. "Mimi" Fanning, CMC  
Town Clerk

**TOWN OF HAMILTON  
 ANNUAL TOWN MEETING  
 held  
 Monday, May 4, 1998  
 ADJOURNED SESSION  
 Tuesday, May 5, 1998  
 at  
 Gordon-Conwell Seminary Chapel**

\*\*\*\*\*

At the close of registration on April 13, 1998 there were 4,455 registered voters.

Precinct 1 - 2,153

Precinct 2 - 2,302

Moderator, Bruce Ramsey, declaring a quorum of 200 being present and the warrant duly served, opened the meeting at 7:45 PM with 343 voters checked present.

Precinct 1 - 180

Precinct 2 - 163

The moderator announced that he asked the non-resident members of the H-W Regional School System and those assisting the Selectmen or Finance Committee to be present so they may be available to answer questions. Members of the press, and the video crew have also been allowed to be present. He reminded those allowed here to do nothing with may influence the counting of votes.

Moderator announced the tellers were appointed and duly sworn, being:

Will Potter  
 Christopher Wells  
 Warren Gray

Robert Nyland

Theodore Steward  
 Charlotte McCarthy  
 Robert Poole

Moderator announced another procedural note. We record these proceedings so as to have an accurate record of the meeting. Therefore, unless I recognize you by name, please use the microphones provided and give your name and address when you arise to address the moderator.

Introduced Reverend Dr. Walter C. Keyser, President of Gordon-Conwell Theological Seminary to give the invocation. All rose for the invocation.

After invocation and before starting the regular business, the Moderator recognized Peter Twining.

Selectman Twining thanked Dr. Keyser for the use of the facilities for the meeting. Continued on to thank all Town Committees for their work on preparing the budget and warrant for the meeting, then recognized retiring Town Counsel, Bill Shields. Bill Shields has been Town Counsel for 23 years, 1975 to present. Thanked him for his many years of service and asked for a hand of recognition.

Mr. Shields received a standing ovation from all present. Mr. Twining continued that he had a gift for Mr. Shields but unfortunately it had not arrived. Explained it is a map of the Town of Hamilton from the late 19th Century. Again, thanked him for his service.

Moderator then proceeded with the meeting.

**ARTICLE 1-1**  
**Elections of Officers**

Moderator: to bring ballots for: Town Moderator for one year, one Selectman for three years, one Assessor for three years, two members of the Planning Board for five years, one Library Trustee for three years.

The vote on Article 1 is by ballot on Thursday, 14th of May, 1998 at the Winthrop School. The polls will be opened at 7:00 AM and will close at 8:00PM.

Moderator then stated he neglected to introduce Town Officers, which he then proceeded to do.

**ARTICLE 1-2**  
**Annual Reports**

Moderator: to hear report of Town Officers and Committees and to take any other action thereon or relative thereto. Moderator then recognized Peter Twining.

Using overhead projector Mr. Twining proceeded to explain the 5 Year Financial Planning Summary as follows:

**TOWN OF HAMILTON  
5 YEAR FINANCIAL PLANNING SUMMARY  
1999 - 2003**

**REVENUES**

*Annual growth of approximately 3.5% - 4%*

**TOWN EXPENSES**

*Operating Expenses - Annual growth of approximately 3 - 4%  
assuming constant level of service.*

*Capital Expenses - Anticipated overrides in the following areas:*

*Proposed Town Government overrides (FY 1999):*

*Roads Programs: Continuing annual program  
Water Treatment Facility: Beginning in 1999*

*Potential Upcoming Town Government Overrides:*

*Library construction (Rec Center) & new operations  
Fire Department possible restructured operations,  
equipment, & building modifications.  
Park improvements and repairs  
NESWC  
Ongoing programs for roads*

Mr. Twining explained this is just a "snap shot" of where we are in the community and thanked all departments for their help.

The meeting was then turned over to Catherine Harrison of the School Committee.

Using overhead, Ms. Harrison explained the 5 Year Plan for the School District as follows:

**Five Year Financial Planning**

**Trends/Issues**

- Growing town Enrollments
- Opening new Middle School
- Transition costs to Baker Elementary
- Implementation of State mandated programs
- Recruiting, employing, training, and assigning staff to carry out mission of schools

- Maintenance of more square footage
- Providing for more students in higher cost secondary programs
- Meeting bonded indebtedness for school construction
- Loss of tuition income from Essex and Choice
- Recognizing and accommodating the fiscal capacity of the communities

*Hamilton Wenham Regional School District  
Spring 1998*

Continued on with the second slide:

- Expense budget projected to increase, on average, 8% per year
- School revenue growth projected to increase on average, 1.5% per year
- Assessment to towns (new Budget) projected to increase, on average, 11% per year
- With Hamilton revenues growing at 3.5% - 4.0% can expect need for overrides

Continued:

*What Actions Are We Taking?*

- Actively lobbying legislature for increases in State Aid (suburban coalition)
- Working with Town to identify alternate sources of revenue

Motion made by Peter Twining, duly seconded that the reports of the Town Officers and Committees including those passed out this evening, be received and placed on file.

VOICE VOTE: PASSED

\*\*\*\*\*

**ARTICLE 2-1**  
**Compensation**

Moved by Arthur Oberheim, duly seconded, that the Town adopt as amendments to the Personnel By-Law the changes in the classification and compensation plans, copies of which are on file with the Town Clerk and which are set forth in Appendix A of the 1998 Warrant Book, subject to the following correction; on Page 3, change Step 3 of the Assistant to the Assessors from \$13.26 per hour to \$13.21 per hour.

VOICE VOTE: PASSED

## APPENDIX A

### **CLASSIFICATION AND COMPENSATION OF FULL AND PART-TIME POSITIONS**

**Step Increases (Time is pro-rated for less than Full Time):**

Start of employment	Step I
Six months	Step II
Eighteen months	Step III
Thirty months	Step IV
Forty two months	Step V
Fifty four months	Step VI
Sixty six months	Step VII

**General Administration****Full Time**

Steps	I	II	III	IV	V	VI	VII
Town Administrator	41,000	42,640	44,434	46,119	47,964	49,883	51,878
Town Clerk	34,745	36,135	37,581	39,084	40,647	42,273	43,964
Treasurer-Collector	34,745	36,135	37,581	39,084	40,647	42,273	43,964
Town Accountant (1)	34,745	36,135	37,581	39,084	40,647	42,273	43,964
Chief Appraiser (1)	41,000	42,640	44,346	46,119	47,964	49,883	51,878
Asst.. to Town Administrator	13.19hr.	13.71hr.	14.27hr.	14.84hr	15.44hr.	16.05hr.	16.70hr.

**Part Time**

Steps	I	II
Asst.. Town Accountant	13.38hr.	14.31hr
Administrative Asst..	10.50hr.	11.22hr.
Clerk Typist	9.14hr.	10.78hr.

**Public Works and Public Safety****Full Time**

Steps	I	II	III	IV	V	VI	VII
Public Works Director (1)	58,267	58,518	60,859	63,294	65,825	68,458	71,120
Chief of Police(1)	58,267	58,518	60,859	63,294	65,825	68,458	71,120
Emergency Center Supervisor	34,745	36,135	37,581	39,084	40,647	42,273	43,964
Fire Inspector	34,745	36,135	37,581	39,084	40,647	42,273	43,964
Health Agent(1)	41,000	42,640	44,434	46,119	47,964	49,883	51,878

(1) Currently under a contract rate which differs from the salary in the table.

**Part Time**

Steps	I	II
Dispatcher (2)	10.50	11.22
Reserve Police Officer	11.87	12.17
Assistant Fire Inspector	13.46	14.46
Fire Equipment Mechanic	14.35	14.94
Building Maintenance	12.25	13.23
Animal Control Officer	10.59	11.28
Animal Inspector	\$1,845/yr	Stipend

(2) The base pay differential for evenings (3PM to 11PM) is 3% and for nights (11PM to 7AM) it is 5%.

Building and Land Use**Full Time**

Steps	I	II	III	IV	V	VI	VII
Building/ Zoning Inspector(3)	29,445	30,623	31,848	33,122	34,447	35,825	37,258
Conservatio n Coordinator	29,445	30,623	31,848	33,122	34,447	35,825	37,258
Planning Coordinator	29,445	30,623	31,848	33,122	34,447	35,825	37,258

(3) Currently under a contract rate which differs from the salary in the table.

Positions With An Annual Payment

4,363

Plumbing/Gas Inspector	
Electrical Inspector	10,241
Asst.. Plumbing Inspector	168
Asst.. Electrical Inspector	305
Asst.. Building Inspector	305
Gas Inspector	4,363
Asst.. Gas Inspector	168
Sealer of Weights and Measures	1,272
Registrar of Voters	235
Fire Chief	6,431
Deputy Fire Chief	641
Chairman Board of Health	668
Board of Health Members	376

Library/Recreation**Full Time**

Steps	I	II	III	IV	V	VI	VII
Library Director	41,000	42,640	44,434	46,119	47,964	49,883	51,878
Assistant Library Director	29,445	30,623	31,848	33,122	34,447	35,825	37,258
Children's Librarian	24,954	25,952	26,989	28,070	29,192	30,360	31,574
Recreation Director	34,745	36,135	37,581	39,084	40,647	42,273	43,964

Part Time

Steps	I	II
Technical Services Librarian	10.50hr.	11.22hr.

Special Rates For Occasional Help

## Range of Compensation

General Clerical	6.17hr.	6.63hr.
Laborer: Light Work	6.17hr.	9.36hr.
Library Page	5.68hr	9.38hr.
Seasonal Recreational Help	5.25hr.	13.38hr.

Elected Officials Other Than Full Time Employees

Chairman/Selectm en	2,509
Selectmen	2,214
Chairman of the Assessors Board	2,241
Assessor Board Members	1,672

**Miscellaneous**

EMT-Fire and Police Department \$30.00 per week.

**Contract Service (Self Employed)**

Assessor	25,116
Town Counsel	10,000

**Call Firefighters Wages**

Rank	Regular Hourly Wage	Training Hourly Wage
Chief	21.05	17.89
Assistant Chief	19.60	16.66
Captain	18.15	15.43
Lieutenant	16.70	14.20
Fire Fighter with CPR First Responder	14.52	12.34
Inspector, Electrical/Building	16.70	14.20
Probationary Fire Fighter	12.34	10.49
State Certified Fire Fighter Level I	15.25	12.96

**The following compensation covers Union positions.**

Town Hall Union Employees. Compensation established by contract negotiation. The following hourly rates are based on the new contract.

Steps	I Start	II 6 mos.	III 18 mos.	IV 30 mos.	V 42 mos.	VI 54 mos.	VI 66 mos.
Administrative Assistant	11.42	11.87	12.35	12.84	13.35	13.89	14.44
Assistant to the Assessors	12.22	12.70	13.26 13.21	13.74	14.28	14.86	15.45
Police Clerk/Stenographer	11.42	11.87	12.35	12.84	13.35	13.89	14.44

**Public Works Hourly Rates**

Step (4)	I Starting	II 6 mos.	III 18 mos.	IV 30 mos.
Group I				
Foreman	15.01	15.64	16.14	16.69
Mechanic	15.01	15.64	16.14	16.69
Heavy Equipment Operator	13.73	14.30	14.92	15.46
Foreman 2	13.67	14.22	14.86	15.33
Group II				
Truck Driver/Laborer	12.49	13.09	13.74	14.18
Laborer	12.32	13.31		

(4)Employees move from Step I to Step II after six months of employment. Step II through Step IV have intervals of twelve months.

**Emergency Center Dispatchers Weekly Rates**

Step 1	Step 2	Step 3	Step 4
421.60	449.60	479.60	510.00

**Police Weekly Rates**

Period(5)	Appointment	Second Year	Third Year
Patrolman	580.65	651.26	721.25

(5) The interval between Steps is twelve months.

A Sergeant's pay is equal to the maximum Patrolman's rate plus 15%

A Lieutenant's pay is equal to the maximum Patrolman's rate plus 25%.

Additional Police Compensation Includes:**1) Shift Pay**

Evening Shift (4PM to Midnight)	3% of Base Pay
Night Shift (Midnight to 8AM)	5% of Base Pay

**2) Longevity Pay**

<u>Completed Years of Service</u>	<u>Multiple of Weekly Salary</u>
5 but not 10	2.5%
10 but not 15	5.0%
15 but not 20	7.5%
20 or more	10.0%

**3) Education Incentive Pay**

<u>Education Degrees/Points Earned</u>	<u>Percentage Payment Based on Weekly Salary</u>
Associate Degree or 60 points earned toward a	Five percent
Baccalaureate Degree	Ten percent
Baccalaureate Degree	Twelve and one-half percent
Master's Degree or Law Degree	

**4) EMT Pay of \$30.00 per week.**

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**ARTICLE 2-2  
Appropriations**

Moderator explained the procedure for handling the budget he would read the appropriation which is set forth in Appendix B. He will read each line item and if anyone wishes to question or debate an item they need simply call "HOLD" after the item is read, item will then be marked "HELD" and will be taken up in order after the items have been moved and approved. Continued to read the budget:

## APPENDIX B

TOWN OF HAMILTON  
FISCAL YEAR 6/30/99 BUDGET

ACTUAL EXPENDITURE FISCAL '96	ACTUAL EXPENDITURE FISCAL '97	ACCOUNT	TOTAL APPROPRIATION FISCAL '98	CHANGE	TOTAL RECOMMENDED FISCAL '99
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GENERAL TOWN GOVERNMENTSELECTMEN

2,310	2,379	15122-510001 SALARY OF CHAIRMAN	2,440	62	2,510
4,094	4,216	15122-510002 SALARIES OF MEMBERS	4,320	108	4,428
40,150	42,821	15122-500003 TOWN ADMINISTRATOR	44,994	2,970	47,964
26,186	21,339	15122-500004 ASSIST TO TOWN ADMINISTRATOR	25,194	1,898	27,092
0	584	15122-510005 CONTRACT SERVICES	3,319	(119)	3,200
7,152	10,068	15122-540006 EXPENSES	8,000	0	8,000
2,000	2,000	15122-520007 H A W C	2,500	500	3,000
1,800	1,800	15122-520008 SR HOME CARE SERVICE	1,854	47	1,901
2,250	2,750	15122-520009 HEALTH & EDUCATION SERVICES	2,750	62	2,812
	2,500	15122-520010 EMPLOYEE ASSIST PROGRAM	2,500	100	2,600
43,904	54,447	15122-540011 COMPUTER EXPENSE	20,000	10,000	30,000
31	0	15122-520012 M A P C	1,786	(1,786)	0
45,994	41,843	15122-520015 STREET LIGHTING EXPENSE	50,000	(3,650)	46,350
232,711	257,181	15911-560001 RETIREMENT FUND	281,130	26,023	307,153
51,672	10,035	15192-540003 TOWN HALL MAINTENANCE	18,000	0	18,000
16,184	10,317	15192-540004 JR HIGH MAINTENANCE	32,000	(22,000)	10,000
5,008	8,249	15122-540013 TOWN REPORTS	5,500	1,000	6,500
1,756	1,721	15692-540001 MEMORIAL DAY	1,900	0	1,900
79,806	79,243	15916-570003 P&C INSURANCE	85,000	0	85,000
202,474	194,055	15914-570002 GROUP HEALTH/LIFE INSURANCE	215,000	(7,500)	207,500
16,867	19,157	15917-560004 MEDICARE TAX	24,500	1,470	25,970
22,096	23,396	15918-560005 FICA TAX	31,000	1,860	32,860
12,421	12,552	15122-520014 TELEPHONE EXPENSE	13,000	2,965	15,965
(87,451)	(63,500)	LESS WATER ENTER REIMB	(73,500)	0	(73,500)
<b>729,423</b>	<b>739,153</b>		<b>803,195</b>	<b>14,010</b>	<b>817,205</b>

TOWN HALL

22,052	25,896	15192-500001 WAGES/OUTSIDE CONTRACTOR	26,121	(11,041)	15,080
		EARLY RETIREMENT INCENTIVE		5,400	5,400
19,438	19,434	15192-540002 EXPENSES	19,500	585	20,085
<b>41,490</b>	<b>45,330</b>		<b>45,621</b>	<b>(5,056)</b>	<b>40,565</b>

RECREATION

25,484	29,904	15630-500001 SALARY OF DIRECTOR	34,576	2,282	36,858
14,182	12,420	15630-510002 ADMINISTRATIVE ASSISTANT	15,411	(2,242)	13,169
	7,954	15630-510003 CUSTODIAN	7,957	199	8,156
	0	15630-520004 UTILITIES & EXPENSES	6,200	800	7,000
<b>39,666</b>	<b>50,278</b>		<b>64,144</b>	<b>1,039</b>	<b>65,183</b>

TOWN ACCOUNTANT

29,594	30,682	15135-510001 ACCOUNTANT WAGES	31,452	787	32,239
10,478	9,429	15135-510002 ASSISTANT ACCOUNTANT	11,236	670	11,906
2,193	2,095	15135-520003 EXPENSES	2,325	95	2,420
1,344	0	15135-520004 AUDIT - RESTRICTED	1,500	1,250	2,750
<b>43,609</b>	<b>42,206</b>		<b>46,513</b>	<b>2,802</b>	<b>49,315</b>

TREASURER/COLLECTOR

36,488	37,583	15145-500001 SALARY OF TREAS/COLL	38,523	2,124	40,647
24,375	23,088	15145-500002 ASST TO TREAS/COLL	22,291	2,209	24,500
3,979	1,594	15145-510003 TEMPORARY PART TIME	8,350	210	8,560
8,737	9,092	15145-520004 EXPENSES	10,150	870	11,020
511	152	15145-520005 EQUIPMENT RENTAL & PURCHASE	1,100	(1,100)	0
	16,711	BORROWING DISCLOSURE	0	1,100	1,100
17,236		15145-520006 PROCESSING CHARGES	15,000	0	15,000
<b>91,326</b>	<b>88,220</b>		<b>95,414</b>	<b>5,413</b>	<b>100,827</b>

TOWN CLERK

36,488	37,583	15161-500001 SALARY OF TOWN CLERK	38,523	2,124	40,647
21,963	21,916	15161-500002 ADMINISTRATIVE ASSIST	23,292	2,308	25,600
74	401	15161-510003 TEMPORARY PART TIME	500	0	500
4,425	4,407	15161-540004 EXPENSES	5,125	200	5,325
		RECORD RESTORATION		1,500	1,500
<b>62,950</b>	<b>64,307</b>		<b>67,440</b>	<b>6,132</b>	<b>73,572</b>

TOWN COUNSEL

6,180	6,365	15151-510001 SALARY OF TOWN COUNSEL	10,000	250	10,250
21,015	38,735	15151-520002 EXPENSES	35,000	0	35,000
<b>27,195</b>	<b>45,100</b>		<b>45,000</b>	<b>250</b>	<b>45,250</b>

ELECTION & REGISTRATION

757	892	15162-510001 SALARIES OF REGISTRARS	912	23	935
14,657	12,703	15162-540002 EXPENSES	9,450	6,050	15,500
<b>15,414</b>	<b>13,595</b>		<b>10,362</b>	<b>6,073</b>	<b>16,435</b>

TOWN OF HAMILTON  
FISCAL YEAR 6/30/99 BUDGET

ACTUAL EXPENDITURE FISCAL '96	ACTUAL EXPENDITURE FISCAL '97	ACCOUNT	TOTAL APPROPRIATION FISCAL '98	CHANGE	TOTAL RECOMMENDED FISCAL '99
<b>POLICE</b>					
61,400	68,130	15210-500001 SALARY OF CHIEF - HOLD	70,127	2,059	72,106
604,782	626,771	15210-500002 WAGES OF OFFICERS	645,622	40,974	686,596
18,677	19,432	15210-540003 TRAINING	20,032	601	20,633
22,471	23,381	15210-530004 OVERTIME	24,100	723	24,823
2,650	2,793	15210-510005 SPECIAL INVESTIGATION	2,885	87	2,972
11,478	11,937	15210-510006 COURT DUTY AND LOCK UP	12,303	369	12,672
26,000	30,518	15210-500007 WAGES CLERK STENOGRAPHER	26,894	2,646	29,540
34,497	34,361	15210-540008 EXPENSES	35,500	1,500	37,000
	2,350	15210-520009 BAPERN SERVICE CONTRACT	2,350	(2,350)	
	5,555	15210-520013 POLICE RETIREMENT BENEFITS			
13,998	13,988	15210-580010 UNIFORMS	15,000	0	15,000
4,998	4,987	15210-580011 EQUIPMENT	5,000	0	5,000
18,000	23,877	15210-580012 CRUISER	24,221	779	25,000
<b>CIVILIAN DEFENSE</b>					
476	490	15291-540001 AUXILIARY POLICE EXPENSES	500	0	500
741	735	15291-540002 AUXILIARY POLICE UNIFORMS	750	0	750
1,910	1,857	15291-540003 EMERGENCY SERVICES	2,000	0	2,000
<b>ANIMAL CONTROL</b>					
2,600	2,600	15292-520001 CONTRACT	2,600	0	2,600
4,902	5,366	15292-510002 PATROLLING	9,500	0	9,500
3,134	2,639	15292-540003 EXPENSES	5,000	1,500	6,500
832,714	881,767		904,384	48,888	953,272
<b>FIRE DEPARTMENT</b>					
5,943	6,121	15220-510001 SALARY OF CHIEF	6,274	108	6,462
57,558	71,997	15220-510002 WAGES OF CALL FIREFIGHTERS	63,000	0	63,000
37,485	38,610	15220-500003 SALARY OF INSPECTOR	39,575	1,188	40,763
8,624	8,880	15220-510004 WAGES OF MECHANIC	9,107	276	9,383
41,149	46,143	15220-540005 EXPENSES	45,534	1,138	46,672
25,991	25,975	15220-540006 TRAINING	26,000	780	26,780
5,991	6,995	15220-510007 STATION DUTY	8,000	1,000	9,000
2,300	2,440	15220-510008 ASSISTANT CHIEFS	2,500	76	2,576
1,997	2,000	15220-540009 FIRE PREVENTION	2,000	60	2,060
2,000	2,998	15220-510010 ASSISTANT INSPECTOR	12,400	373	12,773
		FIREFIGHTER OPERATOR- HOLD		31,000	31,000
189,038	212,159		214,390	36,079	250,469
<b>POLICE/FIRE STATION</b>					
19,373	19,492	15290-540001 MAINTENANCE	21,500	0	21,500
4,966	4,590	15290-520002 CONTRACT SERVICES	5,500	0	5,500
2,365	7,492	15290-540003 RENOVATIONS & REPAIRS	5,000	0	5,000
26,704	31,574		32,000	0	32,000
<b>EMERGENCY REPORT CENTER</b>					
33,092	34,085	15233-500001 SALARY OF SUPERVISOR	36,664	2,420	39,084
103,092	107,749	15233-500002 WAGES OF DISPATCHERS	118,941	3,442	122,383
		CAD SOFTWARE - HOLD	0	6,249	6,249
16,134	20,811	15233-540003 EXPENSES	25,767	(1,377)	24,390
152,318	162,645		181,372	10,734	192,106
<b>SEALER OF WEIGHTS &amp; MEASURES</b>					
1,175	1,210	15246-540001 SALARY OF SEALER	1,241	31	1,272
94	96	15246-540002 EXPENSES	200	0	200
1,269	1,306		1,441	31	1,472
<b>INSPECTIONAL SERVICES DEPARTMENT</b>					
10,911	16,481	15241-510001 SALARY OF BUILDING INSPECTOR	20,390	511	20,901
16,531	25,255	15241-500002 ADMINISTRATIVE ASSISTANT	25,213	2,481	27,694
	0	15241-510003 BUILDING INSP ASSISTANT	298	333	631
5,528	6,213	15241-510005 INSPECTIONAL SVCS EXPENSES	12,115	(1,400)	10,715
9,463	9,747	15241-510005 SALARY OF ELECTRICAL INSPECTOR	9,991	250	10,241
	291	15241-510006 ELECTRICAL INSP ASSISTANT	298	333	631
8,064	8,306	15242-510001 SALARY GAS/PLUMBING INSPECTOR	8,514	213	8,727
310	320	15242-510002 GAS/PLUMBING INSPECTOR ASSISTANT	328	303	631
50,807	66,613		77,147	3,024	80,171
<b>VETERANS' BENEFITS</b>					
24,096	24,012	15543-520001 ADMINISTRATION	25,940	1,038	26,978
1,076	5,578	15543-570002 EXPENSES	13,000	(6,000)	7,000
25,172	29,590		38,940	(4,962)	33,978
2,329,095	2,473,843	TOTAL GENERAL TOWN GOVERNMENT	2,627,363	124,457	2,751,820

TOWN OF HAMILTON FISCAL YEAR 6/30/99 BUDGET				TOTAL APPROPRIATION FISCAL '98	CHANGE	TOTAL RECOMMENDED FISCAL '99
ACTUAL EXPENDITURE FISCAL '96	ACTUAL EXPENDITURE FISCAL '97	ACCOUNT	OTHER TOWN BOARDS AND COMMITTEES			
<b>FINANCE COMMITTEE</b>						
165	264	15131-540001 EXPENSE		324	26	350
			ASSESSORS			
2,060	2,122	15141-510001 SALARY OF CHAIRMAN		2,186	55	2,241
3,090	3,182	15141-510002 SALARIES OF MEMBERS		3,270	80	3,350
24,375	25,258	15141-500003 ADMINISTRATIVE ASSIST		25,213	4,381	29,594
1,500	1,603	15141-520004 BOARD/STAFF TRAINING		2,000	250	2,250
7,498	7,723	15141-510005 PART TIME CLERICAL		9,013	1,018	10,031
1,000	2,000	15141-520006 COMPUTER SERVICES		2,400	0	2,400
4,276	4,653	15141-540007 EXPENSES		4,500	0	4,500
25,116	25,116	15141-510008 CONTRACT SERVICES/WAGES		25,116	628	25,744
<u>68,915</u>	<u>71,657</u>			<u>73,698</u>	<u>6,412</u>	<u>80,110</u>
<b>PERSONNEL BOARD</b>						
299	8,659	15152-540001 EXPENSES		350	0	350
			PLANNING BOARD			
11,147	12,952	15172-510001 COORDINATOR		14,342	1,232	15,574
775	1,205	15172-510002 CONTRACT SERVICES		1,370	30	1,400
2,368	1,223	15172-540003 EXPENSES		1,250	0	1,250
<u>14,290</u>	<u>15,380</u>			<u>16,962</u>	<u>1,262</u>	<u>18,224</u>
<b>APPEAL BOARD</b>						
1,185	1,221	15173-510001 SALARY OF CHAIRMAN		1,252	31	1,283
1,285	750	15173-540002 EXPENSES		1,650	0	1,650
<u>2,470</u>	<u>1,971</u>			<u>2,902</u>	<u>31</u>	<u>2,933</u>
<b>CONSERVATION COMMISSION</b>						
12,990	12,881	15171-510001 COORDINATOR WAGES		14,781	2,110	16,891
2,175	2,450	15171-540002 EXPENSES		2,854	234	3,088
<u>15,165</u>	<u>15,331</u>			<u>17,635</u>	<u>2,344</u>	<u>19,979</u>
<b>BOARD OF HEALTH</b>						
618	636	15511-510001 SALARY OF CHAIRMAN		652	16	668
695	716	15511-510002 SALARIES OF MEMBERS		734	18	752
10,634	0	ADMINISTRATION		0	0	
29,311	28,836	15511-510003 AGENT		30,818	1,234	32,052
24,375	26,678	15511-500004 ADMINISTRATIVE ASSISTANT		25,213	2,481	27,694
	0	PART TIME ADMIN ASSISTANT		6,700	(804)	5,896
6,424	16,692	15511-540005 EXPENSES		13,050	1,414	14,464
	1,740	15511-510006 ANIMAL INSPECTOR WAGES		1,800	45	1,845
4,000	1,785	15511-520007 PUBLIC HEALTH NURSING		4,400	(500)	3,900
	7,728	15511-530008 SICK LEAVE BUY BACK		0	0	
<u>76,057</u>	<u>84,811</u>			<u>83,367</u>	<u>3,904</u>	<u>87,271</u>
<b>COUNCIL ON AGING</b>						
3,684	4,499	15541-540001 EXPENSES		4,900	150	5,050
<u>181,045</u>	<u>202,572</u>		<b>TOTAL OTHER BOARDS &amp; COMMITTEES</b>	<u>200,138</u>	<u>14,129</u>	<u>214,267</u>
<b>LIBRARY TRUSTEES</b>						
<b>LIBRARY</b>						
40,011	41,210	15610-500001 SALARY OF LIBRARIAN		43,264	2,855	46,119
29,992	30,892	15610-500002 SALARY OF ASSIST LIBRARIAN		32,314	2,133	34,447
23,215	25,667	15610-500003 SALARY OF CHILDREN LIBRARIAN		27,385	(1,599)	25,786
32,367	33,332	15610-510004 WAGES OF CLERKS		35,676	9,106	44,782
	0	PART TIME VACATION COVERAGE		2,188	55	2,243
8,520	9,219	15610-510005 WAGES OF CUSTODIAN		9,458	236	9,694
53,350	52,614	15610-540006 EXPENSES-GENERAL		55,185	2,904	58,089
26,181	26,890	15610-540007 EXPENSES-MAINTENANCE		28,636	2,181	30,817
1,306	2,979	15610-540008 BUILDING REPAIR & MAINTENANCE		3,315	0	3,315
<u>214,942</u>	<u>222,803</u>		<b>TOTAL LIBRARY TRUSTEES</b>	<u>237,421</u>	<u>17,871</u>	<u>255,292</u>

TOWN OF HAMILTON  
FISCAL YEAR 6/30/99 BUDGET

ACTUAL EXPENDITURE FISCAL '96	ACTUAL EXPENDITURE FISCAL '97	ACCOUNT	TOTAL APPROPRIATION FISCAL '98	CHANGE	TOTAL RECOMMENDED FISCAL '99
<u>BOARD OF PUBLIC WORKS</u>					
		BOARD OF PUBLIC WORKS			
1,030	1,061	15421-510001 SALARY OF CHAIRMAN	0	0	0
1,545	1,592	15421-510002 SALARIES OF MEMBERS	0	0	0
34,484	12,415	15421-500003 DIRECTOR OF PUBLIC WORKS	62,300	2,510	64,890
31,907	32,991	15421-500004 MECHANIC WAGES	33,026	1,023	34,049
1,963	3,303	15421-530005 OVERTIME WAGES	3,647	(47)	3,600
22,913	24,939	15421-500006 ADMINISTRATIVE ASSIST	25,213	2,481	27,694
830	483	15421-510007 PART TIME CLERK	0	0	0
11,174	11,394	15421-520008 FUEL	12,000	500	12,500
16,056	17,681	15421-540009 VEHICLE, EQUIP R&M, GARAGE	18,000	(1,000)	17,000
8,760	9,172	15421-520010 UTILITIES	9,250	(350)	8,900
2,478	1,695	15421-520011 ADVERTISING	2,500	(500)	2,000
13,552	12,251	15421-540012 EXPENSES	12,500	(1,000)	11,500
		FUEL TANK UPGRADE & MAINTENANCE		14,000	14,000
		VENTILATION SYSTEM, SAFETY EQUIPMENT		10,000	10,000
298	5,200	15421-520013 EARLY RETIREMENT INCENTIVE	5,200	0	5,200
	3,308	15421-540014 DPW GARAGE MAINTENANCE	1,500	3,500	5,000
	0	DUMP TRUCKS - HOLD	0	75,133	75,133
	0	PAINT MACHINE - HOLD	0	13,500	13,500
	0	DEBT SERVICE WATER FILTRATION	0	0	0
(44,853)	(27,323)	LESS WATER ENTER REIMB	(31,500)	(945)	(32,445)
102,137	110,162		154,516	118,805	273,321
<u>SANITATION</u>					
93,600	97,344	15433-520001 COLLECTION & HAULING	101,223	4,074	105,297
277,297	311,473	15433-520002 NESWC - HOLD	297,065	(16,979)	200,086
	0	15433-520003 WATER & SOIL TESTING	2,500	1,000	3,500
5,560	2,848	15433-520004 LEAF COLLECTION	6,250	312	6,562
62,400	64,888	15433-520005 RECYCLING	67,477	2,726	70,203
	0	HAZARDOUS WASTE	3,200	0	3,200
438,857	476,553		477,715	(8,867)	468,848
<u>HIGHWAY</u>					
121,469	129,177	15422-500001 WAGES	151,725	4,552	156,277
6,525	7,034	15422-530002 OVERTIME WAGES	7,400	222	7,622
5,782	7,154	15422-510003 SUMMER WAGES	7,190	0	7,190
4,248	4,250	15422-540004 EXPENSES	5,000	500	5,500
50,439	23,225	15423-530001 SNOW REMOVAL OVERTIME	23,500	3,500	27,000
113,273	52,918	15423-520002 SNOW REMOVAL EXPENSES	55,000	0	55,000
41,704	76,718	15422-540005 HIGHWAY MAINTENANCE	61,800	(6,800)	55,000
		DRAINAGE - HOLD		8,000	8,000
6,969	9,973	15422-540006 TREE EXPENSE	12,000	0	12,000
350,409	310,449		323,615	9,974	333,589
<u>CEMETERY (1)</u>					
14,664	15,217	15429-500001 WAGES	15,597	468	16,065
6,987	6,964	15429-530002 OVERTIME WAGES	7,175	215	7,390
10,412	10,530	15429-510003 SUMMER WAGES	10,530	0	10,530
520	520	15429-510004 CLERK	550	0	550
4,057	4,242	15429-540005 EXPENSES	10,200	(5,200)	5,000
6,630	1,445	15429-540006 IMPROVEMENTS	3,000	0	3,000
43,270	38,918		47,052	(4,517)	42,535
(1) - ACTUAL AMOUNT FROM TAX BASE REDUCED BY TRANSFERS FROM SALE OF LOTS & GRAVES AND PERPETUAL CARE FUNDS. SEE FINANCIAL ACTIONS ARTICLE.					
<u>PARKS</u>					
29,328	30,318	15650-500001 WAGES	31,070	940	32,010
4,904	6,519	15650-530002 OVERTIME WAGES	5,200	156	5,356
3,840	3,000	15650-510003 SUMMER WAGES	3,000	500	3,500
8,310	9,549	15650-540004 EXPENSES	14,600	(4,600)	10,000
1,997	2,123	15650-540005 BUILDING R & M	2,250	(1,250)	1,000
		RENOVATE BATHROOMS		10,000	10,000
48,379	51,509		56,120	5,746	61,866
983,052	987,591	TOTAL BOARD OF PUBLIC WORKS	1,059,018	121,141	1,180,159
3,708,134	3,886,809	TOTAL TOWN OPERATING BUDGET	4,123,940	277,598	4,401,538
<u>SCHOOL COMMITTEE</u>					
<u>H-W REGIONAL SCHOOL</u>					
6,018,446	6,368,446	15300-520001 OPERATING BUDGET - HOLD	6,718,446	235,146	6,953,592
	38,267	DEBT SERVICE - NEW PROJECT*	178,085	576,144	754,229
136,840	134,329	15300-590002 DEBT SERVICE - EXISTING	82,605	(2,706)	79,899
* - PRIOR YEAR RECLASSIFIED FOR COMPARATIVE PURPOSES					
6,155,286	6,541,042	TOTAL H-W REGIONAL SCHOOL	6,979,136	808,584	7,787,720
9,863,420	10,427,851	TOTAL HAMILTON OPERATING BUDGET	11,103,076	1,086,182	12,189,258

Moved by Brian Beck, Chairman of Finance Committee, duly seconded, that the Town raise and appropriate the sums for schools, highways and all other Town expenses which are set forth in the 1999 Fiscal Year Budget appearing as Appendix B of the 1998 Warrant Book excepting those items which were held.

VOICE VOTE: PASSED

Moderator then returned to "HELD" items:

1ST Item held: Salary of Chief of Police.

Question was asked why salary in budget was different than on compensation table under Public Safety.

Mr. Oberhelm explained the Chief is under contract and contract wages differ, the table is if there are any changes in the future, we have a frame of reference, if for some reason, we would have to renegotiate the contract.

Moved by Peter Twining, duly seconded that the Town raise and appropriate \$72,186 for the Salary of Police Chief.

VOICE VOTE: PASSED

2ND item held: Fire Department - Firefighter Operator

Mr. Twining explained this item was held so that he could explain what it is and that it relates to action that will be taken later in the warrant under Article 6-6. There will be a Fire Services Study Committee which will study the Fire Department and come back with their recommendations at next years Town Meeting so this appointment will be for one year.

Moved by Peter Twining, duly seconded that the Town raise and appropriate \$31,000 for a Firefighter Operator.

VOICE VOTE: PASSED

3RD item held: Emergency Report Center - CAD Software

Ann Marie Cullen explained this is Hamilton's share of software we share with Wenham.

Moved by Peter Twining, duly seconded, that the Town raise and appropriate \$6,249 for CAD Software for the Emergency Report Center.

VOICE VOTE: PASSED

4TH item held: Board of Public Works – Fuel Tank Upgrade & Maintenance Ventilation

System, Safety Equipment, Dump Trucks and Paint Machine

Heather Ford explained these are usually put on as warrant articles every year decided to include them in the budget.

Asked that Steve Kenney be recognized to speak. Moderator granted permission. Mr. Kenney continued on to explain and fielded questions from the floor.

Moderator requested motion be made to include all items under one vote.

Moved by Heather Ford, duly seconded that the Town raise and appropriate \$14,000 for Fuel Tanks Upgrade and Maintenance, \$10,000 for Ventilation System, Safety Equipment; \$75,133 for Dump Trucks, and \$13,500 for Paint Machine.

VOICE VOTE: PASSED

5TH item held: Sanitation - NESWC

Brian Beck, Chairman of Finance Committee explained rather than have a proposition 2 1/2 question on the ballot it was decided to include the additional amount in the budget.

David Neill, Selectman, continued on to explain that when Article 6.2 comes up he will ask that "No Action" be taken and amount be included in budget.

After questions from the audience, Moderator asked for motion.

Moved by David Neill, duly seconded that the Town raise and appropriate \$406,512 for NESWC.

VOICE VOTE: PASSED

6TH Item held: Highway - Drainage

In response to a question Steve Kenney explained that after a study last year of drainage system, it has been decided to include this amount every year to structure the maintenance of the drainage system.

After further discussion Moderator asked for the motion.

Moved by Heather Ford, duly seconded that the Town raise and appropriate \$8,000 for drainage.

VOICE VOTE: PASSED

7TH Item held: School Committee Operating Budget

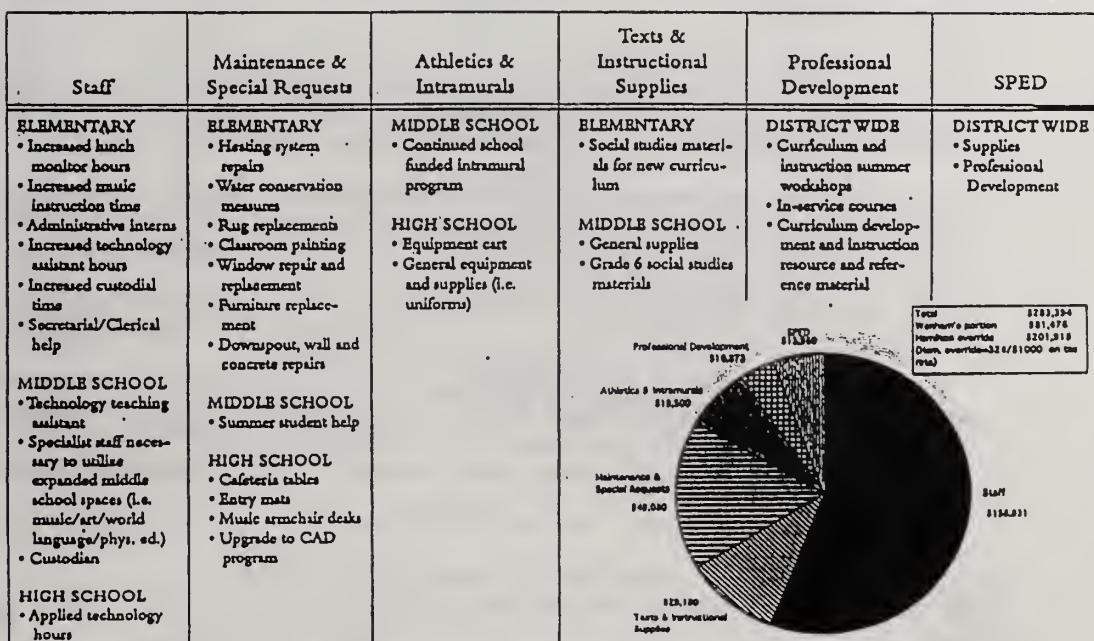
Robert Whittler, School Committee member requested that Jaclyn Finnochio be recognized and allowed to address the meeting, Moderator granted permission.

Jaclyn Finnochio explained the reason they "Held" this item is due to the fact there is an article in the warrant, putting a question on the ballot for an additional override, and they wished to explain the budget.

After lengthy discussion, meeting was turned over to Catherine Harrison, School Committee member.

Using overhead Ms. Harrison showed what the override would buy:

### WHAT DOES A SCHOOL OVERRIDE BUY?



Following presentation very lengthy discussion between Townspeople and School Committee ensued.

Question was moved and seconded.

VOICE VOTE: PASSED

Moderator made the motion that the Town raise and appropriate \$6,953,592 for the Operating Budget of the Hamilton-Wenham Regional School District.

VOICE VOTE: PASSED

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**ARTICLE 2-3** Moved by Heather Ford, duly seconded, that the Town approve the Water Enterprise Budget set forth in Appendix C to the 1998 Warrant Book.

Brian Beck, Chairman of the Finance Committee proposed two corrections to the Water Enterprise Fund Budget: change Benefits from \$104,000 to \$105,945 and the Emergency Fund from \$11,000 to \$9,055.

Moderator moved the changes be included in motion and seconded then reread motion: consider the Water Enterprise Budget with the two modifications.

VOICE VOTE: PASSED

## APPENDIX C

APPENDIX C:  
Page 1

TOWN OF HAMILTON FISCAL YEAR 6/30/99 BUDGET				TOTAL APPROPRIATION FISCAL '98	TOTAL RECOMMENDED FISCAL '99
ACTUAL EXPENDITURE FISCAL '96	ACTUAL EXPENDITURE FISCAL '97	ACCOUNT	CHANGE		
<u>WATER ENTERPRISE FUND</u>					
545,970	568,274	64450-421000 INCOME		618,000	(28,000)
		LIEN REVENUE		15,000	15,000
9,305	11,708	64450-484000 MISCELLANEOUS INCOME		12,000	12,000
		64450-482000 INTEREST INCOME		3,500	(3,500)
<u>555,275</u>	<u>579,982</u>			<u>621,500</u>	<u>(4,500)</u>
					617,000
87,173	91,981	65450-500001 WAGES		131,610	7,003
17,846	20,931	65450-530002 OVERTIME		24,680	(680)
23,110	25,258	65450-500003 CLERICAL		25,213	2,481
343	0	65450-510004 PART TIME CLERK		0	0
553	2,280	65450-530005 CLERICAL OVERTIME		3,000	(500)
34,981	33,522	65450-580006 SYSTEM MAINTENANCE		40,000	n
	91,076	65450-570007 BENEFITS		105,000	40,000
		DEPRECIATION		0	(1,945)
71,221	89,423	65450-520008 CONTRACT SERVICES		50,000	30,000
49,171	49,128	65450-520009 UTILITIES		51,000	(3,000)
3,619	6,518	65450-520010 FUEL/VEH R & M		8,500	(1,500)
55,950	45,194	65450-540011 WELL MAINTENANCE		55,000	(5,000)
13,611	13,329	65450-540012 EXPENSES		15,750	15,500
148	0	65450-520013 LITIGATION		1,500	(1,500)
	502	65450-580014 GATE REPLACEMENT		12,000	(12,000)
28,796	10,575	65450-580015 METERS		18,000	(13,000)
		EMERGENCY FUND		0	5,000
		DEBT SVC/BORROW COSTS FILTRATION		38,000	(9,055)
1,450	65450-	LEAK DETECTION		0	38,000
13,612	35,436	65450-580016 CAPITAL IMPROVEMENT		55,000	10,000
	29,952	TRUCK		0	65,000
<u>401,584</u>	<u>545,105</u>			<u>596,253</u>	<u>20,054</u>
<u>153,691</u>	<u>34,877</u>	NET OPERATING SURPLUS (DEFICIT)		<u>25,247</u>	<u>(24,554)</u>
					693

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**ARTICLE 2-4** Moved by Brian Beck, duly seconded that the Town:  
Annual Financial Actions

- Raise and appropriate \$85,000 for the Finance and Advisory Committee's Reserve Account.
- Raise and appropriate \$20,000 for the Stabilization Fund.

10-10

- Transfer \$2,000 from the Cemetery Sales of Lots and Graves Account to be used for cemetery purposes.
- Transfer \$21,000 from the Cemetery Perpetual Care Account to be used for cemetery purposes.
- Transfer \$13,877.31 from the Clark Property Account to the Conservation Fund.
- Reauthorize the Compost Bin Revolving Fund as required by General Laws, Chapter 44, Section 53E 1/2.
- Appropriate \$190,346, made available under General Laws, Chapter 90 for reconstruction and improvement of Town streets.
- Appropriate \$3,600 for operating costs of the Town ambulance and authorize the set off of estimated receipts from user fees, pursuant to General Laws, Chapter 40, Section 53E.
- Raise and appropriate \$32,072 for annual lease payments under existing equipment lease, and for fees relating to the BAPERN system and air van.

There being no debate Moderator called for vote:

VOICE VOTE: PASSED

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ARTICLE 2-5  
**North Shore  
Regional  
Vocational  
High School**

Moved by David Neill, duly seconded, the Town approve the gross operating and maintenance budget of the North Shore Regional Vocational School District in the amount of \$4,118,792 and raise and appropriate \$54,132 for the Town's assessed portion thereof.

VOICE VOTE: PASSED

\*\*\*\*\*

Moderator then recognized Peter Dana, Conservation Commission member.

Moved by Peter Dana, duly seconded, that the Town vote to take up Article 6-5 out of order in regards to Gordon Woods.

Moderator explained to take an article out of order requires a 2/3 vote.

VOICE VOTE: PASSED - 2/3 vote requirement was satisfied.

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ARTICLE 6-5  
**Gordon Woods**

Moved by Peter Dana, duly seconded, that the Town appropriate \$190,000 from the Principal of the Clark Property Account for the purchase of the so-called "Gordon Woods" land, as shown on a plan of land filed with the Town Clerk.

After giving presentation, Mr. Dana, asked Moderator for permission for two underage boys, one from Hamilton and one from Wenham to speak. Permission was granted. Mr. Dana introduced David Finnnochio and Eric Kronenberg.

Eric Kronenberg explained how they raised money for a donation toward Gordon Woods, by holding cans for donations outside of CVS and Star Pantry.

David Finnnochio announced he was organizing a car wash outside of the Town Hall, May 25th and encouraged all to support it and all donations will go directly toward Gordon Woods. Then proceeded to present a symbolic check to Mr. Dana for the money received from donors and the cans with the total yet to be determined.

Mr. Dana accepted the check on behalf of the Hamilton/Wenham Open Land Trust and congratulated the boys for their efforts.

Mr. Dana then introduced Dana Hanson who gave a report as to the progress to date on donations received.

Mr. David Neill requested all to look at Page 39 of the Warrant Book at the Sample Ballot. Said question #6 would not be voted on at the Town Election. Also stated the Selectmen and Town leaders are committed to replenishing the \$190,000. It will be spent on Gordon Woods but they are committed to paying it back.

Moderator then called for a vote on the main motion which requires a 2/3 vote.

VOICE VOTE: UNANIMOUS

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ARTICLE 3-1  
**Construct**  
**Water Treatment**  
**Facility**

Moved by Heather Ford duly seconded, that the Town authorize the construction of water treatment facilities and appropriate \$2.7 million therefor, said sum to be raised by incurring indebtedness contingent upon the passage of a referendum question pursuant to General Laws, Chapter 59, Section 21C (k), with one-half to be repaid from the tax levy and one-half to be repaid from the Water Enterprise Fund.

Ms. Ford explained that this is broken into two pieces. First piece being that at last years Town Meeting action we appropriated \$440,000 that was to study, plan, design, prepare any documents and complete the bidding process. Tonight's Article is for approval of the funding for construction. We have to date finished the study planning and designing and we are proceeding preparing the bid documents which should go out in thirty days. Hope to complete the bidding process and select the contractor by August of this year, with construction to be completed in June 1999.

Ms. Ford then asked that the Town Engineer, Tom Coty, from Earth Tech be recognized to give a presentation after which she will come back to discuss the funding.

Moderator recognized Mr. Coty who then proceeded with his presentation, showing plans and pictures of the proposed plant, and explained why the Town needs a Water Treatment Plant.

After presentation Heather Ford went on to mention that last year at Town Meeting they were talking about a 4.5 million dollar plant, one of the very first things Steve Kenney did when he came on board was question their decision, at that point, to go with a conventional plant. As part of the process of selecting our engineering firm we asked him to go back and relook at that decision, hence today we are looking at a plant that is about 2 million dollars less than a year ago. The plant itself is around, just slightly less than 2.3 million, the \$440,000 that was appropriated last year will be rolled into the 2.7 so will not be 2.7 plus \$440,000 but 2.7 including the \$440,000, part of that is for funding. The \$440,000 had to be repaid in 5 years where if we roll it as part of the over all construction of the plant and pay it back over a 20 year period thereby lowering the cost to each one of us.

Continued on with discussion how this would be funded either on the tax rate or through the Water Enterprise System. Went on to explain after much debate that they are proposing to go with the 50% on the Tax Rate and 50% funded through the Water Enterprise System. If the article passes then they would hold public meetings as to how to allocate from the Water Enterprise System, whether through a flat rate or usage per gallon. For now they are proposing that they do a blended rate.

This led to lengthy discussion after which the Moderator called for the vote and stated that in accordance with Town By-Law, this motion requires a 2/3 vote and shall be voted upon by ballot at an adjourned session of the Town Meeting. Do I hear a motion to fix May 14, 1998 as the date of such adjourned session at the Winthrop School with polls to open from 7:00 AM to 8:00 PM

Moved and seconded.

VOICE VOTE: PASSED and will be on ballot.

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Moderator announced it was 10:30 PM and would suggest that we will not get through the warrant in its entirety tonight, wanted the sense of the will of the meeting whether we should proceed to try to complete Article 4 and adjourn at that time or adjourn before that time.

Called for a show of hands of those wishing to continue. After show of hands proceeded with the Article. interrupted by question called from the floor as to vote on previous Article.

Moderator explained the only vote to be taken on Article 3-1 motion has already been taken and that is to set the ballot time. The vote on that motion, whether to incur debt, was at the ballot on Thursday, May 14.

Town Counsel, Bill Shields, explained the procedure further: there are two pieces to the puzzle; because we are incurring indebtedness of more than \$50,000 that has to be on a ballot at an adjourned session of Town Meeting as a separate ballot from the overrides and require a 2/3 vote. So to pass this article, the way this article is constructed, it will require a 2/3 vote on the town ballot and secondly a majority vote on the 2 1/2 override question.

Moderator thanked Town Counsel for clarifying the procedure.

**ARTICLE 4-1**  
**Cellular Tower**  
**By-Law** Moved by Peter Britton, Planning Board Member, duly seconded, that the Town amend Sections V and VI of the Zoning By-Law as shown in Appendix D to the 1998 Warrant Book, replacing the word "person" with the word "Personal" in the last line of the new Section VI.J-2.

Mr. Britton explained the purpose of this motion is to buy time for the Town to put in place a By-Law with various controls so they can act responsibly in regards to various overtures that are being made to the Town with all the various Cellular phone services that are desired to be put up, whether towers or equipment we need time to consider this, we need 6 months to do it.

VOICE VOTE: UNANIMOUS (Requires 2/3 Vote)

## APPENDIX D

Amend sections V.A. and V. B. of the Hamilton Zoning By-Law by adding in both sections, before the heading, "Permitted Uses", the following sentence:

For a period of six (6) months from the effective date of the Temporary Moratorium on Certain Personal Wireless Telecommunications Facilities by-law, no building permit, or special permit, shall be issued for the use, placement, construction or modification of any structures used for the provision of personal wireless services. See Section VI.J.

and

Add a new section VI.J. as follows:

J. Temporary Moratorium on Certain Personal Wireless Telecommunications Service Facilities.

1. Purpose and Intent

The increasing use of business and personal devices relying on personal wireless service facilities, often referred to as wireless telecommunications facilities, has generated a significant number of applications for the placement, construction and modification of such facilities throughout the Commonwealth and the Cape Ann region. Given the rapidly evolving nature of the underlying technology and the regulatory law, few communities in the Cape Ann region in general, and the Town of Hamilton in particular, have had an opportunity to review and analyze the range of land use and regulatory issues raised by such facilities.

By enacting a temporary six (6) month moratorium, the Town believes it will have sufficient time to develop reasonable regulations regarding the placement, construction and modification of personal wireless service facilities. The Town does not intend for the moratorium to prohibit or have the effect of prohibiting the provision of personal wireless services.

The Town fully recognizes its responsibilities under the Telecommunication Act of 1996. However, the Town believes that full and impartial compliance with the Act is best accomplished through thoughtful analysis and subsequent regulatory guidance. It is believed that this approach is in the best interest of the Town and its inhabitants as well as the telecommunication industry. This regulation is not a prohibition on wireless telecommunication facilities, but rather a short term suspension on new facilities until appropriate plans can be developed. Therefore, and in reliance on the Town's authority under G.L., C. 40A, and under the Massachusetts State Constitution, and in keeping with its responsibilities to protect public health, public welfare and public safety, the Town hereby adopts this temporary moratorium.

2. Moratorium Provisions

For a period of six (6) months from the effective date of this by-law, no building permit or special permit shall be issued for the use, placement, construction or modification of any structure used for the provision of personal wireless services.

\*\*\*\*\*

**ARTICLE 4-2**  
**Town Meeting**  
**By-Laws**

Moved by Peter Twining, duly seconded, that the Town amend the By-Laws of the Town by deleting the existing Sections 1 and 2 of Chapter 1 and by substituting therefor Sections 1 and 2 as shown in Appendix E1 to the 1998 Warrant Book.

Mr. Twining explained this would be authorizing a Fall Town Meeting. Town business has expanded to require two meetings a year of the legislative body. The volume of business necessitates this.

VOICE VOTE: PASSED

## APPENDIX E1

Replace Sections 1 and 2 of Existing Chapter I of Town By-Laws with the following:

**Chapter I - Town Meetings**

**Section 1: Manner in which Town Meetings are to be Called.**

- a. **WARRANTS:** Every town meeting shall be called pursuant to a warrant issued by the Board of Selectmen which shall state the time and place at which the meeting is to convene and the subjects which are to be acted upon.
- b. **NOTIFICATION:** The Board of Selectmen shall cause attested copies of the warrant for each town meeting to be posted, one at the Town Hall, one at each of the Post Offices, and one at the Police/Fire Station in Hamilton at least seven (7) days before the Annual Town Meeting in the Spring and fourteen (14) days before any special town meeting and the regularly scheduled Town Meeting in the Fall of each year. Such posting shall be deemed to be the legal notification of such meeting, and the legal service of such warrant.

**Section 2: Time of Meetings**

- a. **GENERAL:** The town shall meet in regular meetings twice each calendar year, and in special meetings, at such times as the Board of Selectmen may direct, or as otherwise provided by law.
- b. **MEETING DATES:** The Spring Town Meeting, which shall be the Annual Town Meeting for purposes of General Laws, Chapter 39, Section 9, shall include the adoption of an annual budget and other warrant articles, except the election of Town Officers, and shall meet on the first Monday of May in each year at 7:30 in the evening. If the business of the Annual Town Meeting is not completed on the evening of the said first Monday of May, it may be adjourned from time to time. A regular Fall Town Meeting, shall meet at a time designated by the Selectmen, usually the third Monday in October.
- c. **ELECTION OF TOWN OFFICERS:** The election of town officers shall be held on the second Thursday after the opening of the May Annual Town Meeting. The polls for the election of said town officers shall be opened at 7:00 o'clock a.m. and shall close at 8:00 o'clock p.m.

\*\*\*\*\*

**ARTICLE 4-3**  
**Quorums**

Moved by Peter Twining duly seconded, that the Town amend Chapter I, Section 3 of the By-Laws of the Town by deleting the existing Chapter I, Section 3 and by substituting therefor a new Section 3 which shall read: One hundred legal voters shall constitute a quorum at every Town Meeting.

Moderator handed gavel over to Town Counsel, Bill Shields, due to fact this article deals with Town Meeting procedure and he wishes to speak on the subject.

Moderator then continued that since Article 1 of the Town By-Laws are being reviewed and revised, he felt it appropriate to review our quorum. Continued on with his presentation ending by stating he would like the quorum changed to be 100 voters for every Town Meeting, whether annual or special.

After much discussion both pro and con, Town Counsel reread motion, interrupted by question from floor as to Selectmen and Finance Committee's recommendations. Selectmen opposed, Finance Committee recommended favorable action. Vote called for.

VOICE VOTE: MOTION DID NOT PASS.

## APPENDIX E2

Replace existing Chapter I, Section 3 of Town By-Laws with the following:

### Section 3: Quorum

One hundred legal voters shall constitute a quorum at the Annual Town Meeting and fifty legal voters shall constitute a quorum at Special Town Meetings.

\*\*\*\*\*

**ARTICLE 4-4**      Moved by Heather Ford, duly seconded, the Town amend the By-Laws of  
**Corrections to**      the Town as shown in Appendix F to the 1998 Warrant Book, subject to the  
**Various Town**      following correction, paragraph C.4.h, change the word "him" to "the Director".  
**By-Laws**

Heather Ford explained this is a housekeeping article.

VOICE VOTE:      PASSED

## APPENDIX F

Amend the Town By-Laws as follows:

- A.      **Delete Chapter IV, Section 3** (Note: outdated, pertains to Interim Board of Public Works)
- B.      **Delete Chapter XI, Section 5** (Note: governed by State law)
- C.      **Delete Chapter X, Sections 11 and 12**, and replace with the following:

### Excavation and Backfilling on Public Ways and Sidewalks

1.      This By-law shall apply to any entity seeking to excavate or fill a public way or sidewalk in the Town.
2.      The Director of Public Works shall issue all permits under this By-law. An application for a permit to open a roadway or sidewalk must be filed with the Director a minimum of 14 calendar days prior to the anticipated start of construction. Notification in emergencies must be made immediately. The application form must be completely filled out and accompanied by a sketch indicating the area and extent of anticipated work, and a check in the amount of \$50.00, the permit fee. The application will be reviewed by the Director and approved, disapproved, or approved on conditions. A permit not completed and accompanied by a check and sketch will be returned with no action taken.
3.      The approved permit will be returned to the applicant prior to the start of construction. The permit will state any special conditions to be observed during construction and shall direct how the roadway or sidewalk shall be resurfaced.
4.      The procedures to be followed in excavating and backfilling are as follows:
  - a.      Mark a definite digging line upon the road or sidewalk surface.
  - b.      Prior to removing any surfacing, the pavement must be cut along the lines of the excavation using an asphalt cutting saw.
  - c.      All excavation shall be done in such a manner so as not to scar, rupture, or otherwise damage the adjacent pavement. No crawler type equipment shall be driven over, offloaded, or used for excavation on public ways without the prior approval of the Director of Public Works.
  - d.      All work areas shall be barricaded and suitably lighted. Barricades and lights shall conform to the Massachusetts Manual of Uniform Traffic Control Devices and approved by the Police Chief or his appointee.
  - e.      The Chief of Police shall determine whether uniformed officers are required during construction and whether rerouting of traffic will be permitted or required. The contractor shall pay for all required uniformed officers.
  - f.      Backfill material shall be clean gravel, free from clay, subsoil, rocks with a maximum dimension greater than six (6) inches, and pieces of old pavement. Backfilling shall be done in nine (9) inch layers of loose material properly graded, moistened and compacted with a mechanical tamper. Use of puddling, water jetting, or other compaction techniques will be permitted subject to the

Use of puddling, water jetting, or other compaction techniques will be permitted subject to the approval of the Director of Public Works. Backfilling shall continue to within two (2) inches of the present road surface. Temporary bituminous concrete pavement, consisting of two (2) inches of surface course material, shall be installed and properly compacted within 48 hours after backfilling the trench. The temporary pavement shall be maintained by adding additional bituminous concrete for a minimum of thirty (30) days before installing the permanent pavement.

g. Permanent Pavement - The Director of Public Works shall determine whether the portion of the roadway in question is primary or secondary roadway. Installation of permanent pavement shall be in accordance with Method 1, Method 2, Method 3 or Method 4 as indicated on the approved permit. Under whichever method used, the temporary pavement and gravel backfill shall be removed to the depth required for construction of the permanent pavement.

Method 1: Primary Roadways  
The permanent pavement shall consist of three (3) inches of bituminous concrete binder, rolled and then topped with two (2) inches of bituminous concrete surface course.

Method 2: Secondary Roadways, Driveways, and Sidewalks  
The permanent pavement shall consist of two (2) inches of bituminous concrete binder course and one (1) inch of bituminous concrete surface course.

Method 3: Gravel Roads  
Gravel roads will be compacted and topped with three (3) inches of blue stone dust and tamped into place. On larger excavations, a final grading of the road surface by mechanical means may be required as determined by the Director of Public Works.

Method 4: Concrete  
All (cement) concrete sidewalks will be brought back to their original condition using methods used in their original construction.

h. Unsuitable and excess materials shall be removed. Materials deemed usable by the Director of Public Works shall be removed to a location determined by him.

5. Damage to Town-owned facilities, including drains, structures, utilities, curbing, roadways, etc. shall be repaired or replaced as directed by the Director of Public Works. All shoulders, grass strips, planting areas and other landscaping shall be returned to their original condition or better.

6. The excavation and pavement restoration shall be guaranteed for a period of 12 months after installation of final pavement. Any settling shall be corrected by removing the bituminous concrete and installing new material to the correct grade. The use of cold planing or Infrared may be used with permission of the Director of Public Works. Settling may be corrected by the Town at the permittee's expense.

7. Failure to comply with this By-law will necessitate the permittee posting a \$1,000.00 surety bond payable to the Town of Hamilton to accompany any subsequent application.

\*\*\*\*\*

**ARTICLE 4-5**  
**Refuse**  
**By-Law**

Moved by Heather Ford, duly seconded, that the Town amend the By-Laws of the Town by deleting the existing Chapter XIV and substituting therefor a new Chapter XIV as shown in Appendix G to the 1998 Warrant Book.

Heather Ford explained these changes are just clarification and corrections of our handling of trash for our commercial customers.

VOICE VOTE: PASSED

## APPENDIX G

Replace existing Chapter XIV of the Town By-Law with the following:

### DISPOSAL OF REFUSE AND GARBAGE

The Board of Selectmen (the Board) shall be responsible for the collection and disposal of all refuse and garbage. The Board shall also be responsible, subject to the approval of the Board of Health with respect to matters of health and sanitation, for the control, operation and maintenance of the town landfill, which term shall include all areas of land acquired for such purposes. The Board may make such reasonable rules and regulations for the use and operation of the landfill as the Board shall consider advisable, including provisions for the exclusion from the landfill of persons who are not residents of the town, or for cooperative arrangements with the Town of Manchester as the two towns consider advantageous.

**Section 1:** Except as otherwise provided by law and these By-Laws, the Board shall have and may exercise all the powers of the town with respect to the collection and disposal of all refuse and garbage, including the collection from time to time of such solid waste materials as metal goods, leaves and yard waste and household hazardous wastes, and the collection for recycling of specific materials. These regulations apply to residential and commercial properties as defined by the Board of Assessors. School, churches and other non-profit or tax exempt organizations are not included.

**Section 2:** Unless otherwise authorized in writing by the Board, no person shall place at streetside, for weekly refuse collection, more than four (4) barrels, bags, or other suitable containers for the disposal of household trash for each human inhabited unit of housing at each property serviced by the town's refuse collection contractor. A suitable container for the disposal of house trash shall not weigh more than fifty (50) pounds fully loaded, and shall be covered or enclosed in such manner as to: 1) prevent windblown trash from escaping and 2) prevent entry by animals. Unless provided with a copy of the written authorization to exceed the maximum number of containers, which shall be prominently attached to such container(s), the town's refuse collection contractor shall not empty into the truck more than the number authorized by this By-law. A "bulky" item may be put out in place of one barrel, such as: a piece of furniture, couch, mattress, etc., but not an appliance or heavy metal object. Recyclable containers should be put out every other week and will not be considered part of the four (4) barrel limit. Refuse must be placed at streetside no later than 7 a.m. In the case of a week with a legal holiday, all collection is delayed one day from the day of the holiday.

**Section 3.** Commercial properties may put out four (4) barrels per building of household type refuse in the same manner that applies under Section 2. If there is more than one registered and separate business per building, a maximum of one (1) additional barrel per additional business can be put out. Example: one building containing four businesses would be able to put out four (4) barrels for the building and each additional business is allowed one (1) barrel each (In this case, three (3) barrels) equaling a total of seven (7) barrels. No commercial recycling will be accepted. Large quantity recyclable producers are encouraged to contact private recyclable handlers. No loose boxes or other refuse not in barrels will be picked up. Commercial properties are those properties that are listed as such with the Board of Assessors.

**Section 4.** The following materials are prohibited from collection at streetside by the town's regular refuse collection contractor.

Leaves, yard waste, branches, tree limbs, shrubs, or tree stumps of any kind or other quantities of organic waste.

Recyclables which are defined as: newspapers, magazines, phone books, clear and colored glass bottles, aluminum or metal cans, and plastics codes 1 and 2, clear and colored.

Toxic materials, tires, car batteries, oil, oil base paints or other hazardous wastes.

White goods/appliances, heavy metal items.

Construction or demolition materials.

Large quantities of commercially originated food, food products, or other organic or liquid wastes.

**Section 5.** The Board shall establish rules and regulations as from time to time are necessary to insure that recycling of specific waste materials is encouraged throughout the town, and shall procure the services of a recycling contractor to collect recyclable products (as defined in Section 4). One recycling container will be supplied at no cost to all residents in town, and will be used for the purpose of curbside recycling.

\*\*\*\*\*  
**ARTICLE 4-6** Moderator explained the vote on this Article is in the first instance by ballot at Sanding/Plowing the Annual Town Election to be held on Thursday, May 14th at the Winthrop of Private Ways School.

Moderator then asked if there is another motion on this Article that this meeting might consider tonight?

Moved by Heather Ford duly seconded, that contingent upon acceptance of General Laws, Chapter 40, Section 6H, the Town adopt as a Town By-Law the provisions set forth in Appendix H to the 1998 Warrant Book.

Heather Ford, then made a clarification and correction of the motion, should read "General Laws, Chapter 40, Section 6C, duly seconded.

Heather Ford explained this is a vote to place the Article on the ballot on May 14th as petitioned by citizens.

After discussion Moderator call for vote.

VOICE VOTE: PASSED

## APPENDIX H

Amend the Town By-Laws by deleting Chapter X, Section 12 and replacing with the following:  
**PLOWING AND SANDING OF PRIVATE WAYS**

1. The Town will not plow or sand a road with less than four (4) homes built thereon.
2. A road under the control of an Association must have a favorable vote of the majority of its members to ask the Town to plow and sand its roads. An Association must contact the Town in writing with a request. The Town shall be provided with the name and phone number of the contact person answerable for the Association. A road not controlled by an Association must have a signed petition from a majority of its property owners requesting plowing and sanding services from the Town.
3. There shall be no speed bumps or other such devices in place during the winter season. The road shall not be gated, blocked, or made inaccessible.
4. Dirt roads must be graded off before the winter season and maintained throughout the winter season so as not to make plowing dangerous to the driver or destructive to the Town's equipment. All dirt roads will be inspected by the Town prior to the winter and throughout the season. Potential problems will be addressed in writing. If these issues are not corrected in a timely manner, a second letter will be sent by certified mail to all affected property owners, terminating the Town's services until such time as corrections are made. The Town shall not be responsible for loss of gravel or loam or buildup from sand.
5. Paved roads will be clear of obstructions and defects. Catchbasins and storm drains will be at road level. Large potholes will be filled and curbling left intact so as to not interfere with plowing. Lawn or property markers shall be installed if the boundary between the road and the lawn is not clearly identified.
6. The roads will be maintained under the standards, time frames and method as carried out on Town-accepted roads.
7. Brush, tree branches and trees will be properly pruned so as not to interfere with the driver or equipment while plowing.
8. A road must have a surveyed plan on file with the Town Clerk, Registry of Deeds or the Planning Board, and be laid out properly according to those plans.

\*\*\*\*\*

Moderator then asked for a motion to adjourn Town Meeting to tomorrow night at 7:10 in this hall.

Moved and seconded, adjourned to tomorrow night, May 5 at 7:30PM in this hall.

VOICE VOTE: PASSED

Moderator announced the quorum for tomorrow night's meeting is 200 voters.

Meeting adjourned at 10:35 PM.

A TRUE COPY:

ATTEST:

Theresa M. Fanning, CMC  
 Theresa M. Fanning, Town Clerk

ADJOURNED SESSION  
of  
ANNUAL TOWN MEETING  
held  
Tuesday, May 5, 1998  
at  
Gordon-Conwell Seminary Chapel

\*\*\*\*\*

Moderator, Bruce Ramsey, declaring a quorum being present called the meeting to order at 8:15PM.

Precinct 1 - 95

Precinct 2 - 117

Tellers: Christopher Winslow  
234 Essex Street

Sean P. Cullen  
9 Maple Street

Moderator turned meeting over to Peter Twining who then presented Bill Shields, Town Counsel, with the gift that had not arrived for last nights meeting for his year's of service to the Town. It was a map of the Town of Hamilton, Circa 1850 something, it says, Thank you Bill Shields, Hamilton Town Counsel 1975 to 1998. Mr. Shields received a standing ovation.

Moderator commenced with the meeting:

ARTICLE 5-1      Moved by Heather Ford, duly seconded, that the Town raise and appropriate \$188,000, contingent upon the passage of a referendum question pursuant to General Laws, Chapter 59, Section 21C (1 1/2) for street improvements during the sixth year of a proposed ten year street improvement plan.

Mrs. Ford explained this is an article that is a continuation of an article passed a few years ago and this is the sixth year of a ten year plan.

VOICE VOTE:      PASSED  
(Article will be question on ballot.)

\*\*\*\*\*

ARTICLE 5-2      Moved by Heather Ford, duly seconded, that the Town accept a gift of land from the Hamilton-Wenham Community House, as shown on a plan filed with the Town Clerk.

Heather Ford explained this is basically a plan to allow us turning access on Asbury Street.

Moderator recognized Steve Kenney, who, using overhead, showed in detail the piece of land being discussed.

Being no further discussion, Moderator called for vote.

VOICE VOTE:      PASSED

\*\*\*\*\*

ARTICLE 5-3      Moved by Heather Ford, duly seconded, that the Town accept as a Town Street, a portion of Locust Street appearing on Assessors Map #56 and on a plan filed with the Town Clerk.

Heather Ford explained this is a housekeeping article. Locust Street is on the State's list of accepted streets, but the Town had not formally voted on it.

VOICE VOTE:      PASSED

\*\*\*\*\*

**ARTICLE 6-1**  
**Defibrillators** Moved by Walter Cullen, Chief of Police, duly seconded that the Town transfer \$8,000 from the Ambulance Revolving Fund to purchase two defibrillators.

Chief explained they currently have one defibrillator in the ambulance which was bought approximately six years ago, so they would put one in each ambulance and one in the fire truck, the Town would have 3 defibrillators.

VOICE VOTE: PASSES

\*\*\*\*\*  
**ARTICLE 6-2**  
**NESWC**  
**Reserve** Moved by David Neili, duly seconded, that the Town take NO ACTION on this article.

Mr. Neili explained this had been included as a line item in the Budget voted on last night.

VOICE VOTE: PASSED (No Action)

\*\*\*\*\*  
**ARTICLE 6-3**  
**Regional School**  
**District Operating**  
**Budget** Moved by John Serafini, School Committee Member, duly seconded that the Town raise and appropriate \$201,918 contingent upon the passage of a referendum question pursuant to General Laws, Chapter 59, Section 21C (g) for a portion of Hamilton's share of the net costs of the Hamilton-Wenham Regional School District.

Mr. Serafini explained this is the 3% additional piece the School District is seeking this year in form of an override, last night we voted the 3.5% increase in the Operating Budget.

Turned the floor over to Catherine Harrison who continued with a presentation from the School Committee as to the reason for the Article.

After further discussion, Moderator called for the vote.

VOICE VOTE: PASSED (Question will be on the ballot at the Town Election on May 14, 1998.)

\*\*\*\*\*  
**ARTICLE 6-4**  
**Reallocation**  
**of Town Hall**  
**Improvement**  
**Funds** Moved by Peter Twining, duly seconded, that the Town transfer \$32,876 appropriated for basement renovations at the Special Town Meeting on November 18, 1996 and \$35,000 appropriated for basement renovations at the Annual Town Meeting in 1997 to be used for improvements to the basement and the second floor of the Town Hall.

Mr. Twining asked for Candace Wheeler, Town Administrator to be recognized to address this issue.

Ms. Wheeler gave explanation as to the reason for the article; would like to re-label the two articles, that currently hold funds, for use in the basement and also for the second floor.

There being no further discussion, Moderator called for vote.

VOICE VOTE: PASSED

\*\*\*\*\*  
**ARTICLE 6-5**  
**Gordon Woods** Moderator announced Article 6-5 had been taken out of order and voted the night before.

\*\*\*\*\*  
**ARTICLE 6-6**  
**Fire Service**  
**Study Committee** Moderator read Article as shown in Warrant Book:  
To see if the town will establish a five member committee, known as the Fire Services Study Committee, two of the members of which shall include either the

Fire Chief or members(s) of the Board of Fire Engineers, and shall be appointed by the Fire Chief, two of the members to be appointed by the Board of Selectmen, and the remaining member to be appointed by the Moderator. All members shall be citizens of the Town. The member appointed by the Moderator shall be knowledgeable in town affairs and shall not have, or have sought, elected or appointed office in the Town within the last 3 years. The Committee shall examine all aspects of the organization, structure, and service of the Fire Department over the next ten years, including without limitation, regional and multi-town relationships. The Committee may appoint subcommittees as needed. The Committee shall recommend changes in the organization, structure and service of the Fire Department, consonant with the traditional values of the Town, and designed to achieve improved efficiency and effectiveness in the delivery of such services. The final report, or an interim report, shall be made in a form suitable for consideration at the Fall 1998 Town Meeting, and if an Interim report, the final report shall be made at the May 1999 Town Meeting. Further to see if the town will raise and appropriate, or transfer from available funds, a sum of money for the expenses of the Committee, or take any other action thereon, or relative thereto.

Moved by Peter Twinling, duly seconded, that the Town establish a five member committee known as the Fire Services Study Committee, to be constituted and with the duties and authority set forth in Article 6-6 of the Warrant and that the Town raise and appropriate \$15,000 for expenses of the Committee.

Mr. Twining went on to explain that due to recommendations from the Fire professionals, the Selectmen feel the need for such a committee is needed at this time.

VOICE VOTE: PASSED

\*\*\*\*\*

ARTICLE 6-7      Moved by David Neill, Selectman, duly seconded that the Town raise and appropriate \$4,000 to hire a consultant to the Cable Advisory Committee to assist in negotiations with the Cable Television provider.

Mr. Neill explained this represents Hamilton's share of funds requested by the Cable Advisory Committee of both Towns to hire a consultant to help with negotiations with the Cable Company. The contract is about to be negotiated and they felt they could use professional help.

After some discussion as to Wenham's share, which will be 50/50 split, Moderator called for vote.

VOICE VOTE: PASSED

\*\*\*\*\*

ARTICLE 6-8      Moved by David Neill, duly seconded that the Town authorize the Board of Selectmen to convey a parcel of land located off Pine Tree Drive, or a portion or portions thereof, subject to such terms and conditions as the Selectmen may determine.

Mr. Neill asked that Candace Wheeler address the article, who then in turn stated she would put up an overhead showing the property in question and then have Steve Kenney address the issue.

Ms. Wheeler then explained the first overlay showed a map of the land showing the home of the Silva family, which is just off of Pine Tree Drive, the street that ends at the gate of the Town's Idlewood Well Field. The house has next to it a swimming pool that for many years has been partially on the town property line, or very close but the patio around the pool is definitely on Town property. The Silva family would like to repair that situation and acquire from the Town enough land so they have title to the pool and patio.

The second overlay showed a strip of land 15 feet wide that would run parallel with the Silva's property line and the request to the Town Meeting is to give authority to the Board of Selectmen to negotiate a land purchase with the Silvas which would involve some part of this strip. Ms. Wheeler then explained the procedure necessary to be followed if the Town Meeting approves to the sales of this land. Continued that since this land abuts an area that will be developed for the Town's new water treatment plant, Ms. Wheeler requested that Steve Kenney, the Public Works Director, to explain to the public how this property fits in with the overall plan.

Mr. Kenney reiterated as to reason for the Article.

Moderator explained the Article requires a 2/3 vote due to the fact it deals with the sale of land.

VOICE VOTE: UNANIMOUS

\*\*\*\*\*

ARTICLE 7-1  
Free Cash Moved by Brian Beck, duly Seconded, that the Town appropriate and authorize the Assessors to use \$210,000 of available certified free cash to reduce the tax rate for the Fiscal Year beginning July 1, 1998.

VOICE VOTE: PASSED

\*\*\*\*\*

Moderator adjourned the meeting at 9:15 PM until Thursday, May 14, 1998 at the Winthrop School at 7:00 AM.

A TRUE COPY: ATTEST:

Theresa M. Fanning, CMC  
Theresa M. Fanning, CMC - Town Clerk

**TOWN OF HAMILTON  
ANNUAL TOWN / SCHOOL ELECTION  
Held  
THURSDAY, MAY 14, 1998  
At  
WINTHROP SCHOOL, HAMILTON, MA**

The polls were opened at 7:00 AM by Moderator, Bruce Ramsey.

There were 975 votes cast as follows:

Precinct 1 -- 463

Precinct 2 --- 512

Results as follows:

	Precinct 1	Precinct 2	Total
<b>Moderator (1 year)</b>			
Bruce Ramsey	357	395	752
Blanks	106	117	223
<b>Selectman (3 years)</b>			
Peter P. Twining	318	357	675
Blanks	145	155	300
<b>Assessor (3 years)</b>			
Gelean Campbell	353	391	744
Blanks	110	121	231
<b>Planning Board (5 year)</b>			
Gregg S. Haladyna	292	353	645
James "Jay" Burnham	324	357	681
Blanks	310	314	624
<b>Library Trustee (3 years)</b>			
Ann St. Germain	374	401	775
Blanks	89	111	200

**BALLOT QUESTION #1**

"Shall the Town of Hamilton be allowed to assess an additional one hundred and eighty-eight thousand dollars (\$188,000) in real estate and personal property taxes for street improvements during the sixth year of a proposed 10 year street improvement plan, for the fiscal year beginning July 1, 1998?"

YES	324	351	675
NO	131	157	288
BLANKS	8	4	12

**BALLOT QUESTION #2**

"Shall the Town of Hamilton Vote to accept the provision of Section Six C of Chapter Forty of the General Laws, which authorizes cities and towns to appropriate money for the removal of snow and ice from private ways therein open to public use?"

YES	250	303	553
NO	202	198	400
BLANKS	11	11	22

**QUESTION #3**

"Shall the town of Hamilton be allowed to assess an additional two hundred one thousand nine hundred eighteen dollars (\$201,918) in real estate and personal property taxes for the fiscal year beginning July 1, 1998 for a portion of Hamilton's share of the net operating costs of the Hamilton-Wenham Regional School District?"

YES	202	250	452
NO	251	256	507
BLANKS	10	6	16

**QUESTION #4**

"Shall the Town of Hamilton be allowed to assess an additional one hundred twenty-six thousand four hundred twenty-five dollars (\$126,425) in real estate and personal property taxes for the fiscal year beginning July 1, 1998 for NESWC (North East Solid Waste Committee) anticipated tipping fees?"

\* Refer to Article 6-2 of the Annual Town Meeting, May 4, 1998.

**QUESTION #5**

"Shall the Town of Hamilton be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to construct water treatment facilities?"

YES	321	329	650
NO	132	170	302
BLANKS	10	13	23

**HAMILTON-WENHAM REGIONAL SCHOOL COMMITTEE**  
(3 YEARS) Vote for 3

Donald E. Gallant	298	345	643
Andrew Calkins	290	351	641
Maureen Flores	284	339	623
Blanks	517	501	1,018

**HAMILTON-WENHAM REGIONAL SCHOOL COMMITTEE**  
(1 YEAR) Vote for 1

Jacqueline Serafino	300	339	639
Blanks	163	173	336

<b>HAMILTON AND WENHAM RESULTS</b> (3 YEARS)	<b>WENHAM</b>	<b>HAMILTON</b>	<b>TOTAL</b>
Donald E. Gallant	477	643	1,120
Andrew Calkins	456	641	1,097
Maureen Flores	442	623	1,065
Blanks	263	1,018	1,281

<b>(1 YEAR)</b>			
Jacqueline Serafino	451	639	1,090
Blanks	95	336	431

Moderator closed the polls at 8:00 PM. Results were announced at 8:45 PM.

A TRUE COPY:

ATTEST:

*Theresa M. Fanning, CMC*  
Theresa M. Fanning, CMC - Town Clerk

OFFICIAL BALLOT  
ADJOURNED SESSION OF TOWN MEETING  
HAMILTON, MASSACHUSETTS  
THURSDAY, MAY 14, 1998

Do you vote in favor of the following motion made under Article 3-1 of the warrant for the 1998 Annual Town Meeting:

"I move that the Town authorize the construction of water treatment facilities and appropriate \$2.7 million therefor, said sum to be raised by incurring indebtedness contingent upon the passage of a referendum question pursuant to General Laws, Chapter 59, Section 21C (k), with one-half to be repaid from the tax levy and one-half to be repaid from the Water Enterprise Fund."

YES	326	355	681
NO	112	140	252
BLANKS	8	4	12
TOTALS	446	499	945 *

\* Absentee Ballots not voted totaled 30.

A TRUE COPY: ATTEST:

Theresa M. Fanning, CMC  
Theresa M. Fanning, CMC - Town Clerk

**STATE PRIMARY  
HELD  
SEPTEMBER 15, 1998  
AT  
WINTHROP SCHOOL, HAMILTON, MA**

At the close of registration on August 26, 1998

	Precinct 1	Precinct 2	Total
Democratic	301	341	642
Republican	495	618	1,113
Reform	2	-	2
Green Party	1	-	1
Independent 3RD Party	1	3	4
Libertarian Party	3	4	7
Socialist	1	-	1
Unenrolled	<u>1,369</u>	<u>1,329</u>	<u>2,698</u>
Total	2,182	2,311	4,493

The polls were opened at 7:00 AM by Theresa M. Fanning, Town Clerk. A total of 1,485 ballots were cast:

	Precinct 1	Precinct 2	Total
Democratic	215	246	461
Republican	468	556	1,024
Reform Party	-	-	-
Total	683	802	1,485

\*\*\*\*\*

**DEMOCRATIC VOTE**

	Precinct 1	Precinct 2	Total
<b>GOVERNOR</b>			
Brian J. Donnelly	22	21	43
Scott Harshbarger	103	120	223
Patricia McGovern	81	98	179
Blanks	9	6	15
Write in	0	1	1
<b>LIEUTENANT GOVERNOR</b>			
Dorothy A. Kelly Gay	89	91	180
Warren E. Tolman	74	105	179
Blanks	52	50	102
Write in	0	0	0
<b>ATTORNEY GENERAL</b>			
Lols G. Pines	99	121	220
Thomas F. Reilly	106	119	225
Blanks	10	6	16
Write In	0	0	0

	Precinct 1	Precinct 2	Total
<b>SECRETARY OF STATE</b>			
William Francis Galvin	154	171	325
Blanks	59	75	134
Write in	2	0	2
<b>TREASURER</b>			
Shannon P. O'Brien	150	170	320
Blanks	64	76	140
Write in	1	0	1
<b>AUDITOR</b>			
A. Joseph DeNucci	145	169	314
Blanks	69	76	145
Write in	1	1	2
<b>REPRESENTATIVE IN CONGRESS</b>			
John F. Tierney	179	204	383
David A. Francoeur	21	27	48
Blanks	15	15	30
Write in	0	0	0
<b>COUNCILLOR</b>			
Patricia A. Dowling	59	76	135
Michael K. Callahan	19	28	47
Christopher Casey	10	12	22
Mary-Ellen Manning	47	48	95
John F. McCarthy	22	23	45
Blanks	58	59	117
Write in	0	0	0
<b>SENATOR IN GENERAL COURT</b>			
Blanks	192	215	407
Write in	23	31	54
<b>REPRESENTATIVE IN GENERAL COURT</b>			
Patrick J. McNally	141	166	307
Blanks	72	79	151
Write in	2	1	3
<b>DISTRICT ATTORNEY</b>			
Kevin M. Burke	162	189	351
Blanks	52	57	109
Write in	1	0	1
<b>SHERIFF</b>			
Neil J. Harrington	77	71	148
John J. Harty	22	19	41
Michael T. Phelan	67	102	169
Tex Teixeira	4	4	8
Blanks	45	48	93
Write in	0	2	2
<b>COUNTY COMMISSIONER</b>			
Christie Chris Ciampa	91	99	190
James P. Mahoney	53	54	107
Blanks	71	92	163
Write in	0	1	1

REPUBLICAN VOTE

	Precinct 1	Precinct 2	Total
<b>GOVERNOR</b>			
Argeo Paul Cellucci	269	334	603
Joseph D. Malone	184	195	379
Blanks	14	26	40
Write In	1	1	2
<b>LIEUTENANT GOVERNOR</b>			
Janet E. Jeghalian	190	200	390
Jane Maria Swift	206	265	471
Blanks	71	89	160
Write in	1	2	3
<b>ATTORNEY GENERAL</b>			
Brad Bailey	310	382	692
Blanks	152	172	324
Write in	6	2	8
<b>SECRETARY OF STATE</b>			
Dale C. Jenkins Jr.	304	372	676
Blanks	163	183	346
Write in	1	1	2
<b>TREASURER</b>			
Robert A. Maginn	297	365	662
Blanks	169	191	360
Write In	2	0	2
<b>AUDITOR</b>			
Michael T. Duffy	299	361	660
Blanks	168	195	363
Write in	1	0	1
<b>REPRESENTATIVE IN CONGRESS</b>			
Paul McCarthy	136	141	277
Peter G. Torkildsen	304	385	689
Blanks	26	30	56
Write in	2	0	2
<b>COUNCILLOR</b>			
Blanks	456	532	988
Write In	12	24	36
<b>SENATOR IN GENERAL COURT</b>			
Bruce E. Tarr	369	439	808
Blanks	99	117	216
Write in	0	0	0
<b>REPRESENTATIVE IN GENERAL COURT</b>			
Forrester "Tim" Clark, Jr.	187	224	411
Bradford R. Hill	261	322	583
Blanks	20	10	30
Write in	0	0	0

	Precinct 1	Precinct 2	Total
<b>DISTRICT ATTORNEY</b>			
Blanks	456	537	993
Write in	12	19	31
<b>SHERIFF</b>			
Frank G. Cousins, Jr.	270	321	591
Charles J. Chisholm	62	84	146
Theodore E. Harvey	45	49	94
Blanks	90	101	191
Write in	1	1	2
<b>COUNTY COMMISSIONER</b>			
Timothy F. Sullivan	296	373	669
Blanks	172	183	355
Write in	0	0	0

REFORM VOTE

There were no ballots cast.

The polls were closed at 8:00 PM. Results were announced by Registrar at 8:45 PM.

A True Copy: Attest:

Theresa M. Fanning  
Theresa M. Fanning, CMC - Town Clerk

**STATE ELECTION**  
**Held**  
**Tuesday, November 3, 1998**  
**at**  
**Winthrop School, Hamilton, MA**

At the close of registration on October 14, 1998 there were 4,568 registered voters:

	Precinct 1	Precinct 2	Total
Democratic Party	302	356	658
Green Party	1	0	1
Libertarian Party	3	4	7
Republican Party	503	627	1130
Socialist Party	1	0	1
Interdependent Third Party	1	3	4
Un-Enrolled Party	1400	1365	2765
Reform Party	2	0	2
<b>Total</b>	<b>2213</b>	<b>2355</b>	<b>4568</b>

The polls were opened at 7:00 AM by Theresa M. Fanning, Town Clerk. A total of 3057 votes were cast.

Precinct 1	1475
Precinct 2	<u>1582</u>
<b>Total</b>	<b>3057</b>

	Precinct 1	Precinct 2	Total
<b>GOVERNOR / LT. GOVERNOR</b>			
Blanks	25	40	65
Cellucci and Swift	881	970	1851
Harshbarger and Tolman	543	539	1082
Cook and Israel	24	31	55
Write-In	2	2	4
<b>ATTORNEY GENERAL</b>			
Blanks	78	79	157
Brad Bailey	691	743	1434
Thomas F. Reilly	705	759	1464
Write-In	1	1	2
<b>SECRETARY OF STATE</b>			
Blanks	109	115	224
William Francis Galvin	709	728	1437
Dale C. Jenkins, Jr.	605	690	1295
David L. Atkinson	52	49	101
Write-in	0	0	0

**TREASURER**

Blanks	111	114	225
Bob Maqinn	733	827	1560
Shannon P. O'Brien	603	597	1200
Merton B. Baker	28	44	72
Write-in	0	0	0

**AUDITOR**

Blanks	122	125	247
A. Joseph DeNucci	662	677	1339
Michael T. Duffy	610	691	1301
Carla A. Howell	80	88	168
Write-in	1	1	2

**REPRESENTATIVE IN CONGRESS**

Blanks	26	22	48
John F. Tierney	589	576	1165
Peter G. Torkildsen	781	902	1683
Randall C. Ftitz	78	81	159
Write-in	1	1	2

**COUNCILLOR**

Blanks	584	624	1208
Patrlcia A. Dowling	882	951	1833
Write-in	9	7	16

**SENATOR IN GENERAL COURT**

Blanks	301	327	628
Bruce E. Tarr	1168	1246	2414
Write-in	6	9	15

**REPRESENTATIVE IN GENERAL COURT**

Blanks	78	71	149
Bradford R. Hill	985	1084	2069
Patrick J. McNally	410	427	837
Write-in	2	0	2

**DISTRICT ATTORNEY**

Blanks	474	528	1002
Kevin M. Burke	994	1051	2045
Write-in	7	3	10

**SHERIFF**

Blanks	118	127	245
Frank G. Cousins, Jr.	799	852	1651
Michael T. Phelan	440	503	943
Ryan Dellolio	11	9	20
Kevin Leach	106	91	197
Write-in	1	0	1

**COUNTY COMMISSIONER**

Blanks	235	244	479
James P. Mahoney	453	427	880
Timothy F. Sullivan	786	909	1695
Write-in	1	2	3

**QUESTION 1**

Blanks	106	106	212
Yes	853	987	1840
No	516	489	1005

**QUESTION 2**

Blanks	105	106	211
Yes	909	1022	1931
No	461	454	915

**QUESTION 3**

Blanks	91	95	186
Yes	1199	1334	2533
No	185	153	338

**QUESTION 4**

Blanks	75	98	173
Yes	1001	1126	2127
No	399	358	757

The polls were closed at 8:00 PM. The results were announced at 9:00 PM.

A TRUE COPY:

ATTEST:

Theresa M. Fanning  
 Theresa M. Fanning, CMC  
 Town Clerk

**TOWN OF HAMILTON  
FALL TOWN MEETING  
held  
Monday, November 9, 1998  
at  
Hamilton-Wenham Regional High School**

\*\*\*\*\*

Due to lack of quorum, Moderator adjourned the meeting at 8:10 PM to Monday, November 16, 1998 at 7:30 PM at the Hamilton-Wenham Regional High School.

A TRUE COPY:                   ATTEST:

Theresa M. Fanning  
Theresa M. Fanning, CMC - Town Clerk

**ADJOURNED SESSION  
 of  
 FALL TOWN MEETING  
 held  
 Monday, November 16, 1998  
 at  
 Hamilton-Wenham Regional High School**

\*\*\*\*\*

At the close of registration on October 30, 1998 there were 4600 total voters.

Precinct 1 - 2229

Precinct 2 - 2371

Moderator, Bruce Ramsey, declaring a quorum being present and the warrant duly served, opened the meeting at 7:40 PM with 295 registered voters checked present.

The Moderator announced that he asked the non-resident members of the H-W Regional School System and those assisting the Selectmen or Finance Committee to be present so they may be available to answer questions. Members of the press, and the video crew have also been allowed to be present. He reminded those allowed here to do nothing which may influence the counting of votes.

Moderator announced the tellers were appointed and duly sworn,

Robert Poole, 56B Moynihan Road  
 James Campbell, 49 Plum Street  
 Andrew Teshko, 29 Lincoln Avenue  
 Richard Morgan, 1 Bancroft Way  
 Joseph Butler, 78 Old Cart Road

Moderator announced another procedural note. We record these proceedings so as to have an accurate record of the meeting. Therefore, unless I recognize you by name, please use the microphones provided and give your name and address when you arise to address the moderator.

Moderator noted some corrections on the Warrant:

1. Relative to Article 2, Compensation, add hourly rate and steps for Firefighter position and amendment to salary for Contract Service Assessor. Corrections reflected in revised Appendix A, handed out.
2. Relative to Article 3, Compensation, add Library Clerks to list of budget lines being changed.

Moderator then proceeded with the meeting.

**ARTICLE 1**  
**Fire Study**      Moved by Peter Twining, duly seconded, that the preliminary report of the Fire Study Committee be received and placed on file.

Mr. Twining explained that at the May Town Meeting it was approved to appoint a Fire Study Committee for the purpose of looking at other ways to provide fire service and were asked to provide a report, which they will do at this meeting.

Henry Billiter, Chairman of the Fire Study Committee, using overhead projector explained some of the findings to date. A substantial decline in the number of available "ON CALL" firemen, In the last eight years, during the day time hours, the consequences being the deterioration in response time from 5 minutes to 6 minutes; a decline in personnel showing up for a fire resulting in an increase in incidents where there hasn't been adequate personnel showing up.

The committee has concluded there is clear evidence we need to increase the number of full time personnel. Also would like to hire an outside consultant and would like to approach other towns to see if they would be willing to help defray the cost.

The final report will be presented in May.

There being no further discussion, the Moderator called for the vote.

VOICE VOTE: PASSED

\*\*\*\*\*

ARTICLE 2  
Compensation Moved by Daniel Parsons, Chairman Personnel Board, duly seconded, the Town amend the Personnel by-law, by making the additions and the changes to the classification and Compensation of Full and Part Time Positions set forth in Corrected Appendix A, a copy of which has been given to the Town Clerk for Inclusion with the minutes of this meeting

Mr. Parsons explained these were accepted and funded at the May Town Meeting but were not included in the table or not listed correctly.

CORRECTED

APPENDIX A

CLASSIFICATION AND COMPENSATION OF FULL AND PART-TIME POSITIONS

General Administration

Part Time

Steps	I	II
Asst. Town Accountant	14.15 hr.	15.15 hr

Public Works and Public Safety

Already budgeted

Add to motion for Article 2

Steps	I	II	III	IV	V	VI	VII
Firefighter /Operator FT and FT/PT	13.00	13.52	14.06	14.62	15.21	15.82	16.45

Part Time

Already budgeted

Steps	I	II
Facilities Repair and Maintenance	14.00	14.58

Library/Recreation

\*\*Already budgeted

Part Time

Steps	I	II
**Custodian	11.48 hr	12.13 hr
Reference Librarian	12.75 hr	13.66 hr

Add to Motion 2

Contract Service (Self Employed)

Assessor	25,744*
----------	---------

\*Already funded

VOICE VOTE: MOTION PASSES

\*\*\*\*\*

**ARTICLE 3**  
**Compensation** Moved by Peter Twining, duly seconded, that the Town transfer from free cash, as set forth in **Corrected Appendix A** the following amounts to fund the Fiscal 1999 Budgets:

Assistant Accountant	\$ 710
Library Clerks	\$ 3,400
Public Works Director	\$ 2,808
Highway Foreman	\$ 7,411

Mr. Twining explained this had been clarified in the above Article, the only difference being the Highway Foreman reflects certain retirement and severance benefits for a deceased Highway worker.

VOICE VOTE: PASSED

\*\*\*\*\*

**ARTICLE 4**  
**Town Counsel** Moved by Peter Twining, duly seconded, that the Town transfer from free cash \$17,937.53 to pay Town Counsel expenses for the Fiscal Year 1998.  
 (9/10 vote per  
 c.44, s.64)

Mr. Twining explained this is for unforeseen legal expenses.

VOICE VOTE: UNANIMOUS

\*\*\*\*\*

**ARTICLE 5**  
**Fire Doors** Moved by David Neill, duly seconded, that the Town transfer from free cash \$3,000 for the cost of installing automatic door closures in the Hamilton Town Hall.

After explanation by Daniel Parsons, Fire Inspector, and then some discussion, Moderator called for vote.

VOICE VOTE: MOTION PASSES

\*\*\*\*\*

**ARTICLE 6**  
**Gordon Woods** Moved by James Hankin, Conservation Commission member, duly seconded, that the Town transfer from free cash \$14,138 for the management of, maintenance of, and/or capital improvements to Gordon Woods.

Mr. Hankin explained the Town of Manchester is responsible for one-half of this amount plus 10% administrative surcharge, which they voted last week.

VOICE VOTE: PASSED

\*\*\*\*\*

**ARTICLE 7**  
**Cruiser** Moved by Walter Cullen, Police Chief, duly seconded, that the Town transfer from free cash \$21,730 for the purchase of a new police cruiser.

Chief Cullen explained this would replace a cruiser now with approximately 160,000 miles on it.

VOICE VOTE: PASSED

\*\*\*\*\*

ARTICLE 8  
Vehicle

Moved by Heather Ford, Chairman Board of Selectmen, duly seconded, that the Town transfer from free cash \$24,300 for the purchase of a four wheel drive pick-up truck with plow for the DPW Director.

Heather Ford asked that Steve Kenney, went on to explain reason for needing this vehicle. Feels it is more productive to have a pick-up truck which would allow him to do more work around the community and also help with the plowing.

VOICE VOTE: PASSED

\*\*\*\*\*

ARTICLE 9  
Moulton Street  
Bridge

Moved by Heather Ford, duly seconded, that the Town transfer from free cash \$4,400 for an engineering repair study of the Moulton Street Bridge.

Heather Ford again turned floor over to Steve Kenney. Steve Kenney went on to explain this would be used for boring samples to see the proper weight rating.

After some discussion Moderator called for vote.

VOICE VOTE: PASSED

\*\*\*\*\*

ARTICLE 10  
Dredging  
Weaver Pond

Moved by Heather Ford, duly seconded, that the Town transfer from free cash \$4,000 for the cost of dredging Weaver Pond at Patton Park.

Heather Ford, again called upon Steve Kenney. Mr. Kenney explained this would be used to supplement some of the money already spent to continue this work.

After some discussion, Moderator called for vote.

VOICE VOTE: PASSED

\*\*\*\*\*

ARTICLE 11  
Patton Park  
Pool

Moved by David Neill, duly seconded, that the Town take NO ACTION on this Article.

Mr. Neill explained this Article was first brought about because it was feared the pool would not be able to open next summer but, fortunately, we have been advised we will be able to get one more season out of it which leaves off the necessity of taking action at this time and gives us the time between now and next Spring to get an engineering study done, and come back in the Spring to appropriate some money to do the job at the end of next swimming season.

Mr. Neill went on to explain that in Article 21 we will be asked to transfer from free cash \$75,000 to the Stabilization Fund which will be available to us, if you so decide in the Spring, to fund Hamilton's share for the pool replacement.

There being no discussion, Moderator called for the vote.

VOICE VOTE: PASSED

\*\*\*\*\*

ARTICLE 12  
Water Treatment  
Plant

Moved by Heather Ford, duly seconded, that the Town authorize the incurring of indebtedness in the amount of \$400,000 contingent upon the passage of a referendum question pursuant to General Laws, Chapter 59, Section 21C(k), for the construction of water treatment facilities to be repaid 1/2 by Annual Appropriation and 1/2 from the Water Enterprise Fund.

Moderator: In accordance with Town by-law this motion requires a 2/3 vote and shall be voted upon by ballot at an adjourned session of the Town Meeting. Do I

**hear a motion to fix November 19, 1998 as the date of such Adjourned Session at the Winthrop School with polls to open from 7 AM to 8 PM?**

Motion moved and seconded.

Moderator explained the appropriation will be voted on by ballot, the motion required here is just a majority vote to have the ballot on Thursday, November 19th at the Winthrop School.

Heather Ford and Steve Kenney explained the reason for the Article being the bids going out and the change in the economy so instead of a 2.3 million dollar plant and the low bid was 2.7 million. Did not want to slow the project down by changing anything and going out for rebidding.

Alan DeGroot, Chebacco Road made an amendment to the article: "Move that the Town authorize the incurring of indebtedness to be repaid solely from the Water Enterprise Fund."

Motion was seconded and Moderator opened the motion for debate.

After Lengthy discussion Moderator called for a **vote on the motion to amend**.

**VOICE VOTE: DEFEATED - Motion Falls**

Moderator then returned to main motion to set the time and place for the vote by ballot on November 19, 1998.

**VOICE VOTE: MOTION PASSED**

\*\*\*\*\*

**ARTICLE 13  
Pirie Land**

Moved by Peter Twining, duly seconded, that the Town be authorized to accept a gift of a parcel of land from the Pirie Family, containing 29,231 square feet, more or less, as described in the quitclaim deed recorded at Essex South Registry of Deeds, Book 14828, Page 209, and as shown on a plan on file with the Town Clerk to be added to the Town Cemetery.

Mr. Twining explained this is a very generous gift from the Pirie family of an additional piece of land to expand the Cemetery.

**VOICE VOTE: PASSED**

\*\*\*\*\*

**ARTICLE 14  
Street Acceptance  
Citizens Petition**

Mrs. Adams turned the discussion over to Peter Twining who then explained that upon advice of Town Counsel it was recommended that NO ACTION be taken this evening. The Selectmen will be meeting with the Planning Board to take steps within the next 90 days, will in preparation for the May Town Meeting to put a proposal in place for your review to remodel and redraft the proposal for Street Acceptance.

Robin Wilcox, Planning Board announced the dates for the debates. December 1st will be the first one and the public is encouraged to attend.

There being no further discussion, Moderator called for the **vote to take NO ACTION**.

**VOICE VOTE: MOTION PASSES**

\*\*\*\*\*

**ARTICLE 15  
Street  
Acceptance**

Moved by Heather Ford, Chairman, Board of Selectmen, duly seconded that the Town amend Chapter IX of the Town by-law by adding at the end of Chapter IX, after the words, "Director of Public Works", the following "based on street

acceptance standards to be adopted and amended from time to time by the Selectmen with the advice of the Director of Public Works and the Planning Board."

Heather Ford explained this is a housekeeping article.

After some discussion, Moderator called for the vote.

**VOICE VOTE: PASSED**

\*\*\*\*\*

**ARTICLE 16**  
**Adams Road**  
**(2/3 vote per**  
**C. 40, S. 14)**

Moved by David Neill, duly seconded, that the Town discontinue as a Town Way - Adam's Road from Central Avenue to Harris Avenue as shown on a plan on file in the Town Clerk's Office.

Mr. Neill requested the meeting recognize Candace Wheeler, Town Administrator to address the issue.

Moderator granted permission. Candace Wheeler explained Massachusetts law provides the procedure for discontinuance of any way that was drawn on a map but never built, that the town has no interest in ever building. It allows that the land be divided and the abutters on either side of the way becoming part of their property. That is what we hope to do with this part of Adams Road.

After discussion Moderator called for the vote.

**VOICE VOTE: MOTION PASSES**  
**(declared 2/3 vote by Moderator)**

\*\*\*\*\*

**ARTICLE 17**  
**Manor Hill Rd.**  
**Bittersweet Lane**  
**Arabian Way**

Moved by Robin Wilcox, duly seconded, that the Town establish as Town Ways, and accept the layout of the following streets:

1. Manor Hill Road - from Bay Road to Terminus;
2. Bittersweet Lane - from Essex Street to Terminus;
3. Arabian Way - from Appaloosa Lane to Terminus;

as laid out by the Selectmen, all as shown upon plan on file in the Town Clerk's Office, and take by eminent domain, purchase or otherwise acquire, any fee, easement, or other interest in land necessary therefore, no appropriation being required.

Robin Wilcox explained these are three roads that have met all the current criteria to be accepted as public ways.

After discussion Moderator called for the vote.

**VOICE VOTE: MOTION PASSES**

\*\*\*\*\*

**ARTICLE 18**  
**Pathways**

Moved by Brad Kimball, Chairman Road Safety Committee, duly seconded that the Town transfer from free cash \$9,500 for an engineering study, to be undertaken by the Selectmen on behalf of the Road Safety Committee, of the possible design and development of a system of pathways for people, and other non-vehicular transportation alternatives primarily of the Bay Road and Bridge Street/Woodbury Street Corridors.

Mr. Kimball went on to explain the mission statement of the Road Safety Committee and what they are trying to accomplish here in Town and specifically the funds would be used for an engineering study for a Master Plan.

After lengthy discussion both pro and con, the question was called. Moderator explained to call the question requires a 2/3 vote. After being seconded, Moderator called for the vote.

**VOICE VOTE: MOTION PASSES**  
 (to call for the question)

Moderator then called for the vote on the Main Motion.

**VOICE VOTE; MOTION PASSES**

\*\*\*\*\*

**ARTICLE 19**  
**Towers**  
 (2/3 vote) Moved by Robin Wilcox, duly seconded, that the Town amend sections V.A. and V.B. and VI J of the Hamilton Zoning by-law by deleting the portions set forth in Appendix B and Inserting in their place the wording set forth in Appendix C.

Robin Wilcox went on to clarify that Appendix B is a 6 month Moratorium that was put in place at last years Town Meeting and Appendix C is the new wording for the Zoning By-Law.

**APPENDIX B**

Amend sections V.A. and V. B. of the Hamilton Zoning by-law by adding in both sections, before the heading, "Permitted Uses", the following sentence:

For a period of six (6) months from the effective date of the Temporary Moratorium on Certain Personal Wireless Telecommunications Facilities by-law, no building permit, or special permit, shall be issued for the use, placement, construction or modification of any structures used for the provision of personal wireless services. See Section VI.J.

and

Add a new section VI.J. as follows:

**J. Temporary Moratorium on Certain Personal Wireless Telecommunications Service Facilities.**

**I. Purpose and Intent**

The increasing use of business and personal devices relying on personal wireless service facilities, often referred to as wireless telecommunications facilities, has generated a significant number of applications for the placement, construction and modification of such facilities throughout the Commonwealth and the Cape Ann region. Given the rapidly evolving nature of the underlying technology and the regulatory law, few communities in the Cape Ann region in general, and the Town of Hamilton in particular, have had an opportunity to review and analyze the range of land use and regulatory issues raised by such facilities.

By enacting a temporary six (6) month moratorium, the Town believes it will have sufficient time to develop reasonable regulations regarding the placement, construction and modification of personal wireless service facilities. The Town does not intend for the moratorium to prohibit or have the effect of prohibiting the provision of personal wireless services.

The Town fully recognizes its responsibilities under the Telecommunication Act of 1996. However, the Town believes that full and impartial compliance with the Act is best accomplished through thoughtful analysis and subsequent regulatory guidance. It is believed that this approach is in the best interest of the Town and its inhabitants as well as the telecommunication industry. This regulation is not a prohibition on wireless telecommunication facilities, but rather a short term suspension on new facilities until appropriate plans can be developed. Therefore, and in reliance on the Town's authority under G.L., C. 40A, and under the Massachusetts State Constitution, and in keeping with its responsibilities to protect public health, public welfare and public safety, the Town hereby adopts this temporary moratorium.

**I. Moratorium Provisions**

For a period of six (6) months from the effective date of this by-law, no building permit or special permit shall be issued for the use, placement, construction or modification of any structure used for the provision of personal wireless services.

\*\*\*\*\*

**APPENDIX C****COMMUNICATION TOWERS AND TELECOMMUNICATION ANTENNA FACILITIES**

Add to Section V.A.11, a new section

"k. Communication Towers and Telecommunication Antenna Facilities, subject to standards set forth in Section VI.J"

Add to Section V.B.11

"j. Communication Towers and Telecommunication Antenna Facilities subject to standards set forth in section VI.J"

Add to Section VI, a new section J

**J. Communication Towers (CT) and Telecommunication Antenna Facilities (TAF)**

**1. Purpose:**

The purpose of this bylaw is to establish general guidelines for the siting of communication towers and telecommunication antenna facilities. The goals of this bylaw are to: minimize the adverse visual impacts of towers and facilities; to avoid damage to adjacent properties; to lessen impact on surrounding properties; to lessen impact on traffic; to encourage the location of towers on municipal land; to minimize the number of towers throughout the community; to require the co-location of new and existing tower and facility sites; to encourage users of towers and facilities to locate them, to the extent possible, in areas where the adverse impact on the community is minimal; and to make available all CT and TAF locations to local municipal agencies.

**2. Permitting:**

No communication tower or telecommunication antenna facility may be erected without first obtaining a Special Permit from the Special Permit Granting Authority (SPGA). The SPGA under this bylaw shall be the Zoning Board of Appeals. Permits shall only be granted in accordance with the procedure for notice hearings, decisions and appeals set forth in Hamilton Zoning Bylaws Section VI.H and IX and MGL chapter 40A, Sections 9 and 11. Any permit granted hereunder shall lapse within one year if substantial use has not commenced unless satisfactory reasons have been proven to the SPGA.

**a. Expiration of Permit:**

The Special Permit granted under this bylaw shall expire within five (5) years of the date of issuance of the permit. Renewal of this permit shall follow the process and rules of Abbreviated Site Plan Review procedure as found in this by-law, Section VI.H.3.b. Each renewal shall be good for five (5) years unless specified otherwise by the Zoning Board of Appeals

**3. Application**

An application for a Special Permit under this bylaw shall be filed utilizing the forms and procedures described in Section VI.H (Site Plan Review) of the Hamilton Zoning Bylaws. In addition to the requirements of Section VI.H, the following shall also apply:

a. The site plan shall be prepared by a professional engineer and shall include the following minimum requirements:

1. Tower and/or facility location, including guy wires, if any, and tower height.
2. Topography
3. Fencing and landscaping
4. Access and parking
5. Lighting

6. Areas to be cleared of vegetation and trees.
7. Site boundaries
8. Abutters
- b. A locus map will be prepared and shall show all streets, bodies of water, landscape features, historic sites, habitats for endangered species, and rights of way within two hundred (200') feet, and all structures within five-hundred (500') feet.
- c. Reports prepared by one or more professional engineers, which shall:
  1. Describe the tower and the technical, economic and other reasons for the tower design, and the need for the tower at the proposed location.
  2. Demonstrate that the tower complies with all applicable standards of the Federal and State governments.
  3. Describe the capacity of the tower including the number and type of transmitter receivers that it can accommodate and the basis for the calculation of capacity.
  4. Demonstrate that the tower and site comply with this regulation.
5. Describe the wireless telecommunications provider's master antenna plan, including detailed maps, showing the precise locations, characteristics of all antennas and towers and indicating coverage areas for current and future antennas and towers.
6. Describe other feasible sites, including existing sites, if any
7. Describe the appearance, location, and anticipated use of any generators that support the functions of the tower
- d. Regulating agencies
 

A copy of the requests made by the applicant to the Federal Aviation Administration (FAA), Federal Communications Commission (FCC), Massachusetts Aeronautics Commission and the Massachusetts Department of Public Health to provide a written statement that the proposed tower complies with applicable regulations administered by the agency or that the tower is exempt from those regulations and a copy of the response from each agency. If such response is not received within sixty (60) days, the application will be considered complete. The applicant shall send a subsequently received agency statement, if any, to the Zoning Board of Appeals.
- e. On site demonstration
 

Between the date of public notice of the Public Hearing and the hearing itself, a balloon shall be put in place at the height of the proposed tower, for not less than three (3) days. The balloon shall floated at a height equal to the top of the proposed tower. Prepare, for the Public Hearing, photosimulations of the tower on that site from key locations as determined by the SPGA.

4. Approval

A Special Permit shall be granted by the Zoning Board of Appeals in accordance with (MGL) Massachusetts General Laws, Chapter 40A, Section 9 and the provisions of this Bylaw relative to special permits. Any extension, addition of cells or construction of new or replacement towers or transmitters shall be subject to an amendment to the Special Permit, following the same procedure as for an original grant of a special permit.

5. Location and site requirements:

The tower and its appurtenances shall be located in accordance with the Federal Communication Commission (FCC) and the Federal Aviation Administration (FAA) regulations in effect at the time of construction and further, that the operation shall comply with all requirements of these agencies during the entire period of operation. In addition, the tower and its facilities shall be located within the Town of Hamilton as follows:

a. All wireless communication towers and facilities shall be sited on municipal land or in existing structures, such as church steeples, whenever feasible.

b. New Towers

New Towers shall be considered only upon a determination by the Zoning Board of Appeals that existing or approved towers cannot accommodate the wireless communication equipment planned for the proposed tower.

1. To the extent feasible all service providers shall co-locate on a single tower. Towers and accessory buildings shall be designed to structurally accommodate the maximum number of users.

2. The setback from property lines shall be a minimum of a distance at least equal to the height of the tower.

3. Setback from designated wetlands, water bodies and areas with a slope in excess of fifteen (15%) percent shall be at least one hundred and fifty (150') feet.

4. Distance from all existing structures shall be at least five hundred (500') feet.

5. Fencing shall be provided to control access to the base of the tower which fencing shall be compatible with the scenic character of the Town and shall not be of barbed wire or razor wire.

6. Access shall be provided to a site by a roadway that respects the natural terrain, does not appear as a scar on the landscape, and is approved by the Zoning Board of Appeals and the Fire Chief to assure emergency access at all times.

7. Consideration shall be given to design that minimizes erosion; construction on unstable soils; and steep slopes.

8. The Applicant shall demonstrate to the satisfaction of the Zoning Board of Appeals that the location of the tower and/or facility is necessary and that the size and height is the minimum necessary for the purpose.

9. There shall be no signs, except for announcement signs, no trespassing signs and a required sign giving a phone number where the owner can be reached on a twenty-four (24) hour basis. All signs shall conform to the sign requirements of Hamilton Zoning Bylaws Section VI.E, and shall be subject to conditions of the Site Plan Review and Special Permit processes.

10. To the extent feasible all network interconnections (from and to) the communications site shall be installed underground.

11. The tower and/or facility shall minimize adverse visual effect on the environment and the residents of Hamilton. The Zoning Board of Appeals may impose reasonable conditions to ensure this result, including, but not limited to: painting, lighting standards and screening.

12. Clearing shall be performed in a manner that will maximize preservation of natural beauty and conservation of natural resources, which will minimize marring, and scarring of the landscape or silting of streams.

a. The time and method of clearing rights-of-way should take into account soil stability, the protection of natural vegetation, the protection of

adjacent resources, such as the protection of natural habitat for wildlife, and appropriate measures for the prevention of silt deposition in water courses.

- b. Clearing of natural vegetation should be limited to that material which poses a hazard to the tower.
- c. The use of "brush blades" instead of dirt blades on bulldozers is recommended in clearing operations where such use will preserve the cover crop of grass low growing brush or other vegetation.
- d. Areas should be cleared only when necessary to the operation, maintenance, and construction of the tower.

6. Development Requirements: Visual Impacts of the Tower and/or Facility shall be Minimized

- a. Concealed or "stealth" facilities shall be provided to the maximum extent technically practicable.
- b. The Applicant shall demonstrate that the proposed tower and/or facility is the minimum height necessary to accommodate transmitters and receivers.
- c. All towers shall be monopole in type.
- d. Tower height shall be limited to fifty-five (55) feet and shall be designed to accommodate the use for which the application is made.
- e. A cellular tower shall be camouflaged.
- f. Night lighting of towers shall be prohibited unless required by the Federal Aviation Administration. Lighting shall be limited to that needed for emergencies and/or as required by the FAA.
- g. Siting shall be such that the view of the tower from other areas of Town shall be as minimal as possible.
- h. Shared use of towers and facilities is to be encouraged. When technically not practical, towers shall be separated on the site so that, if the support structure of one falls, it will not strike another.
- i. The tower and/or facility shall be designed to accommodate the maximum number of uses technologically practical.

7. Conditions of Use:

Any tower or facility that is not operated for a continuous period of twelve (12) months shall be considered abandoned. The owner of such tower and facility shall remove the same within ninety (90) days of receipt of notice from the SPGA notifying the owner of such abandonment.

8. Performance Guarantees:

- a. Insurance in a reasonable amount determined and approved by the Zoning Board of Appeals after consultation at the expense of the Applicant with one (1) or more insurance companies shall be in force to cover damage from the structure, damage from transmissions and other site liabilities. Annual proof of said insurance shall be filed with the Town Clerk.
- b. An initial bond shall be posted to cover construction costs, and an annual maintenance bond shall be posted for the access road, site and tower(s), in an amount approved by the Zoning Board of Appeals.

- c. Annual certification demonstrating continuing compliance with the standards of the Federal Communications Commission, Federal Aviation Administration and the American National Standards institute shall be filed with the Building Inspector by the Special Permit holder.
- d. An initial cash bond in a reasonable amount determined and approved by the Zoning Board of Appeals shall be in force to cover removal of the tower when discontinued or obsolete.
- e. Failure to post an approved bond and/or provide proof of insurance and/or obtain annual certification shall be grounds to revoke the Special Permit.

#### 9. Fees

In addition to the special permit application fee, a one-time license fee will be assessed by the Town of Hamilton in an amount as determined from time to time by the Selectmen. The intent of this fee is to offset costs to the Town to process the application, to assess compliance with this By-Law, and to conduct any other business related to the construction and operation of towers within the Town. This fee will be assessed upon approval of the special permit. Failure to pay the fee in full will render the special permit subject to revocation and non-renewal.

#### 10. Waivers

- a. The Zoning Board of Appeals may waive strict adherence to sections of this bylaw if it finds that the safety and well being of the public will not be adversely affected by such a waiver. For each waiver granted, the Zoning Board of Appeals will make a written record indicating that the proposed tower and/or facility meets the Purpose (1) of this bylaw.
- b. All requests for waivers shall be made in writing on a separate sheet (or sheets) of paper and be attached to the Special Permit application and be presented at the time of the initial application.
- c. Requests for waivers shall indicate the section number and the reason the applicant needs the waiver along with any documentation to support the request.
- d. The Zoning Board of Appeals will grant requests for waivers only upon a majority vote. Each request shall be voted on separately. The applicant shall have the right to withdraw the request at any time prior to the actual vote. Once a request for a waiver is withdrawn it may not be presented again for a period of (1) year.
- e. Requests for more than (3) three waivers will indicate to the Zoning Board of Appeals the following:
  - 1. The Site is inadequate for the proposed use
  - 2. The Site Plan is incomplete

#### 11. Invalidation:

If any portion of this bylaw is declared to be invalid, the remainder shall continue to be in full force and effect.

Ms. Willcox went on to explain with the influx of requests for Communication Towers it is imperative that a by-law be in place, not to prohibit but to regulate the placement of such towers.

There being no further discussion, the Moderator called for the 2/3 vote.

VOICE VOTE: UNANIMOUS

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**ARTICLE 20**  
**Dogs**

Moved by Mimi Fanning, Town Clerk, Duly seconded that the Town amend Chapter XVII, Section 4 of the Town By-Laws by deleting the third and fourth paragraphs of the Dog by-law and Inserting in place thereof the following:

For Previously licensed dogs, the Town will charge a late fee, in addition to the license fee, as follows:

On or after June 1, a late fee of \$10	Total Due = \$20
On or after June 16, a late fee of \$25	Total Due = \$35
On or after August 1, a late fee of \$50	Total Due = \$60

The owner, or keeper, of a dog registered in Hamilton shall cause it to wear around its neck or body, a collar or harness to which shall be securely attached a tag in a form as prescribed by the Town Clerk and available at the Town Clerk's Office.

Town Clerk went on to explain this is a housekeeping motion to clarify the late fee is in addition to the license fee.

**VOICE VOTE: MOTION PASSES**

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**ARTICLE 21**  
**Funds**  
**Transfer**

Moved by David Neill, duly seconded, that the Town transfer \$170,000 from Free Cash into the Stabilization Fund and \$100,000 from Free Cash into the Clark Property Account.

Mr. Neill explained in Article 11 it would be requested that \$75,000 be placed in Stabilization Fund to be available next Spring, if you choose, to be used for the swimming pool. The remaining \$95,000 would be placed in the Stabilization Fund in anticipation for foreseen possible expenses in the five year plan and \$100,000 into the Clark Property Fund. Last year at the Town Meeting we appropriated some money from the principal of that account to be used for the purchase of the Gordon Woods property with the understanding we would somehow replenish that account. The Selectmen felt now would be the time to ask you to pay \$100,000 back into that account.

After lengthy discussion, Moderator called for the vote.

**VOICE VOTE: MOTION PASSES**

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**ARTICLE 22**  
**Available**  
**Funds**

Moved by Brian Beck, Chairman Finance and Advisory Committee, duly seconded, that the Town appropriate and authorize the Assessors to use \$250,000 of certified Free Cash to reduce the tax rate for the Fiscal Year beginning July 1, 1998.

There being no discussion, the Moderator called for the vote.

**VOICE VOTE: MOTION PASSES**

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Moderator adjourned the meeting at 9:45 PM until Thursday, November 19, 1998 at the Winthrop School at 7:00 AM.

A TRUE COPY: ATTEST:

*Theresa M. Fanning*  
Theresa M. Fanning, CMC - Town Clerk

**TOWN OF HAMILTON  
FALL TOWN ELECTION  
held  
Thursday, November 19, 1998  
at  
Winthrop School**

The polls were opened at 7:00 AM by Moderator, Bruce Ramsey.

There were 499 votes cast as follows:

Precinct 1 --- 258

Precinct 2 --- 241

Results as follows:

Precinct 1	Precinct 2	Total
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**BALLOT QUESTION #1**

Do you vote in favor of the following motion made under Article 12 of the warrant for the November 9, 1998 Fall Town Meeting? "I move that the Town appropriate \$400,000 for the further construction of water treatment facilities, said sum to be raised by incurring indebtedness contingent upon the passage of a referendum question pursuant to General Laws, Chapter 59, Section 21C (k), with one-half to be repaid from the tax levy and one-half to be repaid from the Water Enterprise Fund."

YES	230	220	450
NO	27	19	46
BLANKS	1	2	3

REQUIRES 2/3 VOTE

**BALLOT QUESTION #2**

"Shall the Town of Hamilton be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for an additional bond issued in order to construct water treatment facilities?"

YES	205	200	405
NO	48	35	83
BLANKS	5	6	11

REQUIRES 2/3 VOTE

The polls were closed at 8:00PM. The results were announced at 8:30 PM.

A TRUE COPY:                    ATTEST:

Theresa M. Fanning  
Theresa M. Fanning, CMC - Town Clerk

TREASURER/COLLECTOR  
ANNUAL REPORT  
FOR 1998

*I hereby submit my report as Treasurer/Collector for the Town of Hamilton  
for the year ending December 31, 1998*

Balance January 1, 1998	\$2,504,641.23
Receipts during 1998	15,091,861.52
	<hr/>
Disbursements during 1998	17,596,502.75
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Balance December 31, 1998	14,800,229.46
	<hr/>
	\$2,796,273.29

*See report for collection breakdowns.*

**Investment Program - Balances December 31, 1998**

Stabilization Fund	\$642,856.99
Clark Property Fund	213,079.12
Conservation Commission	69,942.35
Trust Funds	389,580.00
	<hr/>
	\$ 1,315,458.46

*Respectfully Submitted,*

*Kay E. Turner  
Treasurer/Collector*

## TREASURER/COLLECTOR'S ANNUAL REPORT

CALENDAR YEAR ENDING  
12/31/98

CATEGORY	YEAR	1998	1998	1998
		January - June	July - December	Total
<b>REAL ESTATE</b>				
	Prior to	1995	\$ 44,133.43	\$ 11,495.69
		1995	7,526.01	10,830.46
		1996	20,363.80	15,709.49
		1997	45,521.11	24,988.92
		1998	5,187,238.04	190,857.34
		1999	-	4,860,609.47
	<b>Subtotal</b>		<u>5,304,782.39</u>	<u>5,114,491.37</u>
				<u>10,419,273.76</u>
<b>PERSONAL PROPERTY</b>				
		1996	64.72	-
		1997	121.20	164.43
		1998	58,168.46	3,713.86
		1999	0	56,858.10
	<b>Subtotal</b>		<u>58,354.38</u>	<u>60,736.39</u>
				<u>119,090.77</u>
<b>MOTOR VEHICLE EXCISE</b>				
	Prior to	1993	373.13	271.57
		1993	51.46	180.31
		1994	190.73	110.00
		1995	831.04	461.77
		1996	2,520.73	725.00
		1997	61,165.47	6,725.00
		1998	515,452.26	136,311.32
	<b>Subtotal</b>		<u>580,584.82</u>	<u>144,784.97</u>
				<u>725,369.79</u>
<b>PENALTIES &amp; INTEREST</b>				
			<u>49,568.78</u>	<u>49,153.77</u>
				<u>98,722.55</u>
<b>MUNICIPAL LIEN CERTIFICATE</b>				
			<u>13,400.00</u>	<u>16,730.00</u>
				<u>30,130.00</u>
<b>BOAT EXCISE</b>				
		1998	1,183.00	1,183.00
		1999	-	1,457.00
	<b>Subtotal</b>		<u>1,183.00</u>	<u>1,457.00</u>
				<u>2,640.00</u>
<b>WATER DEPARTMENT</b>				
	Water Rates		386,985.31	198,568.64
	Water Service		2,000.00	3,030.00
	Water Liens		16,081.87	2,427.29
	Penalties & Fees		3,160.16	1,360.72
	<b>Subtotal</b>		<u>408,227.34</u>	<u>205,386.65</u>
				<u>613,613.99</u>
<b>TOTAL</b>				
			<u>\$ 6,416,100.71</u>	<u>\$ 5,592,740.15</u>
				<u>\$ 12,008,840.86</u>

